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# मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 35]

भोपाल, शुक्रवार, दिनांक 1 सितम्बर 2023—भाद्र 10, शक 1945

## भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 28 अगस्त 2023

क्र. आर-98-सीसी-23-अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, विक्रांत निजी विश्वविद्यालय, ग्वालियर के प्रथम अध्यादेश क्रमांक 1 से 82 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 1 से 82

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

## VIKRANT UNIVERSITY, GWALIOR

## ORDINANCE - 1

## Admissions and Enrolment of the Students

Admissions in various courses offered by the University shall be open to all the candidates who fulfil the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council, as laid down in the Statute. However, the Ph.D. admissions shall exclusively be governed as per Ordinance 11. For the sake of continuity, the details of the eligibility criterion and the formation of the admission committee at the Departmental level are given below:

**(a) ELIGIBILITY:**

Eligibility criteria for admissions shall be based upon the merit of the qualifying examination(s) / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide/approve as the case may be. The criterion will be advertised / published in the prospectus/information brochure / on the website of the University for that session, before the commencement of the admission procedure.

**(b) THE ADMISSION COMMITTEE:**

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under certificate, diploma, graduate and post graduate programs, offered by the departments.

Each committee shall comprise of:

- (i) The Head of the Department;
- (ii) PG Coordinator of the Department;
- (iii) Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- (iv) One member from outside the Department nominated by the Vice-Chancellor.

**(c) POWERS AND DUTIES OF THE COMMITTEE:**

- (i) Powers and duties of the Committee shall be to select the candidates for admission to the various programs in accordance with the approved procedure.
- (ii) As per the New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy applicable in particular Course).

- (iii) The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests, criteria for admission, order of merit shall follow the respective ordinances and will be advertised separately.
  - (iv) After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his admission will be treated as cancelled and fee deposited by him will not be refunded.
  - (v) The list of admissions made, together with the waiting list, shall be put up on the notice boards / website in the stipulated period.
  - (vi) Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.
- (d) **ADMISSION IN BLENDED MODE OF LEARNING:**
- To promote higher education in India and Abroad, students in non-technical courses will be admitted as per the minimum eligibility criteria for the respective courses.
- (e) **PROVISIONS REGARDING NUMBER OF SEATS IN DIFFERENT FACULTY:**
- (i) Provisions regarding number of seats in various courses shall be governed as prescribed in the Ordinances framed for the concerned subjects or courses of study and shall be in conformity to norms of the respective regulatory National bodies such as AICTE, UGC, NCTE and other Statutory Bodies.
  - (ii) Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University.
  - (iii) Number of seats in different programs of study in the University, including reserved category seats if any, shall be approved by the Board of Management from time to time in accordance with the guidelines / approval given by the AICTE / concerned National Bodies / State Government as the case may be. Further, 15% supernumerary seats shall be made available for the candidates belonging to foreign nationals / non-resident Indians, if the University decides.
  - (iv) Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed.
  - (v) If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criterion.

**(f) ALTERATION OF SEATS IN DIFFERENT COURSES**

- (i) Alteration in number of seats in different courses will be recommended by the Academic Council at the beginning of each academic year following the norms of the State Government.
- (ii) The Board of Management, after examining the financial viability may grant the approval to the recommendations made by Academic Council as stated in the Statutes.

**(g) TRANSFER FROM OTHER INSTITUTIONS / UNIVERSITIES IN DIFFERENT COURSES**

- (i) The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only (If new education policy is not applicable in particular Course).
- (ii) As per New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy is applicable in particular Course).

**(h) DURATION OF COURSE:**

The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice – Chancellor may allow the student to re-join and continue his studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any.

**(i) ENROLLMENT/REGISTRATION OF STUDENTS**

- (i) A person who has been admitted to a School/Department as per the prescribed eligibility of a particular course, shall be enrolled as a student of the University by the Registrar.
- (ii) Application for enrolment as a student of the University shall be made to the Registrar in the prescribed form. The Head of the Institute will ensure that all the documents are enclosed along with the enrollment form and it shall be accompanied by the prescribed enrolment fee. Such an application shall be submitted through the Head of School/Department to which the student has been admitted.

**(j) LATE ADMISSION:**

- (i) Late Admission may be accepted purely at the discretion of the Vice-Chancellor in accordance with instructions/guidelines on the subject.
- (ii) A student admitted to a Faculty/Department after the commencement of the session shall be required to pay tuition fees from July of the year unless he/she migrates from another constituent Faculty/ Department of the University and has paid his/her fees in the former Faculty/ Department up to the preceding month.



- (iii) The Head of the Faculty/ Department may permit a student to change his optional Subjects for a course with the approval of the Vice-Chancellor, within two weeks of the last date of admission as prescribed by a Competent Authority. No change thereafter shall be permitted.

**(k) TRANSFER OF STUDENTS:**

Students shall be allowed to migrate from one School/Department to another under the jurisdiction of this University, provided he/she meets the admission criteria of the concerned School/ Department.

**(l) PROCEDURE OF WITHDRAWAL:**

Students may withdraw their admission as per the guidelines of the statutory bodies or rules framed by the University and students may get their fee refunded as per these guidelines applicable from time to time.

**(m) DISCIPLINE:**

- (i) Every student in the University shall all time exhibit good behaviour, show diligence in studies, maintain decorum and dignity, take an active interest in co-curricular activities and observe all rules of discipline of the School/Department of which he/she is a student, and of the University.
- (ii) When a student has been guilty of breach of discipline within or outside the premises of the University or a School/Department, or persistent absenteeism, the Head of the School/Department with the approval of the Vice-Chancellor may, according to the nature and gravity of the offence:
- Suspend such a student from attending classes for no more than a week at a time; or
  - Expel such a student from the School/Department; or
  - Disqualify such a student from appearing at the next ensuing examination, or
  - Rusticate such a student
- (iii) Before inflicting any punishment as aforesaid, the Head of the School/Department shall give the student concerned an opportunity for a personal hearing and record the reasons for inflicting the punishment in writing.
- (iv) The Head of the School/ Department concerned shall have the power to suspend, for such time as may necessary, a student temporarily from the School/ Department pending an inquiry into his/her conduct in connection with an alleged offence.
- (v) The period, during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination, provided he is found innocent.

(vi) A student who has been rusticated shall not be admitted to another School/Department within the jurisdiction of this University. Ordinarily, the period of rustication shall not exceed two years. Other Universities shall be informed of the fact of the rustication.

(vii) The rustication of a student from a School/ Department shall entail the removal of his name from the Register of Enrolled Students.

(n) **CONDUCTION OF EXAMINATION**

a. All arrangements for the conduct of examination to be held by the University shall be made by the Controller of Examination in accordance with such directions as may be issued by the Board of Management of the University.

b. The Controller of Examination shall prepare and duly publish a Timetable/ program for the conduct of examination specifying the date of each Examination and the last date by which applications and fees for the examinations shall be submitted by the intending examinees.

i. The Controller of Examination in consultation with Vice-Chancellor shall appoint Superintendent and Assistant Superintendents, if any, for the examination centre and along with instructions/guidelines for successful conduction of examination as per ordinance.

ii. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer sheets sent to him and shall render to the University office a complete account of used and unused question papers and answer sheets.

iii. The Superintendent shall supervise the work of the invigilator and shall conduct the examination strictly according to the instructions issued to him by the University.

iv. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examination about the conduct of Examination, mentioning therein the performance of the invigilators and the general behaviour of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination, being held at the centre as may be considered necessary. Along with any other matter which he thinks is to be brought to the notice of the University. He shall also be responsible for maintenance and submission of reports to the central record and accounts officer of the University, of the account of advance money received and expenditure incurred in connection with the conduct of the examination.

v. The Centre Superintendent shall have the power to expel an invigilator, from examination on subsequent days, on any of the following grounds:

1. That the examinee created a nuisance or serious disturbance at the Examination Centre.
  2. That the invigilator shows a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
  3. Unless, otherwise directed, only teachers of the various Schools of study, University Teaching Departments shall be appointed as invigilators by the Superintendent. However, with the prior permission of the Vice-Chancellor research scholars may be assigned invigilation in case of scarcity.
- c. It shall be the duty of the invigilator and the Superintendent/ Asst. Superintendent of the examination to ensure by all means that the examinee appeared at the examination is the student allowed by the concerned authority to write the examination and not an imposter.
- d. The University may change the examination centre of the examinees without assigning any reason thereof.
- e. In case of accidents/physically handicapped/ serious illness which makes an examinee unable to write his/her exams, he/she may be allowed to take the help of an assistant to write an answer sheet on his/her dictation. Such assistant shall be with lower academic qualifications in the different stream of the exam he/she is about to write. Such examinee shall apply to the Controller of Examination along with necessary documents in support of his/her demand and documents relating to the assistant proposed. Controller of Examinations (COE) may permit examinee after verification of application and approval of Vice-Chancellor.
- f. The University may from time to time appoint an Observer or Flying squad to observe that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out a breach of rules or procedure, the Vice-Chancellor may take appropriate action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Board of Management at its next meeting.
- g. The Vice-Chancellor may cancel the examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
- h. The Vice-Chancellor may issue such GENERAL INSTRUCTIONS for the guidance of the Examinee, Centre Superintendent, Tabulators, and Collators, as he considers necessary for the proper discharge of their duties.
- i. Subject to the provision of this Ordinance, the Board of Management may from time to time make, alter, or modify procedures about the conduct of Examination.
- j. The Vice-Chancellor shall appoint Tabulators and Collators as necessary and he may issue General Instructions for the guidance of tabulators in preparing the results of the examinations.

- k. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Controller of Examination.
- l. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Controller of Examination who shall place the matter before the Board of Management.
- m. Except as otherwise decided by the Board of Management, the examination answer books shall be destroyed or otherwise disposed of after three months from the date of declaration of the result or declaration of revaluation results whichever is later.
- n. The Controller of Examination will publish the results of the University examinations as passed by the Vice-Chancellor and presented through the exam controller on the notice board of the office of the University. The results, when published, shall simultaneously be communicated to the Head of the school/department. If any tabulation error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice-Chancellor shall have the power to get it rectify the same as soon as possible.
- o. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no latecomer will be permitted in the examination hall after half an hour of commencement of the examination.
- p. Examinee desirous of leaving the examination hall temporarily shall be permitted to do so not more than twice for a maximum period of five minutes each.
- q. The superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner -
  - i. The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with the date and time.
  - ii. The statement of the examinee and the invigilator shall be recorded.
  - iii. The examinee shall be issued a fresh answer bookmarked "Duplicate Using Unfair Means" to attempt to answer within the remaining time prescribed for the examination.
  - iv. All the materials collected and the entire evidence along with a statement of the examinee and the first answer book duly initiated shall be sent to the examiner by the Controller of Examination by name, in a separate confidential sealed registered packet marked "UFM or Unfair Means" along with the observations of the Superintendent.
  - v. The examinee talking during the examination or creating disturbance/objectionable acts shall also be treated as a first degree of unfair means.

- vi. Different levels of unfair means will lead to the act of punishment as defined in the regulation of unfair means under the sub-clause of the degree of unfair and act of punishment.
- r. The material so collected from the examinee together with the first answer books, viz. the answer books, collected while using unfair means afterwards, will be sent to the examiner by the Controller of examinations for assessing the answer book separately and to report if the examinee has used unfair means in view of the material collected.
- s. The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year.
- t. Where a candidate applies for revaluation along with the prescribed fee, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to Two Examiners (other than the one who initially valued it) the average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks. If the average of revaluation marks is more than 10% of the total marks result of the students will be so corrected. If the revaluation marks deviate 20% more from the total marks, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases, the marks awarded by the fourth examiner shall be final.
- u. The cases of unfair means at the examination as reported by the Centre Superintendent along with the report of the examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year. The Committee shall consist of:
  - i. Senior professor from school/department nominated by the Vice-Chancellor.
  - ii. One Professor from another school/department.
  - iii. Registrar as member secretary the committee after examining the cases shall recommend the actions to be taken against each case to the Vice-Chancellor for approval., The execution of the recommendations so approved shall be the duty of the registrar.
- v. The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators shall be decided by the Board of Management from time to time and deduction shall be made in remunerations for errors notice & rate of deduction will be decided by Board of Management.
- w. All the records of examinations and results will be maintained by the University for three years from the date of results of the concerned examination.

## 2. PAYMENTS/REMUNERATION FOR EXAMINATION WORK

- a. The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per the decision of the Board of Management of the University.
- b. The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University.

- c. In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time. Approval for the same should be obtained in the next meeting of the Board of Management.
- d. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

### 3. DISSERTATION SUBMISSION

Wherever in the course of the study dissertation is to be submitted for partial fulfilment of the degree student shall submit a dissertation in 5 Copies in bound form duly forwarded by the Supervisor and Head of the concerned department in the language and format prescribed by the University for the Course.

- a. A panel of examiners shall be submitted separately for each subject by the concerned Dean of school consisting of 4 examiners from outside the University of Minimum Associate professor Rank or equivalent.
- b. The candidate shall present his/her dissertation work in the form of open presentation followed by a viva voice in presence of an internal examiner appointed by the head of the school and an external examiner appointed by the Vice-Chancellor. Performance in open presentation and viva voice along with a copy of the dissertation will be the parameter of marking. Internal and external examiners together will award final marks.

### 4. QUALIFICATIONS OF EXAMINER APART FROM INTERNAL EXAMINER

- a. A person of good repute working in other academic institutions/industry/research in a related field can be proposed.
- b. Head of the school will propose a panel of a minimum of four such persons as described in point (a) to the Vice-Chancellor.
- c. The Vice-Chancellor will appoint an external examiner out of the panel proposal or by virtue of his wisdom.

### 5. SCHEME OF VALUATION

Normally the university will observe the central valuation process however the verdict of the Board of Management will be followed as and when issued. In the central valuation process, the Vice-Chancellor normally will nominate the chairman board of studies as the head valuer for supervising valuation for the particular subject. COE will invite valuers from the panel of examiners approved by the Vice-Chancellor.

Controller of Examination office will distribute the answer sheets not more than 50 per day per valuer. Each Valuer will submit marks in duplicate in the prescribed format of foil and counter foil entering the values in words and figures.

In the case of Governing Body directives of other valuation methods, the controller of examination will prepare the entire process to be approved by governing Body and the same will be followed.

#### **6. PREPARATION OF RESULT AND MARK-SHEET**

Foil and counter foil duly filled with student roll number will be processed by examination section for preparation of result. The prepared result will be validated by Examination Committee and approved by Vice-Chancellor before the declaration of the result and printing of the mark-sheet. The entire process of valuation, mark-sheet preparation and result declaration should be completed within 30 days from the completion of the examination. The result will be declared as per the mode of declaration approved/suggested by Governing Body/ Board of management.

#### **7. ANSWER SHEET:**

The controller of Examination will raise the requisition of main and supplementary answer sheets to the central store for printing as approved by the Board of Management. Main and supplementary answer sheets will be provided by the central store on requisition put up by the Center Superintendent based on the required numbers informed by the Head of Schools. Used unused and cancelled records of main and supplementary answer sheets will be maintained by Center Superintendent.

#### **8. MIGRATION:**

- (i) Migration of students from the University to another may be granted only on the basis of genuine grounds such as completion of studies, death of parents / close relatives or on medical grounds and payment of a full fee of the program.
- (ii) However, the migration to professional Schools will be governed by Rules/Regulations of Statutory Bodies, such as AICTE, INC, ICAR, NCTE, BCI, PCI, COA, UGC, Paramedical Council of India, other state and central Regulatory bodies, etc.

**ORDINANCE - 2****Courses of Studies**

(a) The University shall offer programs in the following Faculty:

- i. Engineering and Technology
- ii. Arts, Design
- iii. Social Science
- iv. Humanities and Culture
- v. Management Studies
- vi. Commerce
- vii. Natural and Applied Science
- viii. Social Work
- ix. Library Science
- x. Journalism
- xi. Law
- xii. Education and Physical Education
- xiii. Computer Application
- xiv. Hotel Management
- xv. Pharmacy
- xvi. Nursing
- xvii. Ayurveda
- xviii. Paramedical
- xix. Yoga and Naturopathy
- xx. Agriculture
- xxi. Defense Studies

Two or more faculty may be grouped together to make one Faculty and/or new faculty may be as constituted according to the need and subsequently approved by the Academic Council.

(b) **DEPARTMENTS OF STUDIES:**

Following shall be the Departments of studies assigned to each Faculty imparting programmes (courses) as decided by the Academic Council:



S.No	Faculty	Schools/Departments	Name of Degree/Diploma
1	Faculty of Arts, Design, Humanities and Culture  Social Sciences	Arts, Design and Fine Arts	Arts, Fine Arts and Paintings, Music, Fashion Design, Interior Design, Media and Communication, Multimedia Animation and Film Making, Performing Arts
		Economics and Social Science	Economics, Geography, History, Philosophy, Psychology, Sociology, Library Science, Hindi, English, Public Administration, Education, Sanskrit, Home Science, Rural Development
		Languages	Creative Writing, English, Sanskrit, Literature, Finishing Schools, Foreign Languages, Hindi Literature, Translation
2	Faculty of Commerce	Commerce	Accounting, Banking, Computer Applications, E-commerce, Finance, Insurance, Marketing, Taxation, GST
3	Faculty of Home Science	Home Science	Home Science, Nutritional Biochemistry, Food and Nutrition, Food Technology
4	Faculty of Science	Chemistry	Applied Chemistry, Chemistry, Cosmetic Technology, Embryology, Bio, Bio-Tech, Nanotechnology
		Computer Science	Computer Applications, Computer Science, Information Technology
		Biological Science	Zoology, Environment Science, Micro Biology,
		Electronics	Electronics, Electronics and Communication, Electronics Instrumentation, Library and Information Science
		Mathematics and Statistic	Applied Mathematics, Mathematics, Statistics, Actuarial Statistic
		Physics	Applied Physics, Laser Science and Applications, Material Science,

			Nanomaterials, Nanotechnology Physics, Electronic Media
5	Faculty of Social work	Social Work	Social Work
6	Faculty of Library Science	Library Science	Library Science
7	Faculty of Defence Studies	Defence Studies	Defence Studies
8	Faculty of Journalism	Journalism	Journalism & Mass Communication
9	Faculty of Legal Studies	Law	Law
10	Faculty of Education and Physical Education	Education	Education
		Physical Education	Physical Education, Yoga
11	Faculty of Computer Application	Computer Application	Computer Application
12	Faculty of Yoga and Naturopathy	Yoga and Naturopathy	Yoga and Naturopathy
13	Faculty of Management Studies	Management Studies	Advertising and Media Management, Banking, Banking and Financial Services, Banking and Insurance, Business Administration, Business Management, E-commerce, Entrepreneurship, Event Management, Financial Management, Banking, Financial Services and Insurance (BFSI), Foreign Trade, Hospital and Health Care Management, Hospitality Management, Human Resource Management, Information Technology Management, Logistics Management, Marketing Management, Operations Management, Personnel Management, Pharmaceutical Management, Retail Management, Technology Management, Tourism and Travel Management, Hotel Management, International Business. Supply Chain Management, Agri Business, Fashion Design, Mass

			Communication, Sustainable Development
14	Faculty of Hotel Management	Hotel Management	Hotel Management
15	Faculty of Engineering	Agricultural Engineering	Agricultural Engineering, Food Technology
		Biotechnology	Biotechnology, Bioinformatics, Biometrics
		Civil Engineering	Civil Engineering, Structural Engineering, Building and Construction Technology, Civil Engineering (Construction Technology), Civil Engineering (Environmental Engineering), Civil Engineering (Transportation Engineering), Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering
		Fire & Safety	Fire & Safety engineering, Industrial Safety and Engineering
		Computer Science and Engineering	Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering, AI & ML, Data Science, Block Chain, Cyber Security
		Electrical Engineering	Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics
		Electronics Engineering	Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design

		Information Technology	Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing
		Chemical Engineering	Chemical Engineering, Mining Engineering
		Mechanical Engineering	Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering
16	Faculty of Pharmacy	Pharmacy	Medicinal Chemistry, Pharmaceutics, Pharmacology and Toxicology, Industrial Pharmacy, Pharmaceutical Technology, Pharmaceutical Chemistry, Pharmaceutical Analysis, Pharmaceutical Quality Assurance, Regulatory Affairs, Pharmaceutical Biotechnology, Pharmacy Practice, Pharmacology, Pharmacognosy, Phyto pharmacy and Phytomedicine
17	Faculty of Nursing	Nursing	Nursing, Medical-Surgical Nursing, Child Health Nursing, Obstetric & Gynaecological Nursing, Community Health Nursing, Mental Health Nursing.
18	Faculty of Ayurveda	Ayush	Ayurveda
19	Faculty of Paramedical	Paramedical	O.T. Technology, Dialysis Technician, X-Ray Radiographers., Medical Laboratory, Paramedical Ophthalmic Assistant, Anesthesia Technician, Sanitary Inspector, Blood Transfusion, clinical Biochemistry, Microbiology. Physiotherapy, First Aid Treatment, Community Medical Service & Essential Drugs (CMS & ED),

			Operation Theatre Technology, Optometry, Emergency Trauma Care, Ultrasound, Operation Theatre Technician, Radiology & Imaging Technology, ECG Technology
20	Faculty of Agriculture	Agriculture	Agriculture

Some of the Departments may not offer some of the programs. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. University shall follow all the rules and regulations as per new education policy designed by concerned authority.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions, credit system etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

### ORDINANCE - 3

#### Academic Calendar

1. Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilised for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any. University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.

2. Departments shall arrange all the academic activities during the semester /year including registration for the course, semester /year studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester/year examinations and declaration of the results.
3. The Registrar / Dean of each Faculty shall announce the schedule for all the academic activities well before the commencement of the academic semester/year and take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.
4. Starting of Classes

Regular teaching of the newly admitted students and that of others will begin from the opening day of the Academic Session.

Continuing students will be required to fill up the continuation admission form within 10 days from the date of the declaration of the result or within seven days of the reopening of the University, whichever is later. Ex-students / multiple entry system and those having a break in studies will have to apply like fresh students for the re-admission.

## ORDINANCE -4

## Examinations and Assessment

According to the New Education Policy 2020:

1. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters.
  - (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.
  - (ii) The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (honours/Research) programme for regular students shall be 6 and 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.
2. **Entry and Exit System:** Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

**1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

**2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2:** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3:** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

### **4<sup>th</sup> year (Seventh & Eight Semester-Level 4)**

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3). After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject. A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

3. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 40% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever

applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows

- (i) First division with honour's, where student score 75% or more marks.
- (ii) First division, where student score 60% or more marks
- (iii) Second division, where students score 50% above but less than 60% marks.
- (iv) If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

4. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.
5. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.
6. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
  - (i) Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
  - (ii) Disciplinary /Interdisciplinary Minor (32 credits)
  - (iii) Generic Elective (16 credits)
  - (iv) Skill Enhancement Courses/Vocational Courses (12 credits)
  - (v) Ability Enhancement Courses (08 credits)
  - (vi) Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80



Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- (i) One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- (ii) Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

## 7. CBCS System:

**Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- (i) **Core Course:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- (ii) **Elective Course:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.  
Discipline Specific Elective (DSE) Course.  
Dissertation/Project
- (iii) **Generic Elective (GE) Course:**  
An elective course chosen generally from an unrelated discipline/subject to seek exposure of other field is called a Generic Elective course.
- (iv) **Ability Enhancement Course. (AEC)**
  - The Ability Enhancement Course (AEC) are of two types
  - Ability Enhancement Compulsory Courses (AECC)
  - Skill Enhancement Courses (SEC) or Vocational Courses.

8. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under Learning Outcomes-based Curriculum Framework (LOCF) with maximum deviation of 20%.

## 9. Assessment:

- i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc, during the semester/year.
- ii. There shall be University Examination at the end of each semester/year. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- vi. Span period of completion of courses shall be as prescribed in the respective regulation.

## 10. Conduct of Examinations

- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examinations (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

#### **11. Makeup Examinations**

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests/examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per the dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end-semester/year examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to

improve the requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination

## 12. Choice-Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

## 13. Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under

### a). Theory Block

Quizzes, assignments and regularity	20 %
Mid-semester test (s)	20 %
End-semester examination	60 %
Total	100 %

### b). Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End-semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent

A	$70 < m \leq 79$	3	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under: -

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

#### 14. Condoning of the Deficiency

- Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

**15. Award of Division and Merit List**

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 4.0.

**16. Promotion to Higher Semester**

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score a minimum of grade P in end-semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

**17. The Appointment of Examiners**

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in University Statute.

- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

#### **18. The Moderation Board**

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department – Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

The tenure of the members as subject experts shall be two years.

## ORDINANCE 5

## Award of Degrees, Diplomas and Certificates

1. The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.
2. Academic Costumes, Medals, the Format of the Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.
3. The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.
4. A candidate who does not wish to attend the convocation may obtain his Degree in absentia by submitting an application in the prescribed format to the Registrar, along with the fee as decided by the University.
5. If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing the necessary formalities.
6. Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.
7. The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.
8. The University shall hold the examinations for the academic programmes, as approved by the Academic Council.
9. A candidate who has earned the minimum number of credits as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if:
  - (i) He has successfully passed all the examinations as required / prescribed for the award.
  - (ii) There is nothing outstanding in his name.
  - (iii) No disciplinary action is pending against him.





## ORDINANCE – 6

**University Fellowships, Scholarships, Stipends, Medals and Prizes**

1. Scholarships, Fellowships, and Concessions in Tuition Fee
  - (i) All recommendations for the award of scholarships, fellowships and concessions shall be considered and decided by the committee constituted by the Chancellor. Following will be the members of the committee:
    - a). The Vice-Chancellor – Chairperson
    - b). Nominee of the Chancellor
    - c). Deans of all the Faculties
    - d). Chief Finance and Accounts Officer (CFAO)
  - (ii) The decision of the Committee shall be forwarded to the Chancellor for his approval, before implementation of the decision.
  - (iii) The University shall award merit / merit - cum - means (MCM) scholarships, assistantships, awards, prizes and medals as approved by the Academic Council and Board of Management.
  - (iv) Merit Scholarships, one each of value of full, half and quarter of tuition fee amount, as prescribed from time to time for general or special category of students shall be awarded in different programs on the following basis:
    - a). Students will be eligible for the award of Merit Scholarship who have cleared all the courses prescribed during the previous semester/year in single attempt subject to the approval of Academic Council.
    - b). Award shall be based on merit of the preceding semester/year.
    - c). The Academic Council shall consider and approve the names of the students for the award of merit scholarships after the declaration of the semester result.
    - d). The Merit Scholarship shall be tenable for one semester/year only.
    - e). If a student declines the merit scholarship, the same shall be awarded to the next student in the approved merit list.
    - f). A student who has been awarded merit scholarship from the University shall not be entitle to receive any kind of stipend or any other financial assistance from any other source. However, in all such cases the student will be required to communicate the same to the University.
    - g). If the recipient of merit scholarship is found guilty of gross misconduct, his case after due warning to the student shall be reported to the Academic Council for the withdrawal of the scholarship.
2. The details of the other scholarship and stipends offered by the University shall be published in the prospectus.
3. The limit of parental gross income per annum shall be as decided by the Board of Management for merit cum means scholarship.
4. Other scholarships and concession in fee not mentioned in this ordinance shall be declared as and when required, to motivate the academic talents to receive the education. This matter has to be recommended by the Academic Council and to be approved by the Board of Management.

**ORDINANCE 7****Institutions of Fellowships, Scholarships, Stipends, Medals and Prizes Instituted by Donors**

Other person(s) or parties, if interested to institute the scholarships / medals / prizes in the memory of their beloved one or otherwise, should make an application to this effect to the Vice-Chancellor who shall constitute a committee consisting of all the Deans, the Registrar and the CFAO under his Chairmanship to consider the matter.

Scholarships / medals / prizes shall be instituted through an agreement between the University and the Donor under following conditions:

1. The donor shall donate an amount as decided by the Board of Management from time to time. The donated amount shall be made available to the University through cheque or bank draft in favour of Vikrant University payable at Gwalior.
2. The amount of the scholarship shall be paid on the basis of the annual interest accrued on the donated amount. However, the amount of the scholarship will be equivalent to that of Full / Half / Quarter of Tuition fee depending upon the interest generated in a year on the donated amount.
3. The amount of the scholarships shall be reviewed after every three (3) years to check the financial viability.
4. The donor shall specify the name of the program, discipline, year of study, basis of award such as pure merit or merit-cum-means.
5. After having the approval of the Board of Management and the Academic Council the information about the scholarships etc. shall be uploaded on the web site and be published in the Prospectus/Information Brochure.

**ORDINANCE – 8****Conditions of Residence of Students in Hostels**

1. Students living in the Hostels of the University will be termed as resident students/hostellers and others will be called as non-resident students/day scholars.
2. The University shall provide hostel accommodation on payment as decided by the University from time to time. The resident students shall conform to the regulations of the University. The hostel fee and mess charges for each hostel will be decided by the Chief Warden in the meeting of the Wardens and to be approved by the Vice-Chancellor and notified to the students in advance. No change shall be done during the session.
3. The wardens shall be responsible for the property of the hostels inclusive of furniture, fixtures etc. All kind of maintenance as required to be done / completed during the long vacations through the Chief Warden. Soon after the re-opening of the University, but before the 31<sup>st</sup> of July, all the Wardens should submit the following information to the Chief Warden:
  - (i) The number of vacant seats which are available for allotment to the newly admitted students.
  - (ii) The name of the students to be removed from the hostels on account of the disciplinary action.
4. The University Hostels shall provide adequate facilities for physical exercises, games, sports, etc. for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chief Warden.

**ORDINANCE - 9****Disciplinary Action against the Students**

1. Violation of the Code of Conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or cancellation of Ph.D. registration and even expulsion from the University.
2. The Head of the Department / Superintend of Examinations shall report the unfair means cases with necessary documentary proof, if any, to the unfair means committee. The committee shall examine the individual cases and using the powers vested in it by the regulations may award punishment to the student even to the extent of cancelling his one or more semester examinations.
3. The Teacher shall have the powers to take appropriate action against the student if he misbehaves in the class. Also, all such cases are required to be reported to the appropriate committees / authorities.
4. The Warden of the hostel has the powers to reprimand, impose fine or take any other suitable measure against that resident who violates either the Code of Conduct or rules and regulations pertaining to the hostels. Involvement of a student in ragging may lead to his expulsion from the University.
5. The Violation of the Code of Conduct by an individual or a group of students can be referred to the Dean of Students by a student, Faculty or other functionary of the University. The Chairman shall investigate the alleged complaints, etc. and recommends the suitable course of action to the Vice-Chancellor.
6. Further, in exceptional circumstances, the Vice-Chancellor shall appoint a special committee to investigate and to recommend appropriate action for any act of gross indiscipline involving an individual or a group of students, which, in his view, may tarnish the image of the University.
7. The recommendation for any action, including expulsion of a student from the Institute, shall be referred to the Vice-Chancellor for his final decision.
8. A student who feels aggrieved with the punishment awarded may, however, appeal to the Vice-Chancellor stating clearly the case and explaining his position, and seeking reconsideration of the decision.
9. The Vice-Chancellor may not recommend a student, who is found guilty of some major offence, to the Board of Management for the award of a Degree / Diploma / Certificate even if he has satisfactorily completed all the academic requirements.

## ORDINANCE – 10

**Manner Of Co-Operation and Collaboration with Other National and Foreign Universities/Institutions/Organisations/Authorities Including Learned Bodies or Associations**

1. The University may subject to the provisions of the Act and rules defined by the UGC, enter into MOUs with national and foreign Universities, Institutions, Organisations and Authorities in such a manner and for such purposes as the University may decide or determine from time to time.
2. The MOUs must have clauses and conditions to safeguard the legal aspects of the University and include issues such as areas of cooperation and collaboration, mutual obligations, arrangement for transfer of credits, maintenance of standards, period of the contract, consequences of termination of the agreement, resolution of disputes, liabilities, financial agreements if any etc.
3. Generally, but not limited to the scope defined below, the following may be agreed upon:
  - (i) Promote Collaboration between the Universities/ Institutes / Organisations in the field of higher education.
  - (ii) Exchange of Faculties and Researchers.
  - (iii) Exchange of graduate students for a specified duration and courses.
  - (iv) Exchange academic materials of mutual interest including scholarly publications, curricula information and pertinent research reports.
  - (v) Invite representatives of each other's academic community to participate in conferences and colloquia.
  - (vi) Cooperation in mutual fields of academic interest for purpose of developing specific education and training opportunities and Programs.
  - (vii) Promote Collaboration between the Industry Associations and Bodies in the field of skilling and employment readiness.
4. Academic & Organizational development assistance as well as education & training activities in a number of fields and subjects including:
  - (i) Design of curricula for undergraduate and postgraduate studies.
  - (ii) Development of faculty profiles.
  - (iii) Internship opportunities with companies in Indian and overseas.
  - (iv) Establishment of periodic quality assurance practices and procedures.
  - (v) Short professional training courses.
5. Contact and collaboration between faculty, staff and students, carry out joint research Programs and exchange experiences in education research. Activities include:
  - (i) Joint cooperative research projects.
  - (ii) Consultancy work to assist the development of new Postgraduate courses.
  - (iii) Enter into the twinning arrangement, if allowed within the rules of the UGC.

## ORDINANCE – 11

## DOCTOR OF PHILOSOPHY (Ph.D.) Programs

## (AS PER UGC REGULATION 2016 AND AMENDED FROM TIME TO TIME)

Facilities for research work leading to the Ph.D. Degree shall be provided in the Faculty of the University in the programmes offered. These facilities include the laboratories and workshops of his own department, other departments and central facilities available elsewhere in the University. Further, the scholars will have the access to the seminars held in the own department and other departments of the University, throughout the year. However, they have to follow the norms as decided by the Organizers.

The University shall also invite distinguished Scientists and Engineers to visit the Departments / Centres to deliver lectures and hold the discussions with the research groups. The Ph.D. students will thus get ample opportunities to pursue their research programmes in a truly stimulating environment.

The Department shall constitute a Departmental Research Committee (DRC) with all experienced researchers in the department as the members and may also include external experts of significant research contribution. The DRC shall meet and monitor the six-monthly progress of the Scholar. Regulations shall specify the duties of the DRC. The recommendations of the DRCs shall be submitted to the Vice - Chancellor for approval.

## 1. Eligibility for Enrolment for Doctor of Philosophy (Ph.D.)

Candidates for admission to the Ph.D. program shall have successfully completed:

- (i) A 1-year/2-semester Master's degree program (after 4-year undergraduate degree) with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 10- point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions.
- (ii) A 2-year/4-semester Master's degree program, with the same conditions as in subclause (a) above;
- (iii) A candidate seeking admission after a 4-year/8-semester Bachelor's degree with Research should have a minimum CGPA of 7.5/10. *and one year Masters Course.*
- (iv) Candidates who have cleared the M.Phil course work with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 10-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a Foreign

Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. program

- (v) A person whose M.Phil. dissertation has been evaluated and recommended for award of the degree, may be admitted to the Ph.D. program in any Institution on a provisional basis even before the viva-voice or final defence.
- (vi) A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of UGC/Statutory Body from time to time, or for those who had obtained their master's degree before 19th September 1991.

Note: The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures, if any.

- (vii) A relaxation of 0.5 score, i.e. CGPA of 7/10 or an equivalent relaxation of grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

## 2. Categories of admission:

- (i) Full-time PhD scholar.
- (ii) Part-time PhD Scholars who are pursuing Ph.D. along with their normal work.

## 3. Procedure for Admission:

Following procedure shall be adopted by the Departments of the University for the admission of the candidates for the Ph.D. program.

- (i) At any instance of time, the approved Supervisor shall not be permitted to register more than eight research scholars taking all the registrations together in all the Universities / Institutes. The number of seats for Ph.D. shall be decided well in advance. The Ph.D. programmes will be notified and widely advertised on the University website and in advertising media.
- (ii) All admissions shall be made through an Entrance Test.

- (iii) Candidates who have qualified UGC / CSIR (JRF) Examination / SLET / GATE / teacher fellowship : have been admitted in M.E / M.Tech through valid GATE score / M. Phil Programme through UGC NET score shall be admitted as specified in the Regulations.
- (iv) An interview shall be organized by the Departmental Research Committee (DRC) in the University and the candidate is expected to discuss their research interest / area.
- (v) Only the pre-determined number of students shall be admitted to Ph.D. programme.
- (vi) The admission to Ph.D. Programmes shall be made in accordance with the National/ State Reservation Policy as applicable to the Private Universities in the State.
- (vii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

**4. Availability of seats:**

The number of seats available for admission of Ph.D. program shall be decided, depending upon the availability of a supervisor/co-supervisor as per UGC guidelines and notified on the website of the University

**5. Eligibility Criteria for Ph.D. Supervisor**

The eligibility criterion for the recognition of a faculty and others as supervisor for the Ph.D. scholars by the University shall be a regular faculty of the University / Adjunct Professor / Research Scientist / Research Engineer holding a Ph.D. degree. Also, an eminent Researcher / Artists / Scientist with PG or equivalent Degree having over 15 years of Research Experience, and who is eligible as defined in UGC Regulations shall apply on a prescribed form to a DRC for the recognition as a Supervisor to guide the students. The DRC shall consider the application in its meeting and forward the recommendations to the Academic Council / the Vice Chancellor for the approval.

**6. Allocation of the Supervisor**

The allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending upon the number of students per supervisor, the available specialization among the faculty supervisors, and the research interest of the student as indicated during interview by the student. The allotment / allocation of supervisor shall not be left to the individual student or teacher.

**7. Course Work**

After having been admitted, each Ph.D. students shall be required to undertake course work (Online/offline) for a minimum period of one semester. The course work shall be treated as Pre-Ph.D. preparation and must include a course on research interest, research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research work in the field of interest.



The minimum qualifying requirement such as grade, credits, seminars, publications etc for allowing a student to proceed further to write the dissertation will be as specified in the regulations.

The duration of the course work will be one semester or 6 months comprising of minimum 90 teaching days or total 360 hours of study within a maximum period of 2 semesters through in-person, online, hybrid, and blended learning methods.

75% attendance will be mandatory to appear in the coursework examination.

For the Part-time students, coursework classes will be organized on the weekend to fulfil the above criteria.

#### **8. Research Work**

After satisfactory completion of the Ph.D. course work, the Ph.D. scholar shall undertake research work and submit a thesis based on the research work within maximum period of six years from the date of registration of the scholar. Thesis work should reflect the ability of the scholar to deeply explore the research studies, analysis of facts, make scholarly contribution to the advancement of knowledge as reflected in his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

- (i) The Scholar shall make a Pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.
- (ii) Ph.D. scholar shall publish at least one research paper in a referred Journal of repute approved by the DRC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

#### **9. Conditions for Conferment of the Degree**

The Degree of Doctor of Philosophy shall be conferred on a student subject to the following conditions:

- (i) Research work has been carried out under the guidance of the Supervisor(s) for at least two years in the case of regular students and three years in the case of external students after their date of registration on a topic duly approved by the Departmental Research Committee.

- (ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external referees and by the Board of Examiners constituted for the viva - voce examination.
- (iii) Notwithstanding the provision of (a) mentioned above, a student registered for the degree of Doctor of Philosophy may be permitted to carry out a part or the whole of his research work outside the University in a factory, laboratory, workshop, worksite or other research centres duly approved for the purpose by the University.
- (iv) The degree of Doctor of Philosophy shall be conferred only after the satisfaction of the DRC.

#### 10. Depository with UGC

Following the successful completion of the evaluation process and announcements of the award of Ph.D. the University shall submit following to the UGC.

- (i) A soft copy of the Ph.D. thesis, within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions and Universities.
- (ii) A hard copy of the signed Notification to the UGC and AIU.
- (iii) Along with the Degree, the University, shall issue a Provisional Certificate to the student, certifying to the effect that the Degree has been awarded in accordance with the guide lines issued by the UGC from time to time.

#### 11. General Instructions:

In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE - 12****Ordinance for three/four years Undergraduate Degree in Arts and Social Science, Humanities and Culture**

**(As per guideline for Multiple Entry and Exit in Academics Programs offered in Higher Education Institutions issued by UGC, New Delhi under National Education Policy 2020)**

- 1. Degree Title:** Three/Four Years Undergraduate Degree (CBCS Semester Mode)
- 2. Faculty Name:** Faculty of Arts and Social Science, Humanities and Culture
- 3. Course Name:** Bachelor of Arts (B.A.)

**In the following subjects:**

Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Sanskrit, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese).

- 4. Eligibility for Admission:** Passed 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure:** Candidate seeking admission in B. A. courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters.

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

1. **Entry and Exit System:** To Enable Multiple entry and exit points in the academic programme, qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

#### 1<sup>st</sup> year

**Entry 1.** The entry requirement for Level 5 is successful completion of class 12 from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government / University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit 1.** If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for Undergraduate Certification from the faculty of her / his Major Subject. If she / he wants to exit, can exit the programme with Under Graduate certificate in hand.

#### 2<sup>nd</sup> year

**Entry 2.** The entry requirement for Level 6 is successful completion of Level 5. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit 2.** If a student passes all the courses of Level 5 & 6 and earns requisite number of credits, the student becomes entitled for Undergraduate Diploma in the faculty of her / his major subject. If she / he wants to exit, can exit the programme with

Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

### 3<sup>rd</sup> year

**Entry 3.** The entry requirement for Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

**Exit 3.** If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the Undergraduate Degree in the faculty of her / his Major Subject. Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6 and 40 credits at level 7.

### 4<sup>th</sup> year

**Entry 4.** An individual seeking admission to a Bachelor's degree (Honours / Research) (Level 8) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (Level 7). After completing the requirements of a three-year bachelor's degree candidates, who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours / Research) degree.

**Exit 4.** If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for Undergraduate Degree (Honours / Research) in the faculty of her / his the Major Subjects. A Bachelor's degree (Honours / Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

**Table 1 : Qualification Type and Credit Requirements**

Levels	Qualification Title	Credit Requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration : first year or two semesters of the	40

Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

### 3<sup>rd</sup> year

**Entry 3.** The entry requirement for Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

**Exit 3.** If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the Undergraduate Degree in the faculty of her / his Major Subject. Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6 and 40 credits at level 7.

### 4<sup>th</sup> year

**Entry 4.** An individual seeking admission to a Bachelor's degree (Honours / Research) (Level 8) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (Level 7). After completing the requirements of a three-year bachelor's degree candidates, who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours / Research) degree.

**Exit 4.** If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for Undergraduate Degree (Honours / Research) in the faculty of her / his the Major Subjects. A Bachelor's degree (Honours / Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

**Table 1 : Qualification Type and Credit Requirements**

Levels	Qualification Title	Credit Requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration : first year or two semesters of the undergraduate programme)	40

Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration : First two years of four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration : three years or six semesters)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Hons. / Research) (Programme duration : four years or eight semesters).	160

The credits will be awarded by the University. The credit can be calculated as follows :

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
  - Credits for internship shall be one credit per week of internship, subject to a maximum of six credits in a semester.
2. The Examination Scheme: Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) **Medium of instruction:** The Medium of instruction during the Examination shall be English/Hindi.

(ii) **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

3. **Credit System:** - To enable multiple entry and exit points in the academic programmes, qualification such as Certificate, Diploma and Degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents

Bachelor Degree (Honours / Research) (Table 1). The four year undergraduate programme shall comprise courses under following subjects / categories :

- i) Disciplinary / interdisciplinary Major (48 credits)
- ii) Disciplinary / interdisciplinary Minor (32 credits)
- iii) Generic Elective (16 credits)
- iv) Discipline Specific Elective (DSE) (16 credits)
- v) Skill Enhancement Courses / Vocational Courses (12 credits)
- vi) Ability Enhancement Courses (08 credits)
- vii) Field projects / internship / apprenticeship / community engagement and service / research project/ Course of Independent Study/ Capstone Project (28 credits)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme, are as follows :

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 5</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 6</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 7</b>	Bachelor Degree in the faculty of the Major Subject	120



Bachelor Degree (Honours / Research) (Table 1). The four year undergraduate programme shall comprise courses under following subjects / categories :

- i) Disciplinary / interdisciplinary Major (48 credits)
- ii) Disciplinary / interdisciplinary Minor (32 credits)
- iii) Generic Elective (16 credits)
- iv) Discipline Specific Elective (DSE) (16 credits)
- v) Skill Enhancement Courses / Vocational Courses (12 credits)
- vi) Ability Enhancement Courses (08 credits)
- vii) Field projects / internship / apprenticeship / community engagement and service / research project/ Course of Independent Study/ Capstone Project (28 credits)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme, are as follows :

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 5</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 6</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 7</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120

Level 8 (Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160
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The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

9. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 40% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable).

10. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
- Discipline Specific Elective (DSE) Course**
- Dissertation/Project**
- Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

11. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

12. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

13. **General Instructions:**

- As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- v. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- vi. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE - 13

## Ordinance for Two years Post Graduate Degree in Arts, Social Science, Humanities and Culture

1. **DegreeTitle:** Two years Post Graduate Degree in Arts and Social Science
2. **Faculty Name:** Faculty of Arts and Social Science, Humanities and Culture
3. **Course Name:** Masters of Arts (M.A.)

**In the following subjects:**

Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Sanskrit, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration, English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese), Business Economics, Rural Development, Journalism and Mass Communication.

4. **Eligibility for Admission:** Any undergraduate, passed from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

#### 9. Examination: -

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.
- (g) Conduct of Examinations
  - (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
  - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
  - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the

examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.
- (i) **Choice Based Grading System**
- The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.
  - In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.
- (j) **Award of Grade and Grade Points**
- Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
  - The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:
- (a) **Theory Block**
- |                                     |       |
|-------------------------------------|-------|
| Quizzes, assignments and regularity | 20 %  |
| Mid – semester test (s)             | 20 %  |
| End – semester examination          | 60 %  |
| Total                               | 100 % |
- (b) **Practical Block**
- |   |       |
|---|-------|
| Lab work and performance, quizzes, assignments and regularity | 40 %  |
| End – semester examination                                    | 60 %  |
| Total   | 100 % |
- Practical training, and project work shall be treated as practical subjects.
- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good
B+	$60 \leq m < 70$	7	Good
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.



## (k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

## (l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

## (m) Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	I <sup>st</sup> Division with Honours
$6.0 \leq \text{CGPA} < 7.5$	I <sup>st</sup> Division
$5.0 \leq \text{CGPA} < 6.0$	II <sup>nd</sup> Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade Pin end semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(o) The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute of Vikrant University.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty – Chairman
- (ii) The HOD of the concerned Department – Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

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**11. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**12. The Teaching Scheme:** -The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

**13. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-Learning, hybrid learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

/s/

## ORDINANCE – 14

## Ordinance for Three/Four Years Undergraduate Degree in Commerce

(As per the “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020).

**4. Degree Title: Three/Four years Undergraduate Degree (CBCS Semester Mode)****5. Faculty Name: Faculty of Commerce****6. Course Name:**

- i. Bachelor of Commerce (B.Com.)
- ii. Bachelor of Commerce (B.Com. Hons.)
- iii. Bachelor of Commerce (C.A.) computer application
- iv. Bachelor of Advertisement, Sales Promotion and Sales
- v. Bachelor of Foreign Trade
- vi. Bachelor of Applied Accounting Finance
- vii. Bachelor of E-Commerce
- viii. Bachelor of GST

**7. Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream.**8. Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.**9. Admission Procedure:** Candidate seeking admission in above courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

10. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
11. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters.
- (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.
- (ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.
12. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

### 1<sup>st</sup> year

**Entry 1.** The entry requirement for Level 5 is successful completion of class 12 from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government / University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit 1.** If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for Undergraduate Certification from the faculty of her / his Major Subject. If she / he wants to exit, can exit the programme with Under Graduate certificate in hand.

### 2<sup>nd</sup> year

**Entry 2.** The entry requirement for Level 6 is successful completion of Level 5. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.



**Exit 2.** If a student passes all the courses of Level 5 & 6 and earns requisite number of credits, the student becomes entitled for Undergraduate Diploma in the faculty of her / his major subject. If she / he wants to exit, can exit the programme with Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

### 3<sup>rd</sup> year

**Entry 3.** The entry requirement for Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

**Exit 3.** If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the Undergraduate Degree in the faculty of her / his Major Subject. Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6 and 40 credits at level 7.

### 4<sup>th</sup> year

**Entry 4.** An individual seeking admission to a Bachelor's degree (Honours / Research) (Level 8) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (Level 7). After completing the requirements of a three-year bachelor's degree candidates, who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours / Research) degree.

**Exit 4.** If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for Undergraduate Degree (Honours / Research) in the faculty of her / his the Major Subjects. A Bachelor's degree (Honours / Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

**Table 1 : Qualification Type and Credit Requirements**

Levels	Qualification Title	Credit Requirements
--------	---------------------	---------------------

Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration : first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration : First two years of four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration : three years or six semesters)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Hons. / Research) (Programme duration : four years or eight semesters).	160

The credits will be awarded by the University. The credit can be calculated as follows :

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
- Credits for internship shall be one credit per week of internship, subject to a maximum of six credits in a semester.

13. The Examination Scheme: Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) **Medium of instruction:** The Medium of instruction during the Examination shall be English/Hindi.

*Ans -*

(ii) **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

14. **Credit System:** -To enable multiple entry and exit points in the academic programmes, qualification such as Certificate, Diploma and Degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours / Research) (Table 1). The four year undergraduate programme shall comprise courses under following subjects / categories :

- i) Disciplinary / interdisciplinary Major (48 credits)
- ii) Disciplinary / interdisciplinary Minor (32 credits)
- iii) Generic Elective (16 credits)
- iv) Discipline Specific Elective (DSE) (16 credits)
- v) Skill Enhancement Courses / Vocational Courses (12 credits)
- vi) Ability Enhancement Courses (08 credits)
- vii) Field projects / internship / apprenticeship / community engagement and service / research project/ Course of Independent Study/ Capstone Project (28 credits)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme, are as follows :

CREDIT SYSTEM (TABLE:1)  
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40



<b>Level 6</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 7</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 8 (Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

15. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- First division with honour's, where student score 75% or more marks.
- First division, where student score 60% or more marks.
- Second division, where students score 50% above but less than 60% marks.
- If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

16. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

iii. **Discipline Specific Elective (DSE) Course**

iv. **Dissertation/Project**

v. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**17. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**18. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**19. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE – 15****Ordinance for Two years Post Graduate Degree in Commerce**

1. **Degree Title:** Two years Post Graduate Degree in Commerce
2. **Faculty Name:** Faculty of commerce
3. **Course Name:**
  - i. Master of Commerce (M.Com.)
  - ii. Master of Commerce (M.Com.(C.A.)) computer application
  - iii. Master of Commerce (M.Com.)
  - iv. Master of Commerce in Taxation
  - v. Master of Commerce (M.Com Honors)
  - vi. Master of Advertisement, Sales Promotion and Sales
  - vii. Master of Foreign Trade
  - viii. Master of Applied Accounting Finance
  - ix. Master of E-Commerce
  - x. Master of GST
4. **Eligibility for Admission:** Eligibility for Admission: Commerce undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters

**9. Examination: -**

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (a) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (b) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (c) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (d) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (e) Span period of completion of courses shall be as prescribed in the respective regulation.
- (f) **Conduct of Examinations**
  - (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
  - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
  - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain

cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(g) Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(h) **Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(i) **Award of Grade and Grade Points**

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

i. **Theory Block**

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End semester examination	60 %
Total	100 %

ii. **Practical Block**

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good
B+	$60 \leq m < 70$	7	Good
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

## (j) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

## (k) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

## (l) Award of Division and Merit List

- (v) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	I <sup>st</sup> Division with Honours
$6.0 \leq \text{CGPA} < 7.5$	I <sup>st</sup> Division
$5.0 \leq \text{CGPA} < 6.0$	II <sup>nd</sup> Division

- (vi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (vii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

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$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (vii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(viii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0

(m) Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(n) The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Vikrant University Statute.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(o) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

**10. Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-**The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed in accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, hybrid learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE - 16****Ordinance for three/four years Undergraduate Degree in Home Science**

1. **Degree Title:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Home Science
3. **Course Name:** Bachelor of Science (B.Sc.) in Home Science

**In the following subjects:**

- Food and Nutrition
- Human development and Childhood Studies
- Development Communication and Extension
- Resource Management and Design Application
- Fabric and Apparel Science
- Food Technology

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Candidate seeking admission in Bachelor of Science (B.Sc.) Home Science courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### **1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### **2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

#### **4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)**

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

**(i) Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**(ii) Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- i. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- ii. Disciplinary /Interdisciplinary Minor (32 credits)

- iii. Generic Elective (16 credits)
- iv. Skill Enhancement Courses/Vocational Courses (12 credits)
- v. Ability Enhancement Courses (08 credits)
- vi. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 40% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- iv. First division with honours, where student score 75% or more marks
- v. First division, where student score 60% or more marks
- vi. Second division, where students score 50% above but less than 60% marks
- vii. If any candidate failed to earn minimum required number of credits in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level

**13. Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course

**14. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. (As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020).
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose



**ORDINANCE - 17****Ordinance for Two years Post Graduate Degree in Home Science**

- 1. Title of the Degree:** Two years Post Graduate Degree
- 2. Faculty Name:** Home Science
- 3. Course Name:** Master of Science (M.Sc.) in Home Science

**In the following subjects:**

- Food and Nutrition
  - Human development and Childhood Studies
  - Development Communication and Extension
  - Resource Management and Design Application
  - Fabric and Apparel Science
  - Food Technology
- 4. Eligibility for Admission:** Eligibility for Admission: Home Science undergraduate from any state /central/private university/institute or equivalent system.
  - 5. Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
  - 6. Admission Procedure / Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with home science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
  - 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
  - 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.
  - 9. Examination:-**

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.
- (g) Conduct of Examinations
  - (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
  - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
  - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
  - (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

#### (h) Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

#### (i) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be

taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Pass

F	$m \leq 39$	()	Fail
Ab	-	()	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controiler with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than

two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks)

- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(m) Award of Division and Merit List

- (ix) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (x) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (xi) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (xii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

- (u) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year
- (o) The Appointment of Examiners
- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
  - (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute.
  - (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.
- (p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

**10. Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**11. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**12. The Teaching Scheme:** -The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or

become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academicians. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

### 13. General Instructions:

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



**ORDINANCE - 18****Ordinance for three/four years Undergraduate Degree in Science**

- 1. Title of the Degree: Three/four years Undergraduate Degree (CBCS Semester Mode)**
- 2. Faculty Name: Science**
- 3. Course Name: Bachelor of Science (B.Sc.)**

**In the following subjects:**

Chemistry, Computer Science, Electronics, Electronic Media, Information Technology, Mathematics, Embryology, Bio-Technology, Bio, Forensic Science, Physics, Zoology

- 4. Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in the science stream.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure:** Candidate seeking admission in Bachelor of Science (B.Sc. ) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/ transferred when she/he enters the programme again

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### 1<sup>st</sup> year (First & Second Semester-Level 1)

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### 2<sup>nd</sup> year (Three & Four Semester-Level 2)

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1 & 2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### 3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1 & 2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

#### **4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)**

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

**(i) Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**(ii) Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)

- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- i. First division with honours where student score 75% or more marks
- ii. First division, where student score 60% or more marks
- iii. Second division, where students score 50% above but less than 60% marks
- iv. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

**13. Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**14. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE - 19

**Ordinance for Two years Post Graduate Degree in Science**

1. **Title of the Degree:** Two years Post Graduate Degree
2. **Faculty Name:** Science
3. **Course Name:** Master of Science (M.Sc.)

**In the following subjects:**

Chemistry, Computer Science, Electronics, Electronic Media, Information Technology, Mathematics, Embryology, Bio-Technology, Bio, Forensic Science, Physics

4. **Eligibility for Admission:** Science undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Science undergraduate from any state /central/private university/institute or equivalent system with home science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.
9. **Examination:**

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester
- (b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.
- (g) Conduct of Examinations
  - (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
  - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
  - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
  - (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(i) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.



In the grading system, the one credit shall be equivalent to that of one hour of the conduct of 1 Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes

(j) Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This

benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination

(m) Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

- (iii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (iv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(o) The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under

unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Vikrant University Statute.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty – Chairman
- (ii) The HOD of the concerned Department – Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members

**10. Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**11. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**12. The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

- i. The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

**13. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 20

**Ordinance for three/four years Undergraduate Degree in Social Work**

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Social Work
3. **Course Name:** Bachelor of Social work (B.S.W.)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Candidate seeking admission in Bachelor of social work (B.S.W.) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)
  - (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.
  - (ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate diploma, and degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### **1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### **2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

#### **4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)**

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

**(i) Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**(ii) Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)



CREDIT SYSTEM (TABLE:1)  
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- i. First division with honour's, where student score 75% or more marks.
- ii. First division, where student score 60% or more marks.
- iii. Second division, where students score 50% above but less than 60% marks.

- iv If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

**13. Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**14. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (ABCC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 21

**Ordinance for Two years Post Graduate Degree in Social work**

1. **Title of the Degree:** Two years Post Graduate Degree
2. **Faculty Name:** Social Work
3. **Course Name:** Master of Social work (M.S.W.)
4. **Eligibility for Admission:** Eligibility for Admission: Science undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure / Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.
9. **Examination:-**
  - (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
  - (b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.

(g) Conduct of Examinations

- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination

forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) **Makeup Examinations**

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(i) **Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) **Award of Grade and Grade Points**

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a. Theory Block

Quizzes, assignments and regularity	20 %
Mid - semester test (s)	20 %
End – semester examination	60 %
Total	100 %

b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i P_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(m) Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- (n) Promotion to Higher Semester
- (v) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (vi) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.
- (o) The Appointment of Examiners
- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.



- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

**10. Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**11. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**12. The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

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- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 22

**Ordinance for One year Under Graduate Degree in Library Science**

1. **Title of the Degree:** One year Under Graduate Degree
2. **Faculty Name:** Library Science
3. **Course Name:** Bachelor of Library Science (B.Lib.)
4. **Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure / Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Under graduate degree programme shall be of Two(2) semesters.
9. **Examination:-**
  - (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
  - (b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written /

- practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
  - (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
  - (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
  - (f) Span period of completion of courses shall be as prescribed in the respective regulation.
  - (g) Conduct of Examinations
- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
  - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
  - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
  - (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
  - (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
  - (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
  - (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) **Makeup Examinations**

(i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(i) **Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

## (j) Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

## a. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

## b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{\text{th}}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{\text{th}}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{\text{th}}$  semester,  $SG_j$  is the SGPA earned in the  $j^{\text{th}}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

## (m) Award of Division and Merit List

- (v) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (vi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (vii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (viii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

## (n) Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

## (o) The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners



provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Vikrant Statute.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (iv) The Dean of the Faculty - Chairman
- (v) The HOD of the concerned Department - Member
- (vi) Two seniors most teachers by rotation, as subject experts – Members.

**10. Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**11. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**12. The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

**13 General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 23

**Ordinance for One year Post Graduate Degree in Library Science**

- 1. Title of the Degree:** One year Post Graduate Degree
- 2. Faculty Name:** Library Science
- 3. Course Name:** Master of Library Science (M.Lib.)
- 4. Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure/ Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Two(2) semesters.
- 9. Examination:-**
  - i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
  - ii. There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written /

- practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
  - iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
  - v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
  - vi. Span period of completion of courses shall be as prescribed in the respective regulation.

#### 10. Conduct of Examinations:

- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

#### **11. Makeup Examinations**

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

#### **12. Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

#### **13. Award of Grade and Grade Points**

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End semester examination	60 %
Total	100 %

b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
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A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n C_i P_i}{\sum_{i=1}^n C_i}$$

Where  $C_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $P_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or reevaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

#### 14. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

#### 15. Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

## 16. Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
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- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

## 17. Promotion to Higher Semester

- (iii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (iv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

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provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period

- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Vikrant University Statute.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

#### 19. The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

**20. Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**21. Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

**22. The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

**23 General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, hybrid learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 24

**Ordinance for three/four years Undergraduate Degree in Journalism & Mass Communication (BA JMC)**

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Journalism & Mass Communication
3. **Course Name:** Bachelor of Arts in Journalism & Mass Communication (BA JMC)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in Any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Candidate seeking admission in Bachelor of Journalism & Mass Communication (BJMC )courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee fo. the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)
  - (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively; there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### **1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### **2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

**(i) Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**(ii) Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE. I)  
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- i. First division with honour's, where student score 75% or more marks.
- ii. First division, where student score 60% or more marks.
- iii. Second division, where students score 50% above but less than 60% marks.
- iv. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level,

University can conduct special exam so ne/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level

**13. Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**14. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE – 25****Ordinance for Two years Post Graduate Degree in Journalism and Mass Communication (MA JMC)**

1. **Title of the Degree:** Two years Post Graduate Degree
2. **Faculty Name:** Journalism and Mass Communication
3. **Course Name:** Master of Arts in Journalism and Mass Communication (MA JMC)
4. **Eligibility for Admission:** **Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure / Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute or equivalent system with Journalism and Mass communication science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.
9. **Examination:-**
  - i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
  - ii. There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written /



- practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses
- iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
  - iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
  - v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
  - vi. Span period of completion of courses shall be as prescribed in the respective regulation.
  - vii. Conduct of Examinations
    - (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
    - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
    - (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
    - (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
    - (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
    - (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
    - (vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination

forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

#### 10. Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

#### 11. Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

#### 12. Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

b. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- c. Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
P	$40 \leq m \leq 49$	5	Pass
F	$m \leq 39$	0	Fail
Ab	-	0	Absent

- d. The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{\text{th}}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{\text{th}}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{\text{th}}$  semester,  $SG_j$  is the SGPA earned in the  $j^{\text{th}}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

### 13. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

### 14. Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

## 15. Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

## 16. Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

## 17. The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners

provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Vikrant University Statute.
- (iii) For the examination of each subject of the course, the IOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

#### 18. The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members

19. **Medium of instruction:** The Medium of Instruction during the Examination shall be English.

20. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

21. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

**22. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 26

**Master of Education (M.Ed.)**

Faculty of Education and Physical Education shall offer following Post Graduate Program:

1. Title of the Degree : Master of Education (M.Ed.)
2. Name of Faculty : Faculty of Education & Physical Education
3. Course Name : Master of Education (M.Ed.)
4. Duration of the Course : 2 years (4 semesters)
5. The University shall offer above courses as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
7. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

8. Admission:

The eligibility for admission to the first year of M.Ed. Courses shall be B.Ed. / B.A.B.Ed. / B.Sc.B.Ed. / B.El.Ed. / ITEP with an undergraduate degree with percentage marks as per NCTE guidelines. Admissions shall be made on the merit of the marks obtained in the qualifying examination and the entrance examination or any other selection process as per the policy of the Central / State Government / University / UT Administration. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

9. The Teaching Scheme:

The curriculum shall include theory (core and specialization) courses, practicum, internship and attachment. The programme implementation and assessment shall be as prescribed by the NCTE.



The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Council. The course must be designed to provide opportunities for students to extend as well as deepen their understanding of Education, specialize in selected areas, develop research capabilities leading to specialization in either elementary or secondary education. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

**10. The Examination Scheme:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**11. Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable,
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. No dues to the University, Hostels, Libraries, NC etc. and;
- v. No disciplinary action is pending against him/her.

**12. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**13. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

**14. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 27

**Bachelor of Physical Education (B.P.Ed.)**

Faculty of Education and Physical Education shall offer following Under Graduate Programs:

1. Title of the Degree : Bachelor of Physical Education (B.P.Ed.)
2. Name of Faculty : Faculty of Education & Physical Education
3. Course Name : Bachelor of Physical Education (B.P.Ed.)
4. Duration of the Course : 2 years (4 semesters)
5. The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
7. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
8. Admissions:

The eligibility for admission to the first year of B. P. Ed. Courses shall be Bachelor's Degree in any discipline and having at least participation in the Inter College / Inter Zone / District / School Competition in sports and games as recognized by the AIU / IOA / SGFI / Government of India. In addition, the University shall follow all the guidelines as given by the NCTE / State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

## 9 The Teaching Scheme

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Educators with the expected post-graduates attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

## 10. The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

## 11. Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has: "

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. No dues to the University, Hostels, Libraries, NC etc. and
- v. No disciplinary action is pending against him.

## 12. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

## 13. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

## 14. General Instructions:

- (i) The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

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- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- (vi) In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE - 28

**Master of Physical Education (M.P.Ed.)**

Faculty of Education and Physical Education shall offer following Post Graduate Program:

1. Degree Title : Master of Physical Education (M.P.Ed)
2. Name of Faculty : Faculty of Education & Physical Education
3. Course Name : Master of Physical Education (M.P.Ed.)
4. Duration of the Course : 2 years (4 semesters)

5. The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
7. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
8. Admission:

The eligibility for admission to the first year of M.P.Ed. Courses shall have passed B.Sc. (Physical Education, Health Education & Sports) / B.P.Ed. / B.P.E.S. (subject to the notification from UGC / NCTE) or equivalent from any recognized University with percentage marks as per NCTE guidelines. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

9. The Teaching Scheme:

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

The programme shall be designed to integrate the study of childhood, social context of education, subject knowledge, pedagogical knowledge, aims of physical education and communication skills.

10. **The Examination Scheme:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance - 4 shall be applicable in the current ordinance.

11. **Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. **Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.**
- ii. **Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;**
- iii. **Earned the specified credits in all the categories of subjects as applicable**
- iv. **No dues to the University, Hostels, Libraries, NC etc. and**
- v. **No disciplinary action is pending against him.**

12. **Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

13. **Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

14. **General Instructions:**

- i. **The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.**
- ii. **The relaxation in eligibility conditions, age and reservation etc shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.**
- iii. **For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.**
- iv. **The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid learning, face-to-face, through webinar etc.**
- v. **All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.**
- vi. **In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose**

## ORDINANCE NO-29

## THREE/FOUR YEARS UNDERGRADUATE PROGRAMS

1. **Title of the Award** : Bachelor of Fine Arts (B.F.A.)
2. **Name of Faculty** : Faculty of Arts and Design
3. **Course Name** : Bachelor of Fine Arts (B.F.A.)

4. **Eligibility for Admission**

Candidates who have passed duly recognized following examination: -

Final examination of the 10+2 system from any recognized central board, such as Central Board of Secondary Education, New Delhi, Council for Indian School Certificate Examination, or any State board such as M.P. Board of Secondary Education or Others

Or

- i. H.S.C Vocational Examination from any recognized Central/State Board

Or

- ii. Senior Secondary School Examination Conducted by the National/any state open schooling with a minimum five subjects of relevant and required field

Or

- iii. Any Public School/Board/University examination in India or any foreign country recognized as equivalent to 10+2.

Or

- iv. General Certification Education (GCE) examination (London/Cambridge/Sri Lanka) at the advanced level (A)

or

- v. Any other equivalent examination to 10+2 by the Central/State Government

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or private candidate can also apply for admission on a provisional basis, subject to the condition that the candidate must pass the qualifying examination with the required percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate will be based on the criteria recommended by Admission Committee and approved by the Academic Council.
8. **Intake**  
The number of seats will be decided from time to time by the Academic Council or as per the guideline of concerned regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.
10. **Academic Session:**  
There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University.
11. Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.
12. **Duration of Program:**  
The minimum duration for the completion of the Bachelor of Fine Arts (B.F.A.) program is three (3) years comprise of six (6) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is five (5) years comprise of ten (10) semesters.
13. **Types of Courses:** Courses are the basic units of education and/or training. Types of course shall be as follow:
  - i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
  - ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project



iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**iv. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**14. Credit Requirement:**

The minimum credit requirement for B.F.A. Degree is 120 credits.

**15. Course Structure:**

The course structure for B.F.A. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

**16. Medium of Instruction:**

The medium of instruction shall be English & Hindi.

**17. Examination:**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

**18. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**19. Eligibility for Award of B.F.A. Degree:** A student shall be declared to be eligible for the award of the B.F.A. degree if he/she has:

- i. Registered and successfully completed all the core courses, and practical/labs classes, including seminars, workshops, presentations, group discussions, field visits, industrial training, summer training, educational tours, project work or other assignments as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.

- iii. Earned the specified credits in all categories of subjects if applicable.
- iv. Secured the minimum CGPA of 4 or 40% in aggregate overall.
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and
- vi. No disciplinary action is pending against him/her.

20. **General Instructions and Provisions**

- i. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020).
- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC or relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters **not covered** in this specific ordinance, general rules and regulations of Vikrant University **regarding** specific courses are applicable. In other **matters**, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with **the use of the latest innovative technologies** like online, hybrid learning, blended learning, e-learning, **face-to-face, webinar** etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government **from time to time** in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO-30

## TWO-YEAR POSTGRADUATE PROGRAMS

1. Title of the Award : Master of Fine Arts (MFA)
2. Name of Faculty : Faculty of Arts and Design
3. Course Name : Master of Fine Arts (MFA)
4. **Eligibility for Admission**
  - i. The students who have passed bachelor's degree in design/fine arts or in any stream or equivalent examination from recognized university will be eligible to take admission and/or;
  - ii. Any other eligibility criteria as decided by the Academic Council, Admission Committee and concerned Regulatory Authorities.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate will be based on the criteria approved by the Academic Council/Admission Committee.
8. **Number of Seats/Intake**  
The number of seats will be decided from time to time by the Academic Council or as per the guideline of concern regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.
10. **Academic Session:**  
There shall be one/two academic cycle for these courses every year like Summer (July) & Winter

Dr. Anubhai Sharma  
Professor, Planning Technology

(January) as decided by the University

11. Fee Structure, Examination, Assessment System, Promotion System, shall be as per the other ordinances of the Vikrant University.

12. **Duration of Program:**

The minimum duration for the completion of M.F.A. program is two (2) years comprise of six (4) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is four (4) years comprise of six (8) semesters.

13. **Types of Courses:** Courses are the basic units of education and/or training. Types of the course shall be as follow:

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.
- iv. **Ability Enhancement Course. (AEC)**
  - The Ability Enhancement Course (AEC) are of two types
  - Ability Enhancement Compulsory Courses (AECC)
  - Skill Enhancement Courses (SEC) or Vocational Courses.

14. **Credit Requirement:**

The minimum credit requirement for M.F.A. Degree is 80 credits.

15. **Course Structure:**

The course structure for M.F.A. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

16. **Medium of Instruction:**

The medium of instruction shall be English & Hindi.

17. **Examination:**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

**18. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**19. Eligibility for Award of M.F.A. Degree:** A student shall be declared to be eligible for the award of B.F.A. degree if he/she has:

- i. Registered and successfully completed all the core courses, practical/labs classes, including seminar, Workshops, Presentations, Group Discussion, Field Visit, Industrial Training, Summer Training, Educational Tour, Project Work or other assignment as applicable.
  - ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.
  - iii. Earned the specified credits in the all categories of subjects if applicable
  - iv. Secured the minimum CGPA 4 or 40% in aggregate overall.
  - v. No Dues to the University, Hostel Libraries, NCC/NSS etc and;
  - vi. No disciplinary action is pending against him/her.

**20. General Instructions and Provisions**

- i. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020).
- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC or relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 31

## BACHELOR OF ARTS IN DEFENCE AND STRATEGIC STUDIES

1. Title of the Award : Bachelor of Arts (Defence and Strategic Studies)
2. Name of Faculty : Faculty of Defence Studies
3. Course Name : Bachelor of Arts (Defence and Strategic Studies)
4. Duration of the Course : 4 Years (8 semesters) as per National Education Policy (NEP) 2020 or 3 Years (6 semester)

5. **Eligibility for Admission:**

Students who have passed the 12th examination or any other equivalent examination in any stream from a recognized board will be eligible to take undergraduate/bachelor's program.

**Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

6. **Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

7. **Intake:**

The Intake for each of these courses shall be decided by the University from time to time.

8. **Academic Session:**

There shall be one academic cycle for these courses every year as decided by the University.

9. **Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

10. **Medium of Instruction and Examination:**

The medium of instruction and examination shall be English/ Hindi.

11. **Examination**

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be

as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**12. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**13. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of B.A. ordinarily as Prescribed by National Education Policy (NEP) 2020 from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**14. General Instruction:**

- i. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 32

## BACHELOR OF SCIENCE IN DEFENCE AND STRATEGIC STUDIES

1. Title of the Award : Bachelor of Science (Defence and Strategic Studies)
2. Name of Faculty : Faculty of Defence Studies
3. Course Name : Bachelor of Science (Defence and Strategic Studies)
4. Duration of the Course : 4 Years (8 semesters) as Per National Education Policy (NEP) 2020 or 3 Years (6 semester)

## 5. Eligibility for Admission:

Students who have passed the 12th examination or any other equivalent examination in any stream from a recognized board will be eligible to take undergraduate/bachelor's program.

## 6. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

## 7. Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

## 8. Intake:

The Intake for each of these courses shall be decided by the University from time to time.

## 9. Academic Session:

There shall be one academic cycle for these courses every year as decided by the University.

## 10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

## 11. Medium of Instruction and Examination:

The medium of instruction and examination shall be English/ Hindi.

## 12. Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be



as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**14. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of B.Sc. ordinarily within as Prescribed by National Education Policy (NEP) 2020 from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**15. General Instruction:**

- i. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 33

## MASTER OF ARTS IN DEFENCE AND STRATEGIC STUDIES

1. Title of the Award : Master of Arts (Defence and Strategic Studies)
2. Name of Faculty : Faculty of Defence Studies
3. Course Name : M.A. in Defence and Strategic Studies  
: M.A. in Defence and National Security Studies
4. Duration of the Course: : 1 years (2 semesters) as per National Education Policy (NEP) 2020 or 2 Years (4 semester)

## 5. Eligibility for Admission:

Student passed graduation or any other equivalent examination with defence and strategic studies as a major subject from a recognized University will be eligible to take admission in the Master / post-graduation program.

## 6. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

## 7. Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

## 8. Intake:

The Intake for each of these courses shall be decided by the University from time to time.

## 9. Academic Session:

There shall be one academic cycle for these courses every year as decided by the University.

## 10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

## 11. Medium of Instruction and Examination:

The medium of instruction and examination shall be English/ Hindi.

## 12. Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**14. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of M.A in Defence studies ordinarily within as per National Education Policy (NEP)2020 from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**15. General Instruction:**

- i. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 34

## M.Sc. IN DEFENCE AND STRATEGIC STUDIES

1. Degree Title : Master of Science (Defence and Strategic Studies)
2. Name of Faculty : Faculty of Defence Studies
3. Course Name : M.Sc. in Defence and Strategic Studies
4. Duration of the Course: : 1 years (2 semesters) as per National Education Policy (NEP) 2020 or 2 Years (4 semesters)

## 5. Eligibility for Admission:

Student passed graduation or any other equivalent examination with defence and strategic studies as a major subject from a recognized University will be eligible to take admission in the Master / post-graduation program.

## 6. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

## 7. Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

## 8. Intake:

The Intake for each of these courses shall be decided by the University from time to time.

## 9. Academic Session:

There shall be one academic cycle for these courses every year as decided by the University.

## 10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

## 11. Medium of Instruction and Examination:

The medium of instruction and examination shall be English/ Hindi.

## 12. Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be

as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**14. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of M.Sc. in Defence studies ordinarily within as prescribed by National Education Policy (NEP) 2020 from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**15. General Instruction:**

- i. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE No 35****DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)**

Faculty of Education and Physical Education shall offer following DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.) program

- |                           |  |
|---------------------------|--|
| 1. Degree Title           | : Diploma in Elementary Education (D.El.Ed.) |
| 2. Name of Faculty        | : Faculty of Education & Physical Education  |
| 3. Course Name            | : Diploma in Elementary Education (D.El.Ed.) |
| 4. Duration of the Course | : 2 years (4 semesters)                      |

**5. Eligibility for Admission:**

Candidates seeking admission to this course must have passed Senior Secondary (Class: XII) or equivalent examination with minimum 50% marks. . The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt. or NCTE norms w ever is applicable.

**6. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to s these courses in accordance with the directives of Govt. of India and / or State Government as per NCTE norms.

**7. Admission procedure:**

Admission under this College will be made as follows:

- i. The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle
- ii. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice Board of the University/University's website! or the student will be informed directly of their admission after the last date of application. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally, such candidates however must produce the previous year Mark sheet/Faculty/College certificates as a proof of required eligibility criteria. The candidates so admitted shall have to Present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.
- iii. The application form may be rejected due to any of the following reasons:
  - a. The candidate does not fulfil the eligibility conditions.
  - b. The prescribed fee is not paid.
  - c. The application from is not signed by the candidate and his/her parent guardian, wherever required.
  - d. Supporting documents for admission are not enclosed.

- iv. Enrolments/Registration number will be assigned to the student by the University after verification & submission of all the necessary document and fees.
- v. Admission rules as framed by the University shall be applicable for all admission from time to time. Other norms laid down by NCTE shall also follow.

#### 8. Intake

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

#### 9. Academic cycle/Year:

There shall be one academic cycle for these courses every year as decided by the University.

#### 10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council as per norms of Regulatory Body.

#### 11. Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

#### 12. Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

#### 13. Eligibility for Award of the Diploma in Elementary Education (D.El.Ed.):

A student shall be declared to be eligible for award of the Diploma if he has:

- i. Registered and successfully completed all the Core Courses, Optional. Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- iii. Successfully earned the specified credits in all the categories of subjects as applicable;
- iv. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- v. No disciplinary action is pending against him.

#### 14. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

#### 15. Maximum Duration for Completion of Course

A Candidate has to complete the entire course of Diploma in Elementary Education (D.El.Ed.) within a maximum period of four years from the session of first admission.

**16. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



**ORDINANCE – 36****Bachelor of Education (B.Ed.)**

1. Degree Title : Bachelor of Education (B.Ed.)
  2. Name of Faculty : Faculty of Education & Physical Education
  3. Course Name : Bachelor of Education (B.Ed.)
  4. Duration of the Course : 2 years (4 semesters)
5. The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
7. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
8. Admission:  
Candidates with Bachelor's Degree in Sciences / Social Sciences / Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics or any other qualification equivalent thereto, with percentage marks as per NCTE guidelines are eligible for admission in the programme. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions and intake from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.
- The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
9. The Teaching Scheme:  
The curriculum, program implementation and the assessment shall be as per the NCTE norms notified from time to time. The curriculum shall be designed to integrate the study of subject

knowledge, human development, pedagogical knowledge and communication skills. The program shall comprise broad curricular areas namely Perspectives in Education, Curriculum and Pedagogical Studies, Engagement with the Field and School Internship. The program implementation shall be as to meet the specific demands of such professional programs of study. The Academic Faculty as per norms prescribed by the NCTE shall cater to the foundation and pedagogy courses in a flexible manner so as to optimize academic expertise available.

These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

#### 10. The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

#### 11. Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NC etc. and
- vi. No disciplinary action is pending against him.

#### 12. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

#### 13. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

#### 14. General Instructions:

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or

- any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
  - iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
  - iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
  - v. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.
  - vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
  - vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE No. 37****FOUR YEAR INTEGRATED PREGAME OF B.Sc. B Ed./B.A. B.Ed./B.Com B.Ed**

1. Title of the Degree : B.Sc. B Ed./B.A. B.Ed. / B.Com B.Ed
2. Name of Faculty : Faculty of Education & Physical Education
3. Course Name : B.Sc. B Ed./B.A. B.Ed. /B.Com B.Ed
4. Duration of the Course : 4 years (8 semesters)

**5. Eligibility For Admission:****For Degree (1st year) (Regular):**

Candidates who have passed duly recognized following examination:

Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

**Or**

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

**7. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

**9. Academic cycle / year:**

There shall be one academic cycle for these courses every year as decided by the University.

**10. Course Structure:**

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**11. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance - 4 shall be applicable in the current ordinance.

**12. Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NC etc. and
- vi. No disciplinary action is pending against him.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**14. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

**15. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.

- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE No. 38

**Four-year Integrated Teacher Education Programme (ITEP)**

1. Title of the Degree : Four-year Integrated Teacher Education Programme (ITEP)
2. Name of Faculty : Faculty of Education & Physical Education
3. Course Name : Integrated Teacher Education Programme (ITEP)
4. Duration of the Course : 4 years (8 semesters)

**5. Eligibility For Admission:****For Degree (1st year) (Regular):**

Candidates who have passed duly recognized following examination:

- i. Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
- Or
- ii. 10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.
- iii. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

**7. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

**9. Academic cycle / year:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**10. Course Structure:**

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**11. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**12. Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. No dues to the University, Hostels, Libraries, NC etc. and;
- v. No disciplinary action is pending against him/her.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**14. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

**15. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



**ORDINANCE NO. 39****BACHELOR OF LAWS****LL.B. (Honours)****1. AIMS AND OBJECTIVES:**

Vikrant University is committed to contribute to nation-building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the LL.B.(Hons.) Program has the following Aim and Objectives:-

**1.1 AIMS**

The aim of LL.B.(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

**1.2 OBJECTIVES**

- 1.2.1 To impart Law education for creating competent professionals.
- 1.2.2 To promote a yearning for creativity, entrepreneurship and research.
- 1.2.3 To establish synergistic relationships with the Legal experts and the society.
- 1.2.4 To help students become ethical and self-confident human beings genuinely interested in serving the nation.

**2. APPLICABILITY:**

This ordinance shall apply to the program and courses leading to the award of then Bachelor of Law LL.B.(Hons.)

**3. COURSE & FACULTY**

- 3.1 This ordinance shall be applicable to the Bachelor of Law (abbreviated LL.B.(Hons.) an undergraduate, or bachelor degree in law of three years duration. This degree is a qualifying degree for practice of legal profession in India. This course shall be run on semester system.

- 3.2 This course shall be run by the Faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI therefore

4. **DURATION:**

The Duration of the Degree of Bachelor of law LL.B.(Hons.) shall comprise a course of study spread over a period of three academic years (six semesters) and maximum duration up to 6 years. Candidate will have to be a full time student.

5. **INTAKE AND FEES:**

- 5.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.
- 5.2 No candidate shall be admitted to Second/ Third/ Fourth/ Fifth/ Sixth semester on transfer unless the same course of study is prescribed in transferring university and prior opinion of Dean/ Head of the Department is obtained.
- 5.3 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

6. **ACADEMIC YEAR:**

There will be two academic cycles every year, one from July to December and second from January to June

7. **ELIGIBILITY FOR ADMISSION:**

- 7.1 Candidates seeking admission to the three year LL.B.(Hons.) course must have passed the Bachelors Degree examination in any subjects or an equivalent examination and secure the aggregate marks/ grade not less than 45% of total marks or equal in all the core subjects and English Language put together.
- 7.1.1 Eligibility and age for admission in LL.B.(Hons.). degree will be as per prevailing norms of BCI.
- 7.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / regulatory body/as per BCI norms.

- 7.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in LL.B.(Hons.). course. They will have to provide proof of passing the examination within reasonable time from the date of admission.

## 8. **ADMISSION PROCEDURE:**

Admission under this course will be made as follows:

- 8.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.
- 8.2 List of candidates provisionally selected for admission / shortlisted based on merit / Entrance Examination marks will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.
- 8.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.
- 8.4 If a candidate admitted provisionally under (8.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 8.5 The application form may be rejected due to any of the following reasons:
- 8.5.1 The candidate does not fulfill the eligibility conditions.
- 8.5.2 The prescribed fess is not deposited.
- 8.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.
- 8.5.4 Supporting documents for admission are not enclosed.
- 8.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 8.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

**9. COURSE STRUCTURE**

- 9.1 The LL.B.(Hons.). course in semester system shall consist of:
- 9.1.1 Such courses (papers) as prescribed by the University.
  - 9.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.
  - 9.1.3 Such scheme of examination as prescribed, by the University from time to time.
- 9.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.
- 9.3 Each semester course shall be conducted in not less than 18 weeks with not less than as per BCI norms including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

**10. MEDIUM OF INSTRUCTION:**

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

**11. EXAMINATION SCHEME:**

- 11.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- 11.1.1 Attended at least 75% of lectures/ practical delivered or as per university Policy.
  - 11.1.2 Paid all the fees due
  - 11.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.
  - 11.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.
  - 11.1.5 Received in-plant training as perceived by the Director / Head / Principal.
- Clause (11.1.1) shall not be applicable to Ex-Student candidates.

- 11.2 Each student shall have to appear in the examination of theory + practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

**Scheme of examination shall be as prescribed by BCI and the University from time to time.**

- 11.3 Examinations will be conducted by the Vikrant University, Gwalior in the months notified as follows:

1	1 <sup>st</sup> Year	Two Semester
2	2 <sup>nd</sup> Year	Two Semester
3	3 <sup>rd</sup> Year	Two Semester

- Examinations shall be in theory and practical/internal training as stipulated.
- A candidate will be permitted to appear for the examination only if:
  - a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.
  - b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.
  - c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20

2	End Semester Examination	80
	<b>TOTAL</b>	<b>100</b>

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- There will be an external examiner to evaluate the project report. Candidates should obtain minimum letter Grade D to qualify in project work external examination.
- CGPA of 5.0 is required at the end of Semester.

## 12. Rules for award of grades

- After the evaluation, only grades should be allotted to the students for the Degree courses.
- Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.
- There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.
- The credits specified for LL.B.(Hons.)5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown
- The following equivalence shall be adopted for awarding grades and making qualitative assessment.

## Range of marks for Absolute Grading

## THE GRADING SYSTEM UNDER

## Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

## EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80% and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrolment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

## STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

- a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
- b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be "C" letter Grade of that semester examination.
- c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the LL.B.(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the LL.B.(Hons.) first to final year examination i.e. all ten semester as under.

### **ALLOCATION OF GRADES**

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

Note: - (i) No third division shall be awarded.



(ii) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the LL. B.(Hons.) degree course in First division with distinction.

### 13. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE:

#### 13.1 From Odd semester to even semester:

A candidate who has appeared in the odd-semester of any particular year shall be promoted to an even Semester of that year (i.e. from I to II, from III to IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.

#### 13.2 From Even semester to odd semester:

A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:

13.2.1 A backlog of two papers (Theory and/or Practical) for his promotion from Second Semester of LL.B.(Hons.) First Year to Third Semester of LL.B.(Hons.) Second Year.

13.2.2 A backlog of four papers (Theory and/or Practical) (inclusive backlog of two papers of LL.B.(Hons.) First Year) for his promotion from Fourth Semester of LL.B.(Hons.) Second Year to Fifth Semester of LL.B.(Hons.) Final/Third year

13.3 The minimum passing marks in each, paper shall be 4.0 letter grade and passing marks in aggregate shall be 5.0 letter grade of that Semester Examination.

13.4 A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper in which he has already acquired passing marks, that is 5.0 or more grades. A candidate shall not be permitted to appear/reappear in any examination or any paper in which he has been declared pass by the UNIVERSITY, for any purpose whatever.

### 14. EX-STUDENTSHIP:

Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex-student of LL.B.(Hons.) First Year, LL.B.(Hons.) Second Year and LL.B.(Hons.) Third/Final Year as under:

- 14.1 Ex-student in LL.B.(Hons.). First Year- if he carries backlog of three or more papers in First and/or Second Semester of LL.B.(Hons.). First Year
- 14.2 Ex-student in LL.B.(Hons.). Second Year - If he carries backlog of three or more papers in Third and/or Fourth Semester of LL.B.(Hons.). Second Year.
- 14.3 Ex-student in LL.B.(Hons.) Third/Final Year - If he carries a backlog of any paper in Fifth and Sixth Semester LL.B.(Hons.). Third/Final Year.

**15. MERIT LISTS:**

Merit list of candidates will be prepared in the order of merit which shall be declared at the end of the last i.e. sixth semester from amongst the candidates who have passed all previous semesters in one attempt.

**16. MAXIMUM DURATION OF COMPLETION OF COURSE:**

A candidate has to complete the entire course of LL.B.(Hons.). within a maximum period of five years from the session of first admission or as per University Policy.

**17. REVALUATION:**

- 17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.
- 17.2 Revaluation shall be done by an examiner other than the first one.
- 17.3 Revaluation shall be permitted in any two theory papers only.
- 17.4 Results and Grade Sheet shall be revised after revaluation, as per the laid down provisions.

**18. CANCELLATION OF ADMISSION:**

- 18.1 Admission of a student may be cancelled under following circumstances:
  - 18.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.
  - 18.1.2 Failing to complete the course within six years of commencement of the course.
  - 18.1.3 Involvement in gross indiscipline in the University.

**19. GENERAL:**

- i. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO. 40

**BACHELOR OF ARTS AND BACHELOR OF LAWS****B.A.LL.B. (Honours)****1. COURSE & FACULTY**

- 1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of Arts and Bachelor of Laws B.A.LL.B (Hons.).The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.
- 1.2 Course shall be so ever run-on Semester System as per BCI Norms.
- 1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.
- 1.4 The Degree of Bachelor of Law B.A.LL.B (Hons.).course shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

**2 AIMS AND OBJECTIVES:**

Vikrant University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.A.LL.B (Hons.).Program has the following Aim and Objectives:-

**2.1 AIMS**

The aim of B.A.LL.B (Hons.).program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

**2.2 OBJECTIVES**

The broad objectives of the B.A.LL.B (Hons.) program are as follows:

- 2.2.A To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists Advocates, Law fraternity and any other relevant profession at the completion of the program.
- 2.2.B To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.
- 2.2.C To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.
- 2.2.D To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

### **3 ELIGIBILITY FOR THE DEGREE:**

- a) A Candidate shall be eligible for the degree of Bachelor of Arts and Bachelor of Laws, BALLB (Hons) when he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.
- b) The maximum period to this course should not exceed 8 years.

### **4 APPLICABILITY:**

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of Arts and Bachelor of Laws B.A.LL.B (Hons.)

### **5 DURATION:**

The Duration of the Integrated Bachelor of Arts and Bachelor of Laws B.A.LL.B(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and maximum up to Eight (8) years. Candidate will have to be a full time student.

### **6 INTAKE AND FEES:**

- 6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.
- 6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh.

**7 ACADEMIC YEAR:**

There will be two academic cycles every year, one from July to December and second from January to June.

**8 ELIGIBILITY FOR ADMISSION:**

8.1 Candidates seeking admission to the B.A.LL.B (Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

8.1.A Eligibility and age for admission in B.A.LL.B(Hons.) degree will be as per prevailing norms of BCI from time to time.

8.1.B The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M P Government / regulatory body.

8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.A.LL.B(Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

**9 ADMISSION PROCEDURE:**

Admission under this course will be made as follows.

9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.

9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted

shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled

- 9.4** If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 9.5** The application form may be rejected due to any of the following reasons:
- 9.5.A** The candidate does not fulfill the eligibility conditions.
- 9.5.B** The prescribed fess is not deposited.
- 9.5.C** The application form is not signed by the candidate and his/her parent guardian, wherever required.
- 9.5.D** Supporting documents for admission are not enclosed.
- 9.6** Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 9.7** Admission rules as framed by the University shall be applicable for all admissions from time to time.

## **10 COURSE STRUCTURE:**

- 10.1** The B.A.LL.B(Hons.) course in semester system shall consist of:
- 10.1.A** Such courses (papers) as prescribed by the University.
- 10.1.B** Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.
- 10.1.C** Such scheme of examination as prescribed, by the University from time to time.
- 10.2** The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.
- 10.3** Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.
- 10.4** Compulsory paper and clinical paper will be as per BCI norms.

**11 MEDIUM OF INSTRUCTION:**

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

**12 EXAMINATION SCHEME:**

**12.1** No candidate shall be allowed to take the term-end Semester Examination unless one has:

**12.1.A** Attended at least 75% of lectures/ practical delivered or as per University Policy.

**12.1.B** Paid all the fees due

**12.1.C** Obtained 'No Dues' certificate from the concerned Department / Institute / College.

**12.1.D** Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

**12.1.E** Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

**12.2** Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

**12.3** Examinations will be conducted by the Vikrant University, Gwalior in the months notified as follows:

1	1 <sup>st</sup> Year	Two Semester
2	2 <sup>nd</sup> Year	Two Semester
3	3 <sup>rd</sup> Year	Two Semester
4	4 <sup>th</sup> Year	Two Semester
5	5 <sup>th</sup> Year	Two Semester



- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:
  - d) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.
  - e) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.
  - f) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20
2	End Semester Examination	80
	<b>TOTAL</b>	<b>100</b>

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- c) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.
- d) CGPA of 5.0 is required at the end of Semester.

### 13 Rules for award of grades

- f) After the evaluation, only grades should be allotted to the students for the Degree courses.
- g) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.
- h) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.
- i) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown
- j) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

### Range of marks for Absolute Grading

### THE GRADING SYSTEM UNDER

#### Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average

7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

### EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80% and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

### STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks).

d) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.

- e) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be "C" letter Grade of that semester examination.
- f) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.A. L.L.B. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.A. L.L.B. (Integrated) first to final year examination i.e. all ten semester as under.

### **ALLOCATION OF GRADES**

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy

### **14 PROMOTION RULES:**

- 14.1** The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.
- 14.2** A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.
- 14.3** A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.
- 14.4** A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.
- 14.5** No candidates shall be declared to have cleared the final B.A.LL.B(Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.A.LL.B(Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.A.LL.B (Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

- 14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.
- 14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.
- 14.8 The subjects and paper for each year of B.A.LL.B(Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.
- 14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.A.LL.B(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.A.LL.B(Hons.) first to final year examination i.e. all ten semester as under.
- 14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.A.LL.B (Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.
- 15 **MERIT LISTS:**  
Merit list will be prepared in the order of merit which shall be declared at the end of the final semester as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.
- 16 **MAXIMUM DURATION OF COMPLETION OF COURSE:**  
The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

**17 REVALUATION:**

- 17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.
- 17.2 Revaluation shall be done by an external examiner other than the first one.
- 17.3 Revaluation shall be permitted in any two theory papers only.
- 17.4 Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions.

**18 PROGRAM OUTCOMES:**

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines

**19 CANCELLATION OF ADMISSION:**

19.1 Admission of a student may be cancelled under following grounds:

19.1.A At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

19.1.B Failing to complete the course within eight years of commencement of the course.

19.1.C Involvement in gross indiscipline in the University.

**20 GENERAL:**

- i. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO.41****BACHELOR OF BUSINESS ADMINISTRATION AND BACHELOR OF LAWS****B.B.A.LL.B. (Honours)****1. COURSE & FACULTY**

- 1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of Management and Bachelor of Laws B.B.A.LL.B. (Hons.) . The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.
- 1.2 Course shall be so ever run on Semester System as per BCI Norms.
- 1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.
- 1.4 The Degree of Bachelor of Law B.B.A.LL.B. (Hons.) shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

**2 AIMS AND OBJECTIVES:**

Vikrant University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.B.A.LL.B.(Hons.) Program has the following Aim and Objectives:-

**2.1 AIMS**

The aim of B.B.A.LL.B.(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

**2.2 OBJECTIVES**

The broad objectives of the B.B.A.LL.B.(Hons.) program are as follows:

- 2.2.A To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists Advocates, Law fraternity and any other relevant profession at the completion of the program.
- 2.2.B To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.
- 2.2.C To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.
- 2.2.D To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

### **3 ELIGIBILITY FOR THE DEGREE:**

- c) A Candidate shall be eligible for the degree of Bachelor of Management & Bachelor of laws, B.B.A.LL.B. (Hons.) When he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.
- d) The maximum period to this course should not exceed 8 years.

### **4 APPLICABILITY:**

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of Business Administration and Bachelor of Laws B.B.A.LL.B. (Hons.)

### **5 DURATION:**

The Duration of the Integrated Degree of Bachelor of law B.B.A.LL.B.(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and maximum up to Eight (8) years. Candidate will have to be a full time student.

### **6 INTAKE AND FEES:**

- 6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.



- 6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh

## **7 ACADEMIC YEAR:**

There will be two academic cycles every year, One from July to December and second from January to June.

## **8 ELIGIBILITY FOR ADMISSION:**

- 8.1 Candidates seeking admission to the B.B.A.LL.B. (Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

**8.1.A** Eligibility and age for admission in B.B.A.LL.B. (Hons.) degree will be as per prevailing norms of BCI from time to time.

**8.1.B** The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.

- 8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.B.A.LL.B. (Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

## **9 ADMISSION PROCEDURE:**

Admission under this course will be made as follows:

- 9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.
- 9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.
- 9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark

sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

- 9.4** If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 9.5** The application form may be rejected due to any of the following reasons:
- 9.5.A** The candidate does not fulfill the eligibility conditions.
- 9.5.B** The prescribed fess is not deposited.
- 9.5.C** The application form is not signed by the candidate and his/her parent guardian, wherever required.
- 9.5.D** Supporting documents for admission are not enclosed.
- 9.6** Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 9.7** Admission rules as framed by the University shall be applicable for all admissions from time to time.

## **10 COURSE STRUCTURE:**

- 10.1** The B.B.A.LL.B (Hons.) course in semester system shall consist of:
- 10.1.A** Such courses (papers) as prescribed by the University.
- 10.1.B** Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.
- 10.1.C** Such scheme of examination as prescribed, by the University from time to time.
- 10.2** The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.
- 10.3** Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

**11 MEDIUM OF INSTRUCTION:**

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

**12 EXAMINATION SCHEME:**

**12.1** No candidate shall be allowed to take the term-end Semester Examination unless one has:

**12.1.A** Attended at least 75% of lectures/ practical delivered or as per University Policy.

**12.1.B** Paid all the fees due

**12.1.C** Obtained 'No Dues' certificate from the concerned Department / Institute / College

**12.1.D** Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

**12.1.E** Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

**Scheme of examination shall be as prescribed by BCI and the University from time to time.**

**12.2** Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

**12.3** Examinations will be conducted by the Vikrant University, Gwalior in the months notified as follows:

1	1 <sup>st</sup> Year	Two Semester
2	2 <sup>nd</sup> Year	Two Semester
3	3 <sup>rd</sup> Year	Two Semester
4	4 <sup>th</sup> Year	Two Semester

5

5<sup>th</sup> Year

Two Semester

- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:
  - g) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.
  - h) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.
  - i) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20
2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- e) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.
- f) CGPA of 5.0 is required at the end of Semester.

### 13 Rules for award of grades

- k) After the evaluation, only grades should be allotted to the students for the Degree courses.
- l) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.
- m) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.
- n) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown.
- o) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

### Range of marks for Absolute Grading

### THE GRADING SYSTEM UNDER

#### Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average

7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

### EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80% and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

### STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks).

g) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.

- h) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be "C" letter Grade of that semester examination.
- i) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.B.A.LL.B.. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.B.A.LL.B.. (Integrated) first to final year examination i.e. all ten semester as under.

### **ALLOCATION OF GRADES**

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

### **14 PROMOTION RULES:**

- 14.1 The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.
- 14.2 A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.
- 14.3 A candidate shall not be admitted in to seventh or higher semester classes unless he /.she has fully cleared the third and fourth semester examinations.
- 14.4 A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.
- 14.5 No candidates shall be declared to have cleared the final B.B.A.LL.B. (Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.B.A.LL.B. (Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.B.A.LL.B. (Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

- 14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.
- 14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.
- 14.8 The subjects and paper for each year of B.B.A.LL.B. (Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.
- 14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.B.A.LL.B. (Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.B.A.LL.B. (Hons.) first to final year examination i.e. all ten semester as under.
- 14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.B.A.LL.B. (Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

**15 MERIT LISTS:**

Merit list of the candidates will be prepared in the order of merit which shall be declared at the end of the last as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

**16 MAXIMUM DURATION OF COMPLETION OF COURSE:**

The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.



**17 REVALUATION:**

- 17.1** Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.
- 17.2** Revaluation shall be done by an external examiner other than the first one.
- 17.3** Revaluation shall be permitted in any two theory papers only.
- 17.4** Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions.

**18 PROGRAM OUTCOMES:**

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

**19 CANCELLATION OF ADMISSION:**

**19.1** Admission of a student may be cancelled under following grounds:

- 19.1.A** At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.
- 19.1.B** Failing to complete the course within eight years of commencement of the course.
- 19.1.C** Involvement in gross indiscipline in the University.

**20 GENERAL:**

- i. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO. 42****BACHELOR OF COMMERCE AND BACHELOR OF LAWS****B.COM. LL.B. (Honours)****1. COURSE & FACULTY**

- 1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.
- 1.2 Course shall be so ever run on Semester System as per BCI Norms.
- 1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.
- 1.4 The Degree of Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) course shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

**2. AIMS AND OBJECTIVES:**

Vikrant University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.Com.LL.B(Hons.) Program has the following Aim and Objectives :-

**2.1 AIMS**

The aim of B.Com.LL.B(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

**2.2 OBJECTIVES**

The broad objectives of the B.Com.LL B(Hons.) program are as follows:

- ii. To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists, Advocates, Law fraternity and any other relevant profession at the completion of the program.
- iii. To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.
- iv. To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.
- v. To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

### **3. ELIGIBILITY FOR THE DEGREE:**

3.1 A Candidate shall be eligible for the degree of Bachelor of commerce and Bachelor of Laws, B.Com.LL.B(Hons.) When he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.

- a) The maximum period to this course should not exceed 8 years.

### **4. APPLICABILITY:**

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of commerce and Bachelor of Laws B.Com.LL.B (Hons.).

### **5. DURATION:**

The Duration of the Integrated Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

### **6. INTAKE AND FEES:**

- a. The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

- b. The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh

## **7. ACADEMIC YEAR:**

There will be two academic cycles every year, one from July to December and second from January to June.

## **8. ELIGIBILITY FOR ADMISSION:**

- a. Candidates seeking admission to the B.Com.LL.B(Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.
- i. Eligibility and age for admission in B.Com.LL.B(Hons.) degree will be as per prevailing norms of BCI from time to time.
  - ii. The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.
- b. Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.Com.LL.B(Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

## **9. ADMISSION PROCEDURE:**

Admission under this course will be made as follows:

- a. The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.
- b. List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark

sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

- d. If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - i. The candidate does not fulfill the eligibility conditions.
  - ii. The prescribed fess is not deposited.
  - iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - iv. Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

#### 10. COURSE STRUCTURE:

- a. The B.Com.LL.B(Hons.) course in semester system shall consist of:
  - i. Such courses (papers) as prescribed by the University.
  - ii. Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.
  - iii. Such scheme of examination as prescribed, by the University from time to time.
- b. The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.
- c. Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

## 1. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

## 2. EXAMINATION SCHEME:

- a. No candidate shall be allowed to take the term-end Semester Examination unless one has:
- Attended at least 75% of lectures/ practical delivered or as per University Policy.
  - Paid all the fees due
  - Obtained 'No Dues' certificate from the concerned Department / Institute / College.
  - Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.
  - Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

**Scheme of examination shall be as prescribed by BCI and the University from time to time.**

- b. Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.
- c. Examinations will be conducted by the Vikrant University, Gwalior in the months notified as follows:

1	1 <sup>st</sup> Year	Two Semester
2	2 <sup>nd</sup> Year	Two Semester
3	3 <sup>rd</sup> Year	Two Semester
4	4 <sup>th</sup> Year	Two Semester
5	5 <sup>th</sup> Year	Two Semester

- Examinations shall be in theory and practical training as stipulated
- A candidate will be permitted to appear for the examination only if:
  - j) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.
  - k) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.
  - l) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20
2	End Semester Examination	80
	<b>TOTAL</b>	<b>100</b>

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

13. There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.

14. CGPA of 5.0 is required at the end of Semester.

#### 15. Rules for award of grades

- p) After the evaluation, only grades should be allotted to the students for the Degree courses.
- q) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.
- r) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.
- s) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown.
- t) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

#### Range of marks for Absolute Grading

#### THE GRADING SYSTEM UNDER

##### Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average

1/7/23



7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

### EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80% and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

### STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

j) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.

- k) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be "C" letter Grade of that semester examination.
- l) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.COM.LL.B.. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.COM.LL.B.. (Integrated) first to final year examination i.e. all ten semester as under.

### **ALLOCATION OF GRADES**

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

### **16. PROMOTION RULES:**

- a. The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.
- b. A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.
- c. A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.
- d. A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.
- e. No candidates shall be declared to have cleared the final B.Com.LL.B (Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have

cleared the tenth and final B.Com.LL B(Hons ) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.Com.LL.B(Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

- f. The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.
- g. A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.
- h. The subjects and paper for each year of B.Com.LL.B(Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.
- i. The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.Com.LL.B(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.Com.LL.B(Hons.) first to final year examination i.e. all ten semester as under.
- j. For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.Com.LL.B(Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

**17. MERIT LISTS:**

Merit list of candidates will be prepared in the order of merit which shall be declared at the end of the last as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

**18. MAXIMUM DURATION OF COMPLETION OF COURSE:**

The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students on the recommendation of board of studies by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

**19. REVALUATION:**

- a. Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.
- b. Revaluation shall be done by an external examiner other than the first one.
- c. Revaluation shall be permitted in any two theory papers only.
- d. Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions

**20. PROGRAM OUTCOMES:**

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

**21. CANCELLATION OF ADMISSION:**

- a. Admission of a student may be cancelled under following grounds:
  - i. At any stage. if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.
  - ii. Failing to complete the course within eight years of commencement of the course.
  - iii. Involvement in gross indiscipline in the University.

**22. GENERAL:**

- i. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
- ii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO. 43****Master of Laws (LLM)****(Two Year Degree Course)**

1. This Ordinance shall be applicable to candidates admitted to Master of Laws Two year postgraduate course in Faculty of Law. The degree in Master of Laws of Two year duration will be spread over four semesters. This course designated as Master of Laws (LL.M.) in respective specializations of Constitutional Law, Criminal Law, Business Law; Family Law, Environmental Law and Human Rights and Cyber and Security Law More specializations may be offered under the Ordinance no 1 on the recommendation of the Board of Management of the University as lay down by Bar Council of India.

2. **Programs & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be determined in consultation with the Regulatory Authorities.

b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

c. Fees once paid and if student has started attending the classes, are not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case

any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System- Examination (As per Ordinance No 04)**

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies/Bar Council, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in the above courses, the candidate shall have qualified in LL.B. or BALLB examination or equivalent examination of a recognized University. The admission will be on the basis of merit in the test and interview conducted by the University and other qualifications as decided by the Board of Management of the University.
- b. The admission in the course shall be done through an All India admission test conducted by the university or by other means as prescribed UGC guidelines for the eligible candidates.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, ORC and Differently able in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every Semester.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.

c. A candidate may provisionally continue to attend next higher semester even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission,

d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

#### **7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered including the Class Room Teaching, Project Work, Assignment, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

#### **8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English and Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of District court.

#### **General Conditions:**

In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE No. 44****AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY)**

All the rules/regulations /changed defined or suggested by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University Gwalior.

The programme shall be governed by the norms, rules and guidelines of the conceded regulatory National commission council of Indian system of Medicine, New Delhi and the policies of Government of Madhya Pradesh.

<b>Title of the Degree</b>	: Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery - B. A. M. S.)
<b>Name of Faculty</b>	: Faculty of Ayurveda
<b>Department</b>	: Department of Ayush
<b>Duration of the Course</b>	: 4 years and 6 months & 1 year internship

The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be of Five Year and six months.

The duration of the course shall be five years and six months comprising:

- i. **First Professional B.A.M.S. - Eighteen months**
- ii. **Second Professional B.A.M.S. - Eighteen months**
- iii. **Third (Final) Professional B.A.M.S. - Eighteen months**
- iv. **Compulsory Rotatory Internship - Twelve months**

**Eligibility for Admission:**

The eligibility to seek admission in Bachelor of Ayurveda medicine and surgery education are as under:

- i. 12<sup>th</sup> standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent aggregate marks in the subjects of Physics, Chemistry and Biology.
- ii. For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable

**Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.



**Admission Procedure:**

Admission shall be made on the basis of merit of National Eligibility cum entrance test (NEET) through counselling process by organised by State Govt. or authorized agency in the State. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the University. fee structure laid down in the Admission Bulletin of the specific year will remain Session throughout the study in all academic.

**Intake**

The intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

**Academic cycle / year**

Academic year for the course of BAMS is of three professional years out of which each professional years is of Eighteen months.

**Medium of Instructions and Examination:**

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

**Examination:**

- (a) (i) The First Professional examination shall ordinarily be held and completed by the end of First professional session;
- (ii) The student who failed in one or two subjects of First Professional shall be allowed to keep terms of the Second Professional session and to appear in Second Professional examination;
- (iii) The student who failed in more than two subjects shall not be allowed to keep term in Second Professional session and the subsequent supplementary examination of First Professional shall be held every six months.
- (b) (i) The Second Professional examination shall ordinarily be held and completed by the end of Second Professional session;
- (ii) the student who failed in one or two subjects of Second Professional shall be allowed to keep the term of the Third (Final) Professional session;
- (iii) the student who failed in more than two subjects shall not be allowed to keep term in Third (Final) Professional session and the subsequent supplementary examination of Second Professional shall be held every six months.
- (c) (i) The Third (Final) Professional examination shall ordinarily be held and completed by the end of Third (Final) Professional session.
- (ii) Before appearing for Third (Final) Professional examination the students shall have to pass all the subjects of first and second professional and
- (iii) shall qualify nine electives.
- (iv) The subsequent supplementary examination of Third (Final) professional will be held every six months.
- (d) There shall be no separate class for odd batch students (those students who

could not keep the term) and the student has to attend the class along with regular batch or with junior batch as applicable.

- (e) To become eligible for joining the Compulsory Rotatory Internship programme, all three professional examinations shall be passed and qualified in nine electives within a period of maximum ten years from the date of admission.
- (f) The theory examination shall have twenty per cent. marks for Multiple Choice Questions (MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.
- (g) The minimum marks required for passing the examinations shall be fifty per cent in theory component and fifty per cent in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in each subject.
- (h) **Evaluation of Electives.** - Electives shall be evaluated in terms of attendance and assessment and on the basis of evaluation, the students shall be awarded credits as well as grades as under: -
- (i) one credit shall be awarded for attending minimum five hours of a modular programme and a student can earn maximum five credits for each elective;
- (ii) Assessment shall be conducted at the end of each module and average of five modular assessments shall be considered for grading i.e., up to 25 per cent. Bronze; 26-50 per cent. Silver; 51-75 per cent. Gold; 76 per cent. And above Platinum.
- (iii) The structure of electives shall be as per the following table, namely:-

**Table – 6 (Structure of Elective)**

Each Elective: Five Modules of Nine Hours Each (5*9=45)					
S.No.	Component	Duration (Hours)		Credits	Grades
		Module	Elective		
1	Teaching	5	25	One Credit for attending minimum of five hours of each modular programme. Maximum five credits.	Grade is awarded on the basis of average of all five modular assessments. Bronze: <25 per cent. Silver: 26-50 per cent. Gold: 51-75 per cent. Platinum: 76 per cent. & above.
2	Guided Learning	2	10		
3	Expert Interaction/ Reflection	1	5		
4	Assessment	1	5		

- (iv) (a) Students shall have to qualify (obtaining any grade) minimum of three electives subjects for each professional session.

- (b) List of elective subjects shall be made available under three sets (A, B and C) for each professional session i.e., sets FA, FB and FC for first professional B.A.M.S.; sets SA, SB and SC for second professional B.A.M.S.; sets TA, TB and TC for third professional B.A.M.S.
- (c) Students may opt any one elective as per their choice from each set specified for respective professional B.A.M.S.
- (d) Weightage of two marks for each credit and a maximum of ten marks shall be awarded for each elective.
- (e) These elective marks shall be added to the viva-voce marks of respective subjects as specified in these regulations.
- (f) Apart from three mandatory electives for each profession, students have freedom to choose and qualify as many numbers of additional electives as per their interest.
- (g) Marks weightage shall be only for three electives per professional session i.e., one elective subject from each set of respective professional session.
- (h) A separate online certificate shall be generated for each elective mentioning credit earned and grades obtained.
- (v) The examination branch of the institution shall compile the marks of electives obtained by students as specified above and submit to university through the Head of the Institution so that the university shall add the same in viva-voce of respective subjects as shown in Tables 11, 13 & 15.
- (i) (i) A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy-five per cent and above marks shall be awarded distinction in the subject.
- (ii) The award of class and distinction shall not be applicable for supplementary examinations.
- (j) (i) Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.
- (iii) Where the institution maintains physical attendance register, it shall be recorded in cumulative numbering method as per *Annexure-iv* and at end of the course/term/part of the course, after obtaining each student signature the same is to be certified by respective Head of the Department and approved by Head of the Institute.
- (iv) The approved attendance shall be forwarded to university.
- (k) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examinations shall not be treated as an attempt.
- (l) Notwithstanding anything contained in these regulations, -
- (i) Clause 11(e) shall be applicable to the student who admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, except electives and as per section 3 of

SCHEDULE I (as amended vide notification no. 24-14/2016(U.G.Regulation)Regulations, 2016) with 4professionals.

- (ii) Student who got admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, the maximum number of chances and maximum period of years to pass respective professional examination as laid down under the clauses 6(1)(c), 2(¢), 3(c), 4(d), and 4(e) of SCHEDULE I (as amended vide notification no.

24-14/2016 (U.G. Regulation) Regulations, 2016) shall not be applicable.

#### Assessment. -

Assessment of students shall be in the form of Formative and Summative Assessments as under-

- (a) **Formative Assessment.** - Students shall be assessed periodically to assess their performance in the class, determine the understanding of programme material and their learning outcome in the following manner, namely: -
- (i) Periodical Assessment shall be carried out at the end of teaching of a topic or module or a particular portion of syllabus and the evaluation methods as per the following table may be adopted as suit to the content, namely:

**Table-7**

Sl.No.	Evaluation Method
1.	Practical/Clinical Performance
2.	Viva-Voce, MCQs, MEQ (Modified Essay Questions/Structured Questions)
3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/Samhitas)
5.	Class Presentations; Workbook Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance Activities, Sports or Other Activities which may be decided by the department).
9.	Small Project;

#### (Evaluation methods for periodical assessment)

- (ii) (a) internal evaluation shall be conducted by the College and Institute at the end of six months (First Term Test) for thirty per cent. of the syllabus and at twelve months (Second Term Test) for forty per cent. new part of the syllabus.
- (b) The remaining thirty per cent. of syllabus shall be completed in the last

six months(ThirdTerm) before universityexamination;

- (iii) there shall be minimum three periodical assessments for each subject before First Term Test(ordinarily at 6<sup>th</sup> month of respective professional B.A.M.S.) minimum of three periodicalassessment before Second Term Test (ordinarily at 12<sup>th</sup> month of respective professionalB.A.M.S.) and minimum of three periodical assessments before final university examinations(SummativeAssessment) of respectiveprofessionalB.A.M.S.

- (iv) theschemeandcalculationofassessment shall beasperthefollowingtables,namely: -

Table-8

## [SchemeofAssessment(FormativeandSummative)]

Sl.No.	ProfessionalCourse	DurationofProfessionalCourse		
		FirstTerm (1-6Months)	SecondTerm (7-12Months)	Third Term (13-18Months)
1	First ProfessionalB.A.M.S	3 PAandFirstTT	3PAand SecondTT	3 PAand UE
2	Second ProfessionalB.A.M.S.	3 PAandFirstTT	3PAand SecondTT	3 PAand UE
3	Third ProfessionalB.A.M.S.	3 PAandFirstTT	3PAand SecondTT	3 PAand UE

PA:PeriodicalAssessment;TT:TermTest; UE:UniversityExaminations

Table-9

## (ExampleforInternalAssessmentforthesubjecthaving 30marks)

Term	PeriodicalAssessment					TermTe st	TermAssessment	
	A	B	C	D	E	F	G	H
	1 (15)	2 (15)	3 (15)	Average( A+B+C/3)	Converted to 30(D/45* 30)	TermTe st(30)	Sub Total	TermAssess ment
FIRST							E+F	E+F/ 2
SECOND							E+F	E+F/ 2
THIRD						NIL	E	E
FinalIA	AverageofThreeTermAssessmentMarksasShownin'H'Col umn							

MaximumMarksinParentheses

- (c) **SummativeAssessment.** -(i)Finaluniversityexaminationsconductedatthe end of eachprofessionalB.A.M.S.shallbe the Summative Assessment.  
(ii) Thereshallbedoubleevaluationsystemandshallbenoprovisionforrevaluation.  
(iii) Thereshallbetwoexaminer(oneinternalandoneexternal)foruniversitypractical/cli

nical/viva-voice examinations.

(iv) While declaring the results of Summative Assessment, Internal Assessment component and Elective marks shall be considered as per the distribution of marks pattern provided in **Tables 11, 13 & 15**.

**13 The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely: -**

Table-10

**(TeachingHoursforFirstProfessionalB.A.M.S.Subjects)**

<b>First Professional B.A.M.S.</b>			
Working days=320,			
Teaching hours=1920 Induction Programme=15			
Working days(90 hours)			
Remaining days/Hours=320-15=305 Days/1830 Hours			
Subject Code	Number of teaching hours		
	Lectures	Non-Lectures	Total
AyUG-SN&AI	100	200	300
AyUG-PV	90	140	230
AyUG-KS	150	250	400
AyUG-RS	180	320	500
AyUG-SA1	140	260	400
<b>Total</b>	<b>660</b>	<b>1170</b>	<b>1830</b>

Table-11

**(Number of Papers and Marks Distribution for First Professional B.A.M.S. Subjects)**

Sl.No.	SubjectCode	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical/Clinical	Viva	Electives	I A	Sub Total	
1.	AyUG-SN&AI	2	200	-	75*	10(Set-FA)	15	100	300
2.	AyUG-PV	2	200	100	60	10(Set-FB)	30	200	400
3.	AyUG-KS	2	200	100	70	-	30	200	400
4.	AyUG-RS	2	200	100	70	-	30	200	400
5.	AyUG-SA1	1	100	-	75	10(Set-FC)	15	100	200
Grand Total									1700

\*Viva voce examination shall be for Sanskrit and not  
for Ayurved Ithihasa (Set-FA, FB, FC—set of Electives for First  
Professional B.A.M.S.)

Table-12

(Teaching Hours for Second Professional B.A.M.S. Subjects)

Sl.No	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1.	AyUG-DG	150	250	400
2.	AyUG-RB	150	300	450
3.	AyUG-RN	150	300	450
4.	AyUG-AT	100	200	300
5.	AyUG-SA2	100	140	240
6.	AyUG-SW	150	250	400
Total		800	1440	2240

Table-13

(Number of Papers and Marks Distribution for Second Professional B.A.M.S. Subjects)

Sl. No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					
				Practical Or Clinical	Viva	Elective	I A	Sub Total	Grand Total
1.	AyUG-DG	2	200	100	70	-	30	200	400
2.	AyUG-RB	2	200	100	70	-	30	200	400
3.	AyUG-RN	2	200	100	70	-	30	200	400
4.	AyUG-AT	1	100	100	60	10 (Set-SA)	30	200	300
5.	AyUG-SA2	1	100	-	75	10 (Set-SB)	15	100	200
6.	AyUG-SW	2	200	100	60	10 (Set-SC)	30	200	400
Grand Total									2100

(Set-SA, SB, SC—  
set of Electives for Second Professional B.A.M.S.)

**(TeachingHoursforThirdProfessionalB.A.M.S. Subjects)**

<b>Third Professional B.A.M.S.</b> <i>Working days=320,</i> <i>Teaching hours=2240</i>				
Sl.No	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	AyUG-KC	150	300	450
2	AyUG-PK	100	200	300
3	AyUG-ST	125	250	375
4	AyUG-SL	100	200	300
5	AyUG-PS	100	175	275
6	AyUG-KB	100	175	275
7	AyUG-SA3	50	100	150
8	AyUG-RM	25	50	75
9	AyUG-EM	--	40	40
<b>Total</b>		<b>750</b>	<b>1490</b>	<b>2240</b>

(Number of Papers and Marks Distribution for Third Professional B.A.M.S. Subjects)

Sl. No.	Subject Code	Paper s	Theor y	Practical or Clinical Assessment					Grand Total
				Practical or Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-KC	3	300	100	70	-	30	200	500
2	AyUG-PK	1	100	100	70	-	30	200	300
3	AyUG-ST	2	200	100	70	-	30	200	400
4	AyUG-SL	2	200	100	70	-	30	200	400
5	AyUG-PS	2	200	100	60	10(Set-TA)	30	200	400
6	AyUG-KB	1	100	100	60	10(Set-TB)	30	200	300
7	AyUG-SA3	1	100	-	75	10(Set-TC)	15	100	200
8	AyUG-RM	1	50	-	-	-	-	-	50
<b>Grand Total</b>									<b>2550</b>



**(Set-TA,TB,TC-sets of Electives for Third Professional B.A.M.S.)**

**14 Migration of student during the study.** -(1) The students may be allowed to take the migration to continue their study to another college after passing the First Professional examination, but failed student's transfer and mid-term migrations shall not be allowed.

(2) For migration, the students shall have to obtain the mutual consent of both colleges and universities and it shall be against the vacant seat.

**15 Compulsory Rotatory Internship.** - (a) (i) The duration of Compulsory Rotatory Internship including Internship Orientation Programme shall be one year and ordinarily commence on **first working day of April for regular batch students and first working day of October for supplementary batch students.**

(ii) The student shall be eligible to join the Compulsory Internship programme after passing all the subjects from First to Third (Final) Professional examination including nine electives and after getting Provisional Degree Certificate from respective universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship.

(d) **Stipend:** During internship, to the interns belonging to Central Government, State Government and Union territory institution, the stipend shall be paid at par with other medical systems under respective government and there shall not be any discrepancy between medical systems.

(ii) **Migration during Internship.** - (i) Migration of internship shall be with the consent of both the colleges and university; in the case where migration is between the colleges of two different universities.

If migration is only between colleges of the same university, the consent of both the colleges shall be required.

(iii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate' as the case may be.

(e) **Orientation Programme.** - (i) The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.

(ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about the Rules and Regulations of the Medical Practice and Profession, Medical Ethics, Medico-Legal Aspects, Medical Records, Medical Insurance, Medical Certification, Communication Skills, Conduct and Etiquette, National and State Health Care Programme.

(iii) The orientation workshop shall be organised at the beginning of internship and a e-logbook shall be maintained by each intern, in which the intern shall enter date-wise details of activities undertaken by him during orientation.

(iv) The period of orientation shall be seven days.

(v) The manual for conducting the orientation as prescribed from time to time by the

National Commission for Indian System of Medicines shall be followed.

(e) Activities during Internship. - (i) The daily working hours of intern shall be not less than eight hours; the intern shall maintain e-

logbook containing all the activities undertaken by intern during internship.

(ii) Normally one-year internship shall be as under-

(A) Option I.-Divided into clinical training of six months in the Ayurveda hospital attached to the college and six months in a Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Ayurveda Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Ayurveda. Only OPD-based clinics having NABH accreditation shall not be eligible for internship.

(B) Option II.-All twelve-month in Ayurveda hospitals attached to the college.

(iii) The clinical training of six or twelve months, as the case may be, in the Ayurveda hospital attached to the college or in non-teaching hospitals laid down by the National Commission for Indian System of Medicines shall be conducted as per the following table, namely: -

Table-16

(Distribution of Internship duration at Ayurveda Teaching Hospital, attached to the college)

Sl. No.	Departments	Option I	Option II
1	Kayachikitsa OPD including Manas Roga, Rasayan and Vajikarana, Swasthavritta and Yoga, Atyayik Chikitsa, related specialities and respective IPD	1.5 months	3 months
2	Shalya OPD including OT, related specialities and respective IPD	1 month	2 months
3	Shalakya OPD, related specialities including OT, Kriyakalpa and respective IPD	3 weeks	1.5 months
4	Strirogevam Prasuti OPD-related specialities including OT and respective IPD	3 weeks	1.5 months
5	Kaumarbhritya OPD-related specialities including NICU, pediatric Panchakarma and respective IPD	0.5 month	1 month
6	Panchakarma OPD related specialities, Panchakarma therapy rooms and respective IPD	1 month	2 months
7	Visha Chikitsa OPD and any other specialities, respective IPD, screening OPD, Pathya unit etc. (as per choice of internee)	0.5 month	1 month
8	Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital etc.	6 months	-

(iv) (a) The intern shall be posted in any of the following centers where National Health Programme are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme in regard to, -

- (A) Primary Health Centre;
- (B) Community Health Centre or Civil Hospital or District Hospital;
- (C) Any recognized or approved hospital of Modern Medicine;
- (D) Any recognized or approved Ayurvedic Hospital or Dispensary;
- (E) In a clinical unit of Central Council for Research in Ayurvedic Sciences;

(b) All the above institutes mentioned in clauses (A) to (E) shall have to be recognized by the concerned University or Government designated authority for taking such a training.

(v) The intern shall undertake the following activities in respective department in the hospital attached to the college, namely: -

**(A) Kayachikitsa-**

The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) all routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic medicine;
- (ii) routine clinical pathological work such as haemoglobin estimation, complete hemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, *Mutra Evam Mala Pariksha* by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigations useful for monitoring the deterioration of different disease conditions;
- (iii) training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.

**(B) Panchakarma-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Panchakarma & Upakarma procedures and techniques regarding Purva Karma, Pradhan Karma and Pashchat Karma;
- (ii) management of procedural complications, counselling of patients for procedures, maintenance of therapy rooms etc.

**(C) Shalya Tantra-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Clinical examination, Diagnosis and Management of common surgical disorders according to Ayurvedic principles;
- (ii) Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
- (iii) Practical training of aseptic and antiseptic techniques, sterilization;
- (iv) Intern shall be involved in pre-operative and post-operative managements;
- (v) Practical use of local anaesthetic techniques and use of anaesthetic drugs;

- (vi) radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Barium meal, Sonography and Electro Cardio Gram;
- (vii) surgical procedures and routine ward techniques such as-
  - (a) suturing of fresh injuries;
  - (b) dressing of wounds, burns, ulcers and similar ailments;
  - (c) incision and drainage of abscesses;
  - (d) excision of cysts;
  - (e) venesection;
  - (f) application of Ksharasutra in ano – rectal diseases; and
  - (g) rakthamokshana, Agnikarma, Ksharakarma

**(D) Shalakya Tantra-**

The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Diagnosis and management of common surgical disorders according to Ayurvedic principles;
- (ii) intern shall be involved in Pre-operative and Post-operative managements;
- (iii) surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;
- (iv) examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
- (v) all kriya kalpas, Nasya, Raktamokshan, Karnapurana, Shirodhara, Putrak, Kawal, Gandushat Out-Patient and In patient Department level.

**(E) Prasuti Tantra & Stree Roga-**

The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;
- (ii) management of normal and abnormal labours; and
- (iii) minor and major obstetric surgical procedures including Yoni Purna, Yoni Pichu, Uttar basti etc.
- (iv) All routine work such as case taking, investigations, diagnosis and management of common stri rogaby Ayurvedic medicine;
- (v) Screening of common carcinomatous conditions in women.

**(F) Kaumarbhritya:** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Care of newborn along with immunization programme including Svarnaprashana;
- (ii) Important pediatric problems and their Ayurvedic management;
- (iii) Panchakarma in children.

**(G) Swasthavritta and Yoga-** The

intern shall be practically trained to acquaint with and to make him competent to deal with

following, namely:-

- (i) Programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunisation, management of infectious diseases, etc.;
- (ii) family welfare planning programme;
- (iii) aahar and Vihar Parikalpana including dinacharya, sadvritta (Lifestyle and diet counseling daily seasonal routines); and

(H) the practice of Ashtanga Yoga.

**Atyayikchkitisa (Emergency or Casualty Management).**-The intern shall be practically trained to acquaint with and to make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.

(vi) The intern shall complete online programme on public health as laid down by the National Commission for Indian System of Medicine (NCISM), in addition to their regular duties.

(vii) The internship training in Primary Health Centre or Community Center or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine or Ayurvedic Hospital or Dispensary.- During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall-

- (A) Get acquainted with routine of the Primary Health Centre and maintenance of their records;
- (B) Get acquainted with the diseases more prevalent in rural and remote areas and their management;
- (C) involve in teaching of health care methods to rural population and also various immunization programme;
- (D) get acquainted with the routine working of the medical or non-medical staff of Primary Health Centre and be always in contact with the staff in this period;
- (E) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;
- (F) participate actively in different National Health Programme implemented by the State Government.

(viii) **Electronic Logbook.**-(a) It shall be compulsory for an intern to maintain the record of procedures done/assisted/observed by him on a day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.

(b) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean/Principal/Director at the end of Internship Training Programme, may result

in cancellation of his performance in any or all disciplines of Internship Training Programme.

(c) The institutions shall retain soft copy of the completed and certified-log book and it should be made available for verification.

(ii) **Evaluation of Internship-** (A) The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of the procedures will enable the candidates to conduct the same in his actual practice.

(B) The evaluation shall be carried out by respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute.

(C) On completion of one year of compulsory rotatory internship including online course on Public Health, the Head of the Institute evaluate all the assessment reports in the prescribed Form-1 under *Annexure-i*, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under *Annexure-ii* within seven working days.

(D) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks or less than fifty per cent. of marks, in an assessment in any of the departments, he shall be required to repeat the posting in the respective department for a period of thirty percent of the total number of days, laid down for that department in Internship Training and posting.

(E) Candidate shall have the right to register his grievance in any aspects of the conduct of evaluation and award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned department shall redress and dispose of the grievance in an amicable manner within seven working days.

**NOTE:** However, any changes if notified through Regulation by the NCISM New Delhi, the provision of the above clause shall be modified to the extent.

#### **Eligibility for Award of the Degree of BAMS**

A student shall be declared to be eligible for award of the Degree if he has:

- a. The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.
- b. Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable;
- e. Secured a minimum 50% marks in every subject theory and practical separately. The award of the Division/ Class shall be as per the recommendation of concerned Board of Studies of the University.
- f. No clues to the University, Hostels, Libraries. NCC NSS etc. and
- g. No disciplinary action is pending against him.

**Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**Maximum Duration for Completion of Course:**

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

**General Instructions:**

- i. The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/NCISM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCISM/ AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. At present in the Faculty of Ayurveda, Degree of BAMS shall include the Branches / Discipline as indicated in the ordinance No. 02 under Faculty of Ayurveda courses / programme as well as proposed in future. However, the entire BAMS programme with various Branches / specializations at present & in future shall run under this Ordinance.
- v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on line, c-learning, face-to-face, through webinar etc.

- vi. The programme listed under Ordinance 02 will be introduced with the recommendations of Board of Studies are offered by the Faculty of Medical and Paramedical, Faculty Board of Studies, Academic council and Board of Management of the University.
- vii. In future, more Branches / Specializations / Courses / Programmes of Ayurveda can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty; Schools/Centres: Institutes located in university campus.
- viii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations | Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge.
- ix. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



## ORDINANCE - 45

**Diploma in Pharmacy (D. Pharm.)**

The Faculty of Pharmacy shall offer following Diploma program:

1. Title of the Degree : Diploma in Pharmacy (D. Pharma)
2. Name of Faculty : Faculty of Pharmacy
3. Course Name : Diploma in Pharmacy (D. Pharma)
4. Duration of the Course : 2 years (4 semesters)
5. The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
6. The medium of instructions and examinations shall be English throughout the course of studies.
7. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
8. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
9. Admission:

The eligibility for admission to the first year of Pharmacy is that the candidate must have Passed 10+2 exam with prescribed subjects as per regulatory bodies or any other qualification approved by the Pharmacy Council of India as equivalent. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP

#### 10. Teaching Scheme

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

#### 11. Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

#### 12. Intake:

The Intake for each of these courses shall be decided by the University from time to time. Also taking care of the intake as per norms of the concerned regulatory body.

#### 13. Academic Session:

There shall be one academic cycle for these courses every year as decided by the University.

#### 14. Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

#### 15. Medium of Instructions and Examination:

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

#### 16. Eligibility for Award of the Diploma:

- i. A student shall be declared to be eligible for award of the Diploma if he has:
- ii. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- iii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iv. Earned the specified credits in all the categories of subjects as applicable.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and;
- vi. No disciplinary action is pending against him/her.

**17. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**18. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

**19. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iv. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid learning, face-to-face, through webinar etc.
- vi. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 46

**Bachelor of Pharmacy (B.Pharm.)**

The Faculty of Pharmacy shall offer following Under Graduate Program:

1. Title of the Degree : Bachelor of Pharmacy (B. Pharma)
2. Name of Faculty : Faculty of Pharmacy
3. Course Name : Bachelor of Pharmacy (B. Pharma)
4. Duration of the Course : 4 years (8 semesters)
5. The University shall offer above course as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
6. The medium of instructions and examinations shall be English throughout the course of studies.
7. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
8. The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.
9. Admission:
 

The eligibility for admission to the first year of B.Pharm. courses shall be based on the Entrance Test / Qualifying Examination to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the PCI / AICTE / State / Central Government regarding admissions from time to time. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
10. The Teaching Scheme
 

The detailed Teaching scheme and the syllabus of the different subjects of courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice-based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational Pharmacy companies for employability and Universities in India or abroad for Higher Education.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Pharmacy. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians and professionals from industries.

**11. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

**12. Intake:**

The Intake for each of these courses shall be decided by the University from time to time. Also taking care of the intake as per norms of the concerned regulatory body.

**13. Academic cycle/year:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**14. Course Structure:**

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**15. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**16. Eligibility for Award of the Diploma:**

- a) A student shall be declared to be eligible for award of the Degree if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and;

f) No disciplinary action is pending against him/her

**17. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**18. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

**19. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iv. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid leaning, face-to-face, through webinar etc.
- vi. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, -by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 47

**Master of Pharmacy (M. Pharm.)**

The Faculty of Pharmacy shall offer following Post Graduate program:

1. Title of the Degree : Master of Pharmacy (M. Pharma) With specialization mentioned in Ordinance -2
2. Name of Faculty : Faculty of Pharmacy
3. Course Name : Master of Pharmacy (M. Pharma)
4. Duration of the Course : 2 years (4 semesters)
5. The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
6. The medium of instructions and examinations shall be English throughout the course of studies.
7. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
8. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
9. Admission:

The eligibility for admission to the first year of M.Pharm. courses shall be passing of B.Pharm or equivalent examination from a recognized university. Entrance examination from State / Central Level shall be preferred. The admission policies shall be governed by the Regulation framed under the guidelines of AICTE / UGC / State / Central Government or any other competent authority. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

## 10) The Teaching Scheme

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding the applications. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians or professionals from industries. The student shall engage themselves in research work in areas of pharmaceutical science and develop projects as assigned by the department / guide.

**11. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

**12. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

**13. Academic cycle/year:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**14. Course Structure:**

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**15. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**16. Eligibility for Award of the Diploma:**

- a) A student shall be declared to be eligible for award of the Degree if he has:



- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him/her.

#### 17. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

#### 18. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

#### 19. General Instructions:

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iv. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid learning, face-to-face, through webinar etc.
- vi. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE No. 48****BACHELOR OF SCIENCE B.Sc. (NURSING)**

The faculty of nursing shall offer B.Sc. Program in nursing as per details given below:

Admission to the B.Sc. (NURSING) course shall be made in accordance to the norms of Indian Nursing Council

1. **Title of the Degree** : Bachelor of Science (Nursing)
2. **Name of Faculty** : Faculty of Nursing
3. **Duration of the Course** : 4 years
4. **Duration:** The duration of B.Sc. (Nursing) course shall be four years excluding internship of six months. The duration of each academic year of B.Sc. (Nursing) I, II, III, IV year shall be not less than 10 months.
5. **Eligibility for Admission:**

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

**Or**

Senior Faculty Certificate Examination (10+2), Pre degree Examination (10+2)

**Or**

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

**And**

The minimum age shall be 17 years completed on or before Dec 17th of the year of admission. The admission in B.Sc. (N) 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC/ST Other categories shall be as per the rules of state Govt., whichever is applicable.

**1. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

**2. Branch Distribution**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling personal interview.

**3. Intake**

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**4. Academic cycle/year**

There shall be one/two academic cycles for these courses every year as decided by the University.

**5. Course Structure**

The Bachelor degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in Short Basic B.Sc. (Nursing).

**6. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

**7. Examination**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**8. Eligibility for Award of the Degree B.Sc. (Nursing)**

A student shall be declared to be eligible for award of the degree if he has:

- a. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable;
- d. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

**9. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**10. Maximum Duration for Completion of Course:**

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

**11. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of B. Sc. (Nursing) Course shall be governed accordance and provisions with the Rules / Directives of UGC INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / INC or relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- iv. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. At present in the Faculty of Medical and Paramedical Sciences, Degree of B. Sc. (Nursing) shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Engineering and Technology courses / programme as well as proposed in future. However,
- vi. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- vii. In future, more branches / specializations / courses / programmes of B.Sc. (Nursing) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
- viii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.
- ix. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE No. 49

**GENERAL NURSING & MIDWIFERY (GNM DIPLOMA)**

The faculty of nursing shall offer GNM diploma Program in nursing as per details given below:

Admission to the GNM course shall be made in accordance to the Norms of Indian Nursing Council.

1. **Title of the Degree** : Diploma in General Nursing & Midwifery
2. **Name of Faculty** : Faculty of Nursing
3. **Duration of the Course** : 3 years

4. **Eligibility for Admission:**

10+2 classes passed preferably Science (PCB) & English with aggregate of 25% marks 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out from recognized Board under AISSCE / CBSE / ICSE / SSCE / HSCE or other equivalent Board.

Or

10+2 vocational ANM under CBSE Board of other equivalent Board from the Faculty and recognized by Indian Nursing Council.

Or

Registered as ANM with State Nursing Registration Council.

And

The minimum age shall be 17 years completed on or before Dec 17th of the year of admission. The admission in ANM 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

5. **Eligibility for Admission to NRI/Other Privilege] Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

6. **Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7. **Intake**

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

**8. Academic Cycle/Year**

There shall be one academic cycle for these courses every year as decided by the University

**9. Course Structure**

The Diploma in GNM of 3 years course shall be designated as Basic GNM.

**10. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

**11. Examination:**

The examinations shall be held as per Scheme of Examinations as approved by the State Registration Nursing Council.

**12. Eligibility for Award of the Diploma:**

A student shall be declared to be eligible for award of the ANM if he has:

- i. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable;
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

**14. Maximum Duration for Completion of Course:**

The maximum period to complete the course successfully should not exceed 6 years from the date of admission.

**15. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of GNM courses shall be governed in accordance and provisions of the Rules/Directives of UGC INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, General Rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- vi. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and I or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE No. 50

**POST BASIC NURSING (B.Sc.)**

The faculty of nursing shall offer Post Basic (B.Sc.) Program in nursing as per details given below:

Admission to the Post Basic (B.Sc.) Nursing course shall be made in accordance to the Norms of Indian Nursing Council.

1. **Title of the Degree** : Post Basic (B.Sc.) Nursing
2. **Name of Faculty** : Faculty of Nursing
3. **Duration of the Course** : Two years
4. **Eligibility for Admission:**
  - i. Passed Intermediate 10+2 level or equivalent exam recognized by the Central/State Board of Education with 30% marks.
  - ii. Obtained a Diploma in General Nursing and Midwifery and registered as RNRN with the State Nursing Registration Council
  - iii. Candidate shall be medically fit.
  - iv. The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
5. **Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:
6. **Branch Distribution**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.
7. **Intake**

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.
8. **Academic Cycle/Year**

There shall be one academic cycle for these courses every year as decided by the University.
9. **Course Structure**

The Certificate in Post Basic Nursing (B.Sc.) of two years course shall be designated as Post Basic Nursing (B.Sc.).
10. **Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.



All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

#### 11. General:-

- i. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- ii. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- iii. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- iv. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE No. 51****MASTER OF SCIENCE (NURSING)**

The faculty of nursing shall offer M.Sc (Nursing) Program in nursing as per details given below:

Admission to the M.Sc (Nursing) course shall be made in accordance to the Norms of Indian Nursing Council.

- |  |                               |
|--|-------------------------------|
| 1. Title of the Degree                                   | : MASTER OF SCIENCE (Nursing) |
| 2. Name of Faculty                                       | : Faculty of Nursing          |
| 3. Duration of the Course                                | : Two years                   |
| 4. Courses:  |                               |
| i. M.Sc. Nursing in Medical Surgical Nursing             |                               |
| ii. M. Sc. Nursing in Child Health Nursing               |                               |
| iii. M. Sc. Nursing in Obstetric & Gynecological Nursing |                               |
| iv. M. Sc. Nursing in Community Health Nursing           |                               |
| v. M.Sc. Nursing in Mental Health Nursing.               |                               |

**5. Eligibility for Admission:**

- i. Passed Intermediate 10+2 level or equivalent exam recognized by the Central/State Board of Education with 30% marks.
- ii. Obtained a B.Sc. in nursing or Post basic nursing and registered as NRN with the State Nursing Registration Council.
- iii. Candidate shall be medically fit.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:

**7. Branch Distribution**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

**8. Intake**

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

**9. Academic Session:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**10. Course Structure**

The Certificate in MASTER OF SCIENCE (Nursing) of two years course shall be designated as MASTER OF SCIENCE (Nursing).

**11. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**12. General: -**

- i. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- ii. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- iii. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- iv. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO. 52

**BACHELOR OF SCIENCE B.Sc. (PARAMEDICAL & HEALTH SCIENCES)**

1. Title of the Degree : (i) Bachelor of Science (Optometry)  
(ii) Bachelor of Science (Radiography)
2. Name of Faculty : Faculty of Paramedical Science
3. Course Name : Bachelor of Science (B.Sc.)
4. Duration of the Course : Three Years (Six Semesters)
5. Eligibility for Admission:

**Admission to first year of B.Sc. (Paramedical & Health Sciences)**

A candidate to be eligible for admission to the B.Sc. (Paramedical & Health Sciences) programme should have passed in the 10+2 Examination with Science or other equivalent Examination recognized by concerned state Governments and Education Boards. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt of India and / or State Government.

**7. Admission Procedure:**

The candidates for admission to shall be selected on the basis of competitive Entrance Examination and admission will be made strictly on merit basis.

**8. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis counselling personal interview.

**9. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

**10. Academic Session:**

There shall be one/two academic cycles as decided by the Academic Council.

**11. Course Structure:**

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**12. Medium of instructions an Examination:**

The medium of instructions and examination shall be English

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/NSS etc. and
- vi. No disciplinary action is pending against him.
- vii. Successfully completed one year internship

**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**15. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of three years

**16. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar in smart classroom. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry i society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in University campus. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies. of university alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- v. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 53

## BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY (B.MLT)

1. Title of the Award : Bachelor of Science in Medical Laboratory Technology (BMLT)
2. Name of Faculty : Faculty of Paramedical Science
3. Course Name : Bachelor of Science in Medical Laboratory Technology (BMLT)

## 4. Duration of the Course:

The Bachelor of Science in Medical Laboratory Technology (BMLT) is a three-and-half years undergraduate programme. The BMLT curriculum is a semester-wise programme with syllabus covered in three academic years followed by 6 months of full-time clinical internship

## 5. Eligibility for Admission:

Candidates who have passed duly recognized following examination:

Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Or

Any Board/University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

## 6. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

## 7. Admission Procedure:

The eligible should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

## 8. Intake:

The Intake for each of these courses shall be decided by the University from time to time.

**9. Academic Session:**

The program shall generally commence in July/August every year barring exceptional circumstances.

**10. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

**11. Medium of Instruction and Examination:**

The medium of instruction and examination shall be English.

**12. Examination:**

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Eligibility for Award of BMLT**

A student shall be declared to be eligible for award of the BMLT if he has:

- i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable."
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable.
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.



**15. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of BMLT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case, the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**16. General Instruction:**

- i. The admission to the BMLT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e learning, face-to-face, through webinar etc.
- v. In future, more branches/specializations/courses/programs of BMLT can also be offered, keeping in View of new innovations, thrust areas of Government policies and demand of the industry/society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty/Schools/Centres/Institutes located in university campus.
- vi. This Ordinance shall be applicable to all BMLT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
- vii. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- viii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE 54****DIPLOMA IN PARAMEDICAL SCIENCE**

1. Title of the Award Diploma : Diploma in Paramedical Science  
 2. Name of Faculty : Faculty of Paramedical Science  
 3. Name of Course:

Diploma in O.T. Technology, Diploma in Dialysis Technician, Diploma in X-Ray Radiographers, Diploma in Medical Laboratory (DMLT), Diploma in Paramedical Ophthalmic Assistant, Diploma in Anaesthesia Technician, Diploma in Sanitary Inspector, Diploma in Blood Transfusion, Diploma in clinical Biochemistry, Diploma in Microbiology, Diploma in Dermatology, Diploma in Hospital Management, Diploma in Physiotherapy, Diploma in MRI Scan Technology, Diploma in Health & Sanitary Inspector, Diploma in Patient Care Assistant, Diploma in Dental Hygienist, Diploma in ECG Technology, Diploma in Medical Dresser, Diploma in Child Care, Diploma in Dermatology, Diploma in Radiology & Imaging Technology, Diploma in Ultrasound, Diploma in Natural Pharmacy, Diploma in Multipurpose Health Worker, Diploma in Cardiology Technician, Diploma in Emergency Trauma Care, Diploma in Optometry, Diploma in Medical Emergency Trauma Technician

**1. Duration of the Course:**

The Diploma in Paramedical Science is a two years diploma programme. The Diploma in Paramedical Science curriculum is a Yearly-wise programme with syllabus covered in two academic years.

**2. Eligibility for Admission:**

Candidates who have passed duly recognized following examinations. Secondary (10+2) with Biology of Life Sciences as one of the subjects with minimum 33% marks.

**Or**

Any Board / University examination in India or in any foreign country recognized as equivalent to 12<sup>th</sup> standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

**3. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

**4. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test

VICE CHANCELLOR

/ Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC I other relevant Regulatory Bodies.

#### **5. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the regulatory bodies.

#### **6. Academic Session:**

There shall be one/two academic cycles for these courses every year as decided by the University.

#### **7. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

#### **8. Medium of Instruction and Examination:**

The medium of instruction and examination shall be English Examination:

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

#### **9. Eligibility for Award of Diploma in Paramedial Science**

A student shall be declared to be eligible for award of the diploma if he has:

Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.

Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;

Earned the specified credits in all the categories of subjects as applicable.

Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

**10. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**11. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of Diploma in Paramedial Science ordinarily within a maximum period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**12. General Instruction:**

- i. The admission to the Diploma in Paramedial Science shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of Diploma in Paramedial Science can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.
- vi. This Ordinance shall be applicable to all Diploma in Paramedial Science except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE 55****CERTIFICATE COURSES IN MEDICAL/NURSING/PARAMEDICAL**

This ordinance shall provide regulation of Vikrant University running Certificate course program in various subjects/ departments of Medicine, Nursing, Paramedical.

**1. AIMS & OBJECTIVE:**

The main aim of this certificate courses is to expose the eligible candidates to newer methods of skill-oriented program in different disciplines. The program of study leading to career-oriented certificate courses of Vikrant University, Gwalior shall have the status of Add-on skill-oriented programs.

**2. GENERAL PROVISIONS:**

- i. The various trainings in certificate courses cannot be registered as qualifications by regulatory bodies.
- ii. These training must be rendered to teach some Skill & develop competence in different disciplines the skill.
- iii. Candidates registering in these courses shall have to complete the predetermined period of training. In case the candidate leaves in between the certificate will not be issued.
- iv. The concerned department will provide a structured training program.
- v. There will be a formal entrance examination conducted by university to pursue the mentioned Certificate courses.
- vi. Candidate will have to pay fees for these certificate courses which will be mentioned in a combined ordinances for university fees & structure.
- vii. Candidates involved in direct patient care will have to have regulatory approvals. Like they must be registered with MP State Medical Council with a valid registration number & additional degrees must be registered.

**3. LIST OF VARIOUS CERTIFICATE COURSES OFFERED BY VIKRANT UNIVERSITY WITH ELIGIBILITY CRITERIA AND DURATION:**

**i. POST-DOCTORAL CERTIFICATE COURSE:**

Course Name	Eligibility	Subject of Specialization	Duration
PDCC in Cardiac-Anesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

CHANCELLER

PDCC in Neuro-Anesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Organ Transplant Anaesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Critical Care Medicine	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric Gastroenterology	Post MD/MS/DNB/DMRD in the required specialty	- Medicine	One year
PDCC in Laboratory Immunology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Infectious Diseases	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Nuclear Nephrology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Renal Pathology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Gastro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Neuro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Aphaeresis Technology and Blood Component Therapy	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Pain Management	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Haemato-Oncology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric ENT	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

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PDCC in Interventional Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Spine Surgery	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

ii. **BASIC CERTIFICATE-COURSES:**

Course Name	Eligibility	Subject of Specialization	Duration
<b>Medical</b>			
Certificate Course in Paediatric Respiratory Disorders	MD /DCH/DNB Paediatrics Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Pulmonary Critical Care	MD/DNB Medicine Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Infertility Management, including Endoscopy	MS/DNB (obst& Gyn.) or DGO Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Benign Hematology	MD (Pathology) / MD (Gen. Medicine) /DCP/DNB Or Equivalent from recognized institute	Medicine	12 Months
Certificate Course in Clinical Nutrition	Bachelors or Master's Degree from Medicine Nursing , physiotherapy, dietetics, Public health professionals. Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Critical Care Dialysis	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Hypertension Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Diabetic Foot Surgery	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Emergency Medical Services	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Epidemic Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Health Insurance	MBBS; BAMS; BHMS; BDS, BPT, BOT, B. Sc (Nursing), BPO, M. Sc (Med) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hepatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Clinical Hematology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Neonatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in High Risk Obstetrics	MD/DGO/DNB(Obs& Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Human Genetics ( Certificate Course in Human Genetics)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hyperbaric Medicine	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months



and Basic Wound Management			
Certificate Course in Immunization	D C H , MBBS, BDS, BAMS, BUMS, BHMS.	Medicine	6 Months
Certificate Course in Infection Prevention & Control	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Cardiac Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Care in Obstetrics	MD/DGO/DNB(Obs& Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Laser Surgery in Urology	Post graduate in surgery M.S. or D.N.B.	Medicine	6 Months
Certificate Course in Medical Genetics	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Neonatal Intensive Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Neonatology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Operation Theater Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Radiography Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Reconstructive Urology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Regional Anaesthesia	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Programme in Hair Restoration	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
International Postgraduate Paediatric Certificate (IPPC)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Postgraduate Training Course in Colposcopy	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on HIV & AIDS	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on Medical Rehabilitation	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Life Support	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Pain Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Patient Safety	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Disaster Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course for Clinicians in Medico Legal Practices	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Physiotherapy			
Certificate Course in Sports Physiotherapy	BPT	Physiotherapy	12 Months
Dental			
Post Graduate Certificate Course in Oral Implantology	BDS/MDS	Dental	12 Months
Nursing			
Certificate Course in Cardiovascular and Thoracic Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Renal Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Wound Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Child Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Medical Surgical Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Community Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Obstetrics and Gynecology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Psychiatry Nursing	B.Sc./M.Sc. Nursing OR	Nursing	6 Months

	Equivalent from recognized institute		
Certificate Course in Critical Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Nursing Practitioner	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Orthopedic and Rehabilitation	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Neonatal Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Mental Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Nursing Administration	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
<b>Miscellaneous</b>			
Certificate Course in NABH	Bachelors or Master's Degree from Medicine, Dental, Nursing, physiotherapy, dietetics, Public health professionals, MBA/ BBA in H.A. Or Equivalent from recognized institute	Miscellaneous	12 Months

#### 4. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the courses in accordance with the directives of Govt. of India and / or State government.

**5. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

**6. Intake:**

The Intake for each of these courses shall be decided by the University from time to time.

**7. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

**8. Medium of Instruction:**

The medium of instruction and examination shall be English.

**9. Examination**

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**10. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**11. General Instruction:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to the Certificate program shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of

Management of Vikrant University shall be competent to take any decision which shall be final

- v. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- vi. In future, more branches / specializations / courses / programmes of Certificate program can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.
- vii. This Ordinance shall be applicable to all Certificate program except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
- viii. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ix. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

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## ORDINANCE 56

**BACHELOR OF PHYSIOTHERAPY (B.PT)**

1. Title of the Award : Bachelor of Physiotherapy (B.PT)
2. Name of Faculty : Faculty of Paramedical Science
3. Course Name : Bachelor of Physiotherapy (B.PT)

**4. Duration of the Course:**

The Bachelor of Physiotherapy (BPT) is a Four-and-half-years undergraduate programme The BPT curriculum is a semester-wise program with syllabus covered in four-and-half academic years

**5. Eligibility for Admission:**

Candidates who have passed duly recognized following examination: Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Any Board/ University examination in India or in any foreign country recognized as equivalent to 12 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

**7. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time.

**9. Academic Session:**

There shall be one academic cycle for these courses every year as decided by the University.

**10. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

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**11. Medium of Instruction and Examination:**

The medium of instruction and examination shall be English

**12. Examination**

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**14. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of BPT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**15. General Instruction:**

- i. The admission to the B.PT shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of B.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.
- vi. This Ordinance shall be applicable to all B.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
- vii. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- viii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.



## ORDINANCE NO. 57

**MASTER OF PHYSIOTHERAPY (M.PT)**

1. Title of the Degree : Master of Physiotherapy (M.PT)
2. Name of Faculty : Faculty of Paramedical Sciences
3. Course Name :
- i. Master's of Physiotherapy (Orthopaedics).
- ii. Master's of Physiotherapy (Neurology).
- iii. Master's of Physiotherapy (Cardiopulmonary Conditions).
- iv. Master's of Physiotherapy (Sports Physiotherapy).

4. Duration of the Course : 2 Years

**5. Eligibility Criteria for Admission**

A student seeking admission to the Master of Physiotherapy must have passed regular full time Bachelor of Physiotherapy (B.P.T.) course from any recognized institute/ University by U.G.C. and Indian Association of Physiotherapy (IAP).

**Or**

Any Board / University examination in India or in any foreign country recognized as equivalent to BPT standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

**7. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**9. Course Structure:**

The Course structure of MPT shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**10. Academic Session:**

The program shall generally commence in July/August every year barring exceptional circumstances.

**11. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

**12. Medium of Instruction and Examination:**

The medium of instruction and examination shall be English

**13. Examination**

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**15. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course of MPT ordinarily within a maxim period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**16. General Instruction:**

- i. The admission to the M.PT shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

- i. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of M.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.
- vi. This Ordinance shall be applicable to all M.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
- vii. All the rules/regulation/changed define or suggest by. Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- viii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO. 58****BACHELOR OF SCIENCE (B.Sc.) IN YOGA AND NATUROPATHY  
PROGRAM****Choice-based Credit system (CBCS)**

1. **Title of the Award** : Bachelor of Science (Yoga and Naturopathy)
2. **Name of Faculty** : Faculty of Yoga and Naturopathy
3. **Course Name** : Bachelor of Science (B.Sc.) in Yoga and Naturopathy
4. **Duration of the Course:** : 3 years (6 semesters)
5. **Eligibility for Admission**
  - a. Students having Passed the 10+2 examination in any stream or equivalent examination from recognized Board will be eligible to take admission in the B.Sc. in Yoga and Naturopathy and/or;
  - b. Any other eligibility criteria as decided by the Academic Council as per the concerned Regulatory Authorities.
6. **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.
7. **Number of Seats**

The number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.
8. **Duration of Program**
  - i. Scheduled period of the BSc (yoga and naturopathy) program–3 (6 semester) years, based on the CBCS system.
  - ii. Maximum duration of Program completion is five (5) years.
  - iii. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.

- iv. Each semester shall be spread over not less than 90 teaching days

#### 9.Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

#### 10.Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

#### 11.Medium of Instruction –

The medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by the regulatory authority.

#### 12.Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

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**13.Examination –**

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**8. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under Learning Outcomes-based Curriculum Framework(LOCF) with maximum deviation of 20%.

**14.Assessment:**

- i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc, during the semester/year.
- ii. There shall be University Examination at the end of each semester/year. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

- v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- vi. Span period of completion of courses shall be as prescribed in the respective regulation.

#### 15.Choice-Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

#### 16.Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

##### a). Theory Block

Quizzes, assignments and regularity	20 %
Mid-semester test (s)	20 %
End-semester examination	60 %
Total	100 %

##### b). Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End-semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good
B+	$60 \leq m < 70$	7	Good
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

- (i) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under: -

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{th}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{th}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{th}$  semester,  $SG_j$  is the SGPA earned in the  $j^{th}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.



**17. Award of Division and Merit List**

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	I <sup>st</sup> Division with Honours
$6.0 \leq \text{CGPA} < 7.5$	I <sup>st</sup> Division
$5.0 \leq \text{CGPA} < 6.0$	II <sup>nd</sup> Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 4.0.

**18. Eligibility for Degree –Eligibility for Award of the BSc (Yoga and Naturopathy),**  
Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate over all as specified in the regulation. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NCC/NSS etc, and

- v. No disciplinary action is pending against him/her

**19. General Instruction –**

- i. The admission to the B.Sc(yoga and naturopathy), Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- v. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, webinars etc.
- vi. These programmes are offered by the Faculty of Naturopathy & Yogic Sciences, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- vii. In future, more branches/ specializations/ courses/ programmes of B.Sc(yoga and naturopathy), can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- viii. This Ordinance shall be applicable to B.Sc(yoga and naturopathy) Courses/ Programme in Yoga and Naturopathy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

**ORDINANCE NO. 59****BACHELOR OF NATUROPATHY & YOGIC SCIENCES (B.N.Y.S.)**

This ordinance shall provide regulation of VIKRANT UNIVERSITY, GWALIOR running Bachelor degree Program in Naturopathy & Yogic Sciences (B.N.Y.S.). The programme shall be governed by the norms, rules and guidelines of the concerned, Department of AYUSH, Ministry of Health and Family Welfare, Government of India and the policies of MP state Government.

**STRUCTURE OF B.N.Y.S. PROGRAM**

The duration of the programme of Bachelor of Naturopathy & Yogic Sciences (B.N.Y.S.) is Five and Half Year (5 and 1/2 year), including Compulsory rotatory internship of one year:-

First Professional session	(18 month)
Second Professional session	(12 month)
Third Professional session	(12 month)
Final Professional session	(12 month)
Compulsory Rotatory Internship	(12 month)

**1. AIMS AND OBJECTIVES:****1.1 AIMS:**

- 1.1.1 To facilitate the growth and development of Naturopathy and Yogic Science education.
- 1.1.2 To impart high quality graduate training in all branches of Naturopathy and yogic Sciences.
- 1.1.3 To envision, organize and conduct research on various aspects of Naturopathy and Yogic Sciences.
- 1.1.4 To establish a centre of excellence that provides Naturopathy and Yogic Sciences medical care to suffering humanity.
- 1.1.5 To promote sustainable development of higher education consistent with statutory and regulatory requirements.
- 1.1.6 To plan and continuously provide necessary infrastructure, learning resources required for quality education and innovations.
- 1.1.7 To stimulate to extend the frontiers of knowledge, through faculty development and continuing education programs.
- 1.1.8 To make research a significant activity involving staff, students and society.
- 1.1.9 To promote industry/organization, interaction/collaborations with regional / national / international bodies.
- 1.1.10 To establish healthy systems for communication among all stakeholders for vision oriented growth.
- 1.1.11 To fulfil the national obligation through rural health missions.

**1.2 OBJECTIVES:**

The objective of the course shall allow the students:

- 1.2.1 To effectively integrate the conventional basic sciences (e.g. human physiology) with the traditional medical systems and to enhance the understanding of their effects and therapeutic potential;
- 1.2.2 To provide state of the art learning facilities to conceptualize the ancient medical system.
- 1.2.3 To implement effectively the programs through creativity and innovation in teaching, learning and evaluation.
- 1.2.4 To make existing programs more career oriented through effective system of review and redesign of curriculum.
- 1.2.5 To impart spirit of enquiry and scientific temperament among students through research oriented activities.
- 1.2.6 To enhance reading and learning capabilities among faculty and students and inculcate sense of lifelong learning.
- 1.2.7 To promulgate process for effective, continuous, objective oriented student performance evaluation.
- 1.2.8 To ordinate periodic performance evaluation of the faculty.
- 1.2.9 To incorporate themes to build values, civic responsibilities & sense of national integrity.
- 1.2.10 To ensure that the academic, career & personal counselling are in-built into the system of curriculum delivery.
- 1.2.11 To strengthen, develop and implement staff and student welfare programs.
- 1.2.12 To adopt and implement principles of participation, transparency and accountability in governance of academic and administrative activities.
- 1.2.13 To constantly display sensitivity and respond to changing educational, social, and community demands.
- 1.2.14 To promote public- private partnership
- 1.2.15 To acquire adequate theoretical & practical knowledge in the basic medical subjects.
- 1.2.16 To enable the student to acquire skills in the evaluation & diagnosis of the physical problems presented by the patients.
- 1.2.17 To build up a learning process that shall include living experience, problem oriented approach, case studies & community health care activities.

## **2. ACADEMIC QUALIFICATION & SELECTION CRITERIA FOR ADMISSION:**

- 2.1 Admission to the First year in Bachelor of Naturopathy & Yogic Sciences degree course (B.N.Y.S.) shall be 10+2 system of education in science group or equivalent examination with Chemistry, Physics & Biology, as main subjects conducted by a recognized Board/Council/ University with minimum of 45% marks. However for SC/ST/OBC candidate the percentage will be relaxed to as per direction of statutory body/ Council.
- 2.2 Admission shall be made through the State and All India counselling of NEET qualified candidates or in the absence of entrance examination purely on merit on the basis of marks obtained in qualifying examination.
- 2.3 The minimum age for admission shall be 17 years on 31<sup>st</sup> December of academic year of admission, but have not crossed the age of 25 years as on that date, are eligible to apply.
- 2.4 On admission, every candidate shall have to get fitness certificate from SAIMS Hospital.
- 2.5 The course shall be commencing from the as per apex council/university schedule of every academic year.

## **3. MEDIUM OF INSTRUCTION:**

Medium of Instruction shall be English or Hindi.

5/9

#### 4. COURSE CURRICULUM

Bachelor of Naturopathy & Yogic Sciences (BNYS) provides basic education in the integrated system of modern medicine and traditional Naturopathy & Yogic Sciences. It prepares of students of profound scholarship in the science of Naturopathy & Yogic Sciences having basic and fundamental knowledge in different subjects of Naturopathy & Yogic Sciences backed up the extensive practical training.

First Professional BNYS 18 Months	Second Professional BNYS 12 Months	Third Professional BNYS 12 Months	Fourth Professional BNYS 12 Months
Anatomy-I	Pathology	Manipulative Therapies	Fasting Therapy & Dietetics
Anatomy-II	Microbiology	Acupuncture & Acupressure	Obstetrics and Gynaecology
Physiology-I	Community Medicine	Yoga and its applications	Yoga Therapy
Physiology-II	Yoga Philosophy	Nutrition & Medicinal herbs	Hydrotherapy & Mud Therapy
Biochemistry	Basic Pharmacology	Diagnostic Methods-I (Naturopathy)	Physical Medicine & Rehabilitation
Philosophy of Nature	Colour Therapy and Magneto biology	Diagnostic Methods-II (Conventional Medicine)	First Aid & Emergencies Medicine
Principles of Yoga	Forensic Medicine & Toxicology	Psychology & Basic Psychiatry	Clinical Naturopathy
Sanskrit(Non Exam)			Research Methodology & Recent Advances

A Candidate after passing final B.N.Y.S. Medical Degree Examination shall undergo the compulsory rotatory internship of one Year duration.

The duration of Undergraduate Medical degree in Yoga and Naturopathy (BYNS) is five and half years.

#### 5. REQUIREMENTS FOR EXAMINATION AND ATTENDANCE:

Examination will be conducted by the university:

Examination shall be in Theory, Practical and Clinical. A candidate will be permitted to appear for the University Examination in the subject only if:

- He has not less than 75% of attendance in Theory and 80% Practical/Clinical in each subject or as per policy of University.
- He obtains a Progress Certificate from Head of the institution of having satisfactory completed the course of study prescribed in the subject as required by the regulations and his conduct has been satisfactory.

**6. SCHEME OF EXAMINATION:**

The examinations are to be conducted to assess whether the candidate has acquired the necessary minimum skill and clear concepts of the fundamentals essential for day to day professional work.

6.1 The students desirous for appearing for the University Examination shall submit the application form duly filled in along with prescribed examination fees. Incomplete application form submitted without prescribed fee or application form submitted after due date will be rejected; and student shall not be allowed to appear for the examination.

6.2 A student who satisfies the clause 2 and following requirements duly certified by the Principal of the B.N.Y.S. College/Institution recognized by this University for B.N.Y.S. course shall be eligible to appear in the first/second/Third/Final year B.N.Y.S. examination:

6.2.1 of having good character;

6.2.2 of having attended the prescribed course;

6.2.3 of having attended not less than:

- 75% of all course of lectures delivered; and
- 80% of full course of practical/ Clinical held separately.

**6.3 Internal assessment:**

6.3.1 It shall be based on day to day assessment (see note), evaluation of student assignment, preparation for seminar, clinical case presentation etc.

6.3.2 Regular periodical examinations shall be conducted throughout the course. The question of number of examinations is decided by to the institution/University.

6.3.3 Day to day records should be given importance during internal assessment.

6.3.4 Weightage for the internal assessment shall be 20% of the total marks in each subject.

Note: Internal assessment shall relate to different ways in which student's participation in learning process during semesters is evaluated, some examples are as follows.

- Preparation of subject for students' seminar.
- Preparation of a clinical case for discussion.
- Clinical case study/problem solving exercise.
- Participation in project for health care in the community (Planning stage to evaluation).
- Proficiency in carrying out a practical or a skill in small research project.
- Multiple choices questions/Very Short Questions (MCQ/VSQs) test after completion of a system/teaching.

Each item tested shall be objectively assessed and recorded. Some of the items can be assigned as Home work/Vacation work.

**6.4 Criteria for Passing:**

6.4.1 In all the University examinations, the candidate shall have to obtain 50% marks separately in Theory plus viva voce plus internal Assessment and Practical plus Internal Assessment examination separately.

6.4.2 The candidate must secure minimum 50% marks in each head of passing. There shall be three head of passing i.e. Theory, Practical & Internal Assessment. However candidate securing 35% marks in internal Assessment will have to compensate 15% marks in University examination – Theory/Practical to pass the Subject.

6.4.3 The grace marks shall be allowed according to the general ordinance relating to "Award of Grace Marks"

6.5 Each Theory paper will be of three hours.

- 6.6 Syllabus, Scheme & Evaluation of the examination shall be decided by the Academic council of the University from time to time as per guidelines from statutory body/ Council.

NOTE: Internship will start after the declaration of final year B.N.Y.S. examination result and Registration of State Medicine Council.

7. **FEE:**

The examination fee to be paid by a candidate shall be as per University norms for each examination, or a part thereof.

8. **DIVISION AND MERIT LIST:**

- 8.1 The Division shall be awarded after Annual University Examination in each academic year and shall be based on the aggregate marks obtained by the candidates at his/ her successful attempt in annual University Examination.

**There shall be Divisions as follows:**

**Distinction** : 75% and above of grand total marks in First attempt.

**First Division** : >60% and <75% of grand total marks in First attempt.

**Second Division** : >50% and <60% of grand total marks in First attempt.

**Distinction in individual subject:** >75% marks in individual subject shall be indicated exclusively in the mark sheet provided in First attempt.

- 8.2 The merit shall be declared by the University after the final year University examination, on the basis of the aggregate marks of all academic years in University examination, the merit list shall include the first 5 candidates securing at least First Division and passing all the appeared subjects in annual examination in first attempt.

9. **RE-EVALUATION/ RE-TOTALING:**

- 9.1 Student may apply for Re-evaluation and/or Re-totalling of the answer sheet of the appeared subject; post result for any doubt in the marks obtained.
- 9.2 Student may go for all the appeared subjects of that session for Re-evaluation as well as Re-totalling simultaneously, within stipulated time, as prescribed by the University.

10. **GENERAL:**

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

**ORDINANCE NO. 60****MASTER OF SCIENCE(M.Sc.)IN YOGA AND NATUROPATHY  
PROGRAM**

Choice-based Credit system (CBCS)

1. **Title of the Award** : Master of Science (Yoga and Naturopathy)
2. **Name of Faculty** : Faculty of Yoga and Naturopathy
3. **Course Name** : M.Sc. in Yoga and Naturopathy
1. **Duration of the Course:** : 2 years (4 semesters) Choice-based Credit system (CBCS)
4. **Eligibility for Admission**
  - a. The students who have passed BNYS, B.Sc./BA in Yoga and Naturopathy or equivalent examination from a recognized University will be eligible to get admission in the M.Sc. in Yoga and Naturopathy program and/or;
  - b. Any other eligibility criteria as decided by the Academic Council, Admission Committee and concerned Regulatory Authorities. *Graduation with minimum 45% marks.*
5. **Admission Procedure –**  
Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.
6. **Number of Seats**  
Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.
7. **Duration of Program**
  - i. Scheduled period of the M.Sc (yoga and naturopathy)program–2 (4 semester) years, based on the CBCS system.
  - ii. Maximum duration of Program completion is four (4) years.



- iii. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.
- iv. Each semester shall be spread over not less than 90 teaching days.

**8. Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**9. Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

**10. Medium of Instruction –**

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

**11. Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

**12 Examination –**

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**13. Syllabus**

The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under Learning Outcomes-based Curriculum Framework(LOCF) with maximum deviation of 20%.

**14. Assessment:**

- i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc, during the semester/year.
- ii. There shall be University Examination at the end of each semester/year. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- vi. Span period of completion of courses shall be as prescribed in the respective regulation.

15. **Choice-Based Grading System**

- i. The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.
- ii. In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

16. **Award of Grade and Grade Points**

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

a). **Theory Block**

Quizzes, assignments and regularity	20 %
Mid-semester test (s)	20 %
End-semester examination	60 %
Total	100 %

b). **Practical Block**

Lab work and performance, quizzes, assignments and regularity	40 %
End-semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good

B+	$60 \leq m < 70$	7	Good
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

- (i) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under: -

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $c_i$  is the number of credits offered in the  $i^{\text{th}}$  subject of a Semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i^{\text{th}}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where  $NC_j$  is the number of total credits offered in the  $j^{\text{th}}$  semester,  $SG_j$  is the SGPA earned in the  $j^{\text{th}}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

#### 17. Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	<b>I<sup>st</sup> Division with Honours</b>
$6.0 \leq \text{CGPA} < 7.5$	<b>I<sup>st</sup> Division</b>
$5.0 \leq \text{CGPA} < 6.0$	<b>II<sup>nd</sup> Division</b>

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 4.0.

18. **Eligibility for Degree - Eligibility for Award of the M.Sc (Yoga and Naturopathy), Degree-**

A student shall be declared to be eligible for award of the degree if, he/ she has:

- Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overalls specified in the regulation. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NCC/NSS etc, and
- No disciplinary action is pending against him/her.

19. General Instruction –

- i. The admission to the M.Sc(yoga and naturopathy), Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- v. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.
- vi. These programmes are offered by the Faculty of Yoga and Naturopathy, recommended by the concerned Board of Studies and after approval of the Academic Council and Board of Management of the University.
- vii. In future, more branches/ specializations/ courses/ programmes of M.Sc(yoga and naturopathy), can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- viii. This Ordinance shall be applicable to M.Sc(yoga and naturopathy) Courses/ Programme in Yoga and Naturopathy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

## ORDINANCE No. 61

**POST GRADUATE DEGREE IN COMPUTER APPLICATION (MCA)**

1. Title of the Degree : Master of Computer Application (MCA)
2. Name of Faculty : Faculty of Computer Application
3. Duration of the Course : 2 years (4 Semesters)

**4. Eligibility for Admission:**

Every applicant for admission to the First Year of M.C.A shall possess following educational qualification:

Candidate should have a Bachelor degree with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute recognized by the University as equivalent or any open University:

**Or**

However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester:

**Or**

The candidate should possess professional Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above skills / areas, recognized by the University as equivalent;

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**Note:** However, candidate who is appearing or has appeared for final year or last semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

**5. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

**6. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test

/ GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

**7. Specialization Distribution:**

Admission to a particular stream specialization of MCA Course/ Programme, it 'any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**9. Academic cycle / year:**

There shall be one academic cycle for these courses every year as decided by the University.

**10. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

**11. Eligibility for Degree: Eligibility for Award of the M.C.A. Degree**

A student shall be declared to be eligible for award of the MCA Degree with various specializations if he has:

- i. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study, within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable;
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- vi. No disciplinary action is pending against him.

**12. Medium of instructions and Examination:**

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.



**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**14. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course ordinarily within a maximum period of 6 years.

**15. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE -62

**Ordinance for three/four years Undergraduate Degree in Computer Application**  
(As per the "Guidelines for Multiple Entry and Exit in Academic Programs offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. **Title of the Degree:** Three/Four Years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Computer Application
3. **Course Name:** Bachelor of Computer Application (BCA)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 with 45% marks and mathematics as compulsory or an additional subject.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in BCA courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 with 45% marks and mathematics as compulsory or an additional subject. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)
  - (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters respectively there shall be no such bar for non-collegiate (private) Students.

- 9. Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### **1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### **2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

#### 4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

**(i) Medium of instruction:** The Medium of Instruction during the Examination shall be English.

**(ii) Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)

- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service research project (28 credits)

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

Levels	Qualification Title	Credit Requirement
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
  - Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.
12. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- i. First division with honours, where student score 75% or more marks.
- ii. First division, where student score 60% or more marks.
- iii. Second division, where student score 50% above but less than 60% marks.
- iv. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

**13. Types of Courses:** Course are the basic units of education and/or training, types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project
- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**14. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two type.
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses

**15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented No separate amended ordinance shall be required for this purpose.

## ORDINANCE No. 63

**POST GRADUATE DIPLOMA IN COMPUTER APPLICATION**

1. Degree Title : Post Graduate Diploma in Computer application (PGDCA)
2. Name of Faculty : Faculty of Computer Application
3. Course : Post Graduate Diploma in Computer application PGDCA
4. Duration of the Course : 1 year (2 Semesters)

**5. Eligibility for Admission:**

Every applicant for admission to the First Year of PGDCA shall possess following educational qualification:

Candidate should have a Bachelor degree with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University or Institute recognized by the University as equivalent or any open University:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

**7. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

**8. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**9. Academic cycle / year:**

There shall be one academic cycle for these courses every year as decided by the University.

**10. Course Structure**

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

**11. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

**12. Examination:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**13. Eligibility for Degree: Eligibility for Award of the PGDCA. Degree**

A student shall be declared to be eligible for award of the PGDCA Degree with various specializations if he has:

- i. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses, Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable,
- iii. Earned the specified credits in all the categories of subjects as applicable;
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/NSS etc, and
- vi. No disciplinary action is pending against him.

**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**15. Maximum Duration for Completion of Course:**

A candidate has to complete the entire course ordinarily within a maximum period of 2years.

**16. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, hybrid learning, face-to-face, through webinar etc.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose



## ORDINANCE No. 64

**DIPLOMA IN COMPUTER APPLICATION**

1. Title of the Degree : Diploma in Computer Application (DCA)
2. Name of Faculty : Faculty of Computer Application
3. Course : DCA
4. Duration of the Course : 1 years (2 Semesters)

**5. Eligibility for Admission:**

Every applicant for admission to the First Year of D.C.A shall possess following educational qualification:

Candidate should have a 10+2 with at least 50% (30% for reserved categories) marks in aggregate or equivalent:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

**7. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

**8. Specialization Distribution:**

Admission to a particular stream specialization of DCA Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

**9. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**10. Academic cycle / year:**

There shall be one/two academic cycle for these courses every year as decided by the University.

- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO. 65****BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years  
(Hons/Research) Bachelor of Business Administration (B.B.A.) programmes of  
Undergraduate Degree (CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Business Administration (B.B.A.) (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Management & Commerce / School of Management Studies.**

- 3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research) Bachelor of Business Administration (B.B.A.)* Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC, Government of M.P. and concerned Regulatory Authority.

- 4) **Eligibility for Admission :**

**Candidate who have passed the duly recognized following examination :-**

- i) Passed 10+2 examination or equivalent examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
- Admissions shall be according to the criteria made by the Admission Committee of the university and the concerned Regulatory Authority.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee constituted by Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Business Administration (B.B.A.)**
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:
  - a. Disciplinary/interdisciplinary/Major (48 credits)
  - b. Disciplinary/interdisciplinary/Minor (32 credits)
  - c. Generic Elective (16 credits)
  - d. Discipline Specific Elective (16 credits)
  - e. Skill Enhancement Courses/Vocational Courses (12 credits)
  - f. Ability Enhancement Courses (08 credits)
  - g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28 credits).

Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

### 1st Year

**Entry 1:** The entry requirement for Level 5 is successful completion of Class 12<sup>th</sup> from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit 1:** If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

### 2nd Year

**Entry 2.** The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit 2:** If a student passes all the courses of Level 5 & 6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

### 3rd Year

**Entry 3.** The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

**Exit 3:** If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

### 4th Year

**Entry 4.** An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who

meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

**Exit 4:** If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

**Table-1: Qualification Type and Credit Requirements –**

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
  - Credits' for internship shall be **one credit per week** of internship, subject to a **maximum of six credits in a semester**.
- iv. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- v. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vi. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students. Rules of the govt/ regulatory body will be applicable.

## 9) TYPES OF COURSES

**Courses are the basic units of education and/or training. Types of courses shall be as follows:**

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme. (Major/Minor)
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
  - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
  - b. **Dissertation/Project:** An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

**iii. Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

*P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

**iv. Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

**10) Course Structure –****10.1 First Year (Level 5):**

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12<sup>th</sup> with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12<sup>th</sup> with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12<sup>th</sup> with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

**10.2 Second Year (Level 6):**

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

**10.3 Third Year (Level 7):**

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

**10.4 Fourth Year (Level 8):**

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

**10.5 Credit Distribution for Semester:**

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

**10.6 Additional Courses:**

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.



11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty		Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II	Subject III	Generic Elective Course						
Level 5	1	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	Vocational Course	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)					6+6+4+4 =20	
	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)					6+6+4+4 =20	Undergraduate Diploma in Main Faculty
Level 7	5	1 (6 Credits)						DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
	6	1 (6 Credits)						DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
	7	1 (6 Credits)	1 Research Methodology (4 Credits)					DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours) in Main Faculty
Level 8	8	1 (6 Credits)	1 (4 Credits)						(10 Credits) Research Project	6+4+10 =20	Bachelor Degree (Research) in Main faculty
Total		48 Credits	32 Credits	16 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

**12) Choice to Select the MOOC Courses:**

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
  - b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
  - c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free of cost in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/Companies /Industries or with the approval of UTD.

**13) Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

**14) Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

**15) Attendance –**

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

**16) Examination & Evaluation –**

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained

in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

- i. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
- ii. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
- iii. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- iv. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- v. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table (3).
- vi. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous

assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

- vii. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- viii. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- ix. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- x. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xi. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xiii. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xiv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xv. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated				Distribution of Theory Marks			Distribution of Practical Marks			Tutorial Marks
			Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)				
1	Core/GE/DSE (6)	Type-1	6	NA	NA	40	60	NA	NA	NA	NA	NA	NA
2	Core/DSE/GE (6)	Type-2	4	2	NA	40	60	40	60	NA	60	NA	NA
3	Core/DSE/GE (6)	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA	50	NA	NA
4	Core/DSE/GE (6)	Type-4	5	NA	1	40	60	NA	NA	NA	NA	100	NA
5	DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	Type-2	3	1(P,T,W,etc)	NA	40	60	NA	100	NA	100	NA	NA
7	DSE/SEC (Vocational Courses) (4)	Type-3	1	3(P,T,W,etc)	NA	40	60	50 (Through CCE)	50	NA	50	NA	NA
8	DSE/SEC (Vocational Courses) (4)	Type-4	3	NA	1	40	60	NA	NA	NA	NA	100	NA
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA	NA	NA	NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report: 2 Credits (25 Marks)										
11	Research Methodology (4)	Type-4	3	NA	1	40	60	NA	NA	NA	NA	100	NA
12	Dissertation (10)	NA	Evaluation of Thesis: 6 Credits (50 Marks) + Pre submission viva-voce: 2 Credits (25 Marks) + External viva-voce: 2 Credits (25 Marks)										

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**17) Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

**18) Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\text{SGPA} = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where **ci** is the number of credits offered in the **i<sup>th</sup>** subject of a semester for which SGPA is to be calculated, **pi** is the corresponding Grade Point (GP) earned in the **i<sup>th</sup>** subject, where **i = 1, 2, ..... n** are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\text{CGPA} = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where **NCj** is the number of total credits offered in the **J<sup>th</sup>** semester, **SGj** is the SGPA earned in the **J<sup>th</sup>** semester, where **j = 1, 2, ..... m** are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage =  $CGPA \times 10$
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

#### 19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
- ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
- iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.



- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable due approval of the decision by governing body/ board of management.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI etc issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) **General Instruction –**
  - i. The admission to the **B.B.A.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
  - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
  - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
  - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
  - v. The Reservation for SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and / or the Government of India directives from time to time.

- 25) The various Branch/Discipline in the B.B.A. programmes in the **Faculty of Management & Commerce / School of Management Studies** shall include in the fields of - Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretariat Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.
- 26) Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

**ORDINANCE NO. 66**  
**MASTER OF BUSINESS ADMINISTRATION (M.B.A.)**  
**2-YEARS MASTER DEGREE IN MANAGEMENT**

- 1) **Title of the Degree – Master of Business Administration (MBA)**
- 2) **Name of Faculty / School – Faculty of Management & Commerce / School of Management Studies.**
- 3) **Course Applicability –**

**3.1) Master of Business Administration (MBA)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

**3.2)** The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

**3.3)** The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

- 4) **Course Name – MBA (Full Time)**

**4.1) Duration -** Two years (Four semesters)- for Regular Course.

**4.2) Eligibility for Admission :**

**Candidate who have passed the duly recognized following examination :-**

- i) Passed Bachelor Degree of minimum 3 years duration.
- ii) Obtained at least 50% marks (40% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

**5) Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

**6) Specialization Distribution –**

Admission to a particular stream/ specialization of **MBA** Course/ Programme shall be decided by the University on the basis of either merit or counselling or personal interview.

**7) Number of Seats/Intake –**

The Intake for each of these courses shall be decided by the University as per guidelines of AICTE/ concerned regulatory body.

**8) Course Structure –**

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**9) Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **MBA** Degree ordinarily within a maximum period of **Four years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**10) Commencement –**

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

**11) Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

**12) Medium of Instruction –**

The medium of instruction and examination shall be **English**.

**13) Attendance –**

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

**14) Examination –**

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/practical/cases etc as per specified in syllabus.

**15) Eligibility for Degree – Eligibility for Award of the M.B.A. Degree.**

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable..
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

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- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

**16) General Instruction –**

- i. The admission to all kinds of **MBA** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 17) The various specializations in the **MBA** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health

Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship. etc.

- 18) The list of various specializations of "MBA" courses shall include the current courses/ programme as well as proposed in future. However, all MBA programmes with various specializations at present & in future shall run and be governed by this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Management & Commerce Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20. Any amendment in NGP-2019 Directives of the regulatory authority or Govt will be followed by the University.

Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.etc.

- 18) The list of various specializations of "MBA" courses shall include the current courses/programme as well as proposed in future. However, all MBA programmes with various specializations at present & in future shall run and be governed by this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Management & Commerce Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) Any amendment in NEP 2020./ Directives of the regulatory authority or Govt. will be followed by the University.



**ORDINANCE NO. 67**  
**2-YEARS POST GRADUATE DIPLOMA IN MANAGEMENT**  
**(PGDM)**

- 1) **Title of the Degree – Post Graduate Diploma in Management (PGDM)**
- 2) **Name of Faculty / School – Faculty of Management & Commerce / School of Management Studies.**
- 3) **Course Applicability –**
  - 3.1) **Post Graduate Diploma in Management (PGDM)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
  - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
  - 3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 4) **Course Name – PGDM**
  - 4.1) **Duration** - Two years (Four semesters)- for Regular Course.
  - 4.2) **Eligibility for Admission :**

**Candidate who have passed the duly recognized following examination :-**

    - i) Passed Bachelor Degree of minimum 3 years duration.
    - ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

**5) Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

**6) Specialization Distribution –**

Admission to a particular stream/ specialization of **PGDM** Course/Programme shall be as decided by the University on the basis of either merit or counselling or personal interview.

**7) Number of Seats/Intake –**

The Intake for each of these courses shall be decided by the University as per guideline of AICTE/ concerned regulatory body.

**8) Course Structure –**

The Course structure **PGDM** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**9) Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **PGDM** Degree ordinarily within a maximum period of **Four years** respectively from the session of admission. However, for any exceptional case the matter shall be decided by the Vice-Chancellor as per the provisions of relevant rules and regulations.

**10) Commencement –**

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

**11) Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

**12) Medium of Instruction –**

The medium of instruction and examination shall be **English**.

**13) Attendance –**

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

**14) Examination –**

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

**15) Eligibility for Degree – Eligibility for Award of the PGDM Course.**

A student shall be declared to be eligible for award of the Course/Programme with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

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- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

**16) General Instruction –**

- i. The admission to all kinds of **PGDM** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 17)** The various specializations in the **PGDM** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management,

- Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, etc.
- 18) The list of various specializations of "PGDM" courses shall include the current courses/ programme as well as proposed in future. However, all PGDM programmes with various specializations at present & in future shall run and governed through this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Management & Commerce / School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20. Any amendment in NEP-20/ Directive by the regulatory authority or Govt. will be followed by the University.

Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, etc.

- 18) The list of various specializations of "PGDM" courses shall include the current courses/programme as well as proposed in future. However, all PGDM programmes with various specializations at present & in future shall run and governed through this ordinance.
- 19) These programmes are offered in regular mode by the Faculty of Management & Commerce / School of Management Studies, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) Any amendment in NEP 2020./ Directives of the regulatory authority or Govt. will be followed by the University.

**ORDINANCE NO. 68**  
**DIPLOMA IN BUSINESS MANAGEMENT**  
**1-YEAR DIPLOMA IN BUSINESS MANAGEMENT**  
**(CBCS Semester Mode)**

- 1) **Title of the Diploma – Diploma in Business Management**
- 2) **Name of Faculty / School – Faculty of Management & Commerce / School of Management Studies.**
- 3) **Course Applicability –**
  - 3.1) **Diploma in Business Management** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
  - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
  - 3.3) The Diploma will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 4) **Course Name – Diploma in Business Management (DBM)**
  - 4.1) **Duration** - one year (two semesters).
  - 4.2) **Eligibility for Admission:**

**Candidate who have passed the duly recognized following examination:-**

    - i) Passed 10+2 examination or equivalent examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
    - Admissions shall be according to the criteria made by the Admission Committee of the university and the concerned Regulatory Authority.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on

provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

**5) Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee constituted by Vice-Chancellor.

**6) Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

**7) Number of Seats/Intake –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

**8) Course Structure –**

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**9) Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **DBM** ordinarily with in a maximum period of **Two years** respectively from the session of first admission. However, for any exceptional case, the matter shall be decided by the University as per the provisions of relevant rules and regulations.

**10) Commencement –**

- i. Each academic year shall comprise of 2 semesters.
- ii. Each semester shall be spread over not less than 90 teaching days.

**11) Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

**12) Medium of Instruction –**

The medium of instruction and examination shall be **English**.



**13) Attendance –**

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

**14) Examination –**

- i. Examinations will consist of two components internal and external. Internal component will contain three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

**15) Eligibility for DBM – Eligibility for Award of the D.B.M.**

A student shall be declared to be eligible for award of the Diploma with various specializations if he/ she has:

- i. Registered and successfully completed internal & external components of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussions, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable..
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However, the award of the Division/Class shall be as per the recommendation of the concerned Board of Studies of the university.

**16) General Instruction –**

- i. The admission to all kinds of DBM Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, decision of the vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
  - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 17) The various specializations in the **DBM** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management, Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster

Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship, etc.

- 18) The list of various specializations of "DBM" courses shall include the current courses/programme as well as proposed in future. However, all DBM programmes with various specializations at present & in future shall run and be governed by this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Management & Commerce / School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) Any amendment in NEP 2020./ Directives of the regulatory authority or Govt. will be followed by the University.

### ORDINANCE – 69

#### Ordinance for three/four years Undergraduate Degree in Hotel Management and Catering Technology

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Hotel Management
3. **Course Name:** Bachelor in Hotel Management and Catering Technology (BHMCT)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Candidate seeking admission in BHMCT courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)
  - (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

#### **1<sup>st</sup> year (First & Second Semester-Level 1)**

**Entry-1:** The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-1:** If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

#### **2<sup>nd</sup> year (Three & Four Semester-Level 2)**

**Entry-2:** The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

**Exit-2 :** If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

#### **3<sup>rd</sup> year (Fifth & Sixth Semester-Level 3)**

**Entry-3:** The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

**Exit-3 :** If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

**4<sup>th</sup> year (Seventh & Eight Semester-Level 4-Optional)**

**Entry-4:** An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

**Exit-4:** If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

11. **Medium of instruction:** The Medium of Instruction during the Examination shall be English.
12. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.
13. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
  - Disciplinary /Interdisciplinary Minor (32 credits)
  - Generic Elective (16 credits)
  - Skill Enhancement Courses/Vocational Courses (12 credits)
  - Ability Enhancement Courses (08 credits)

- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

**CREDIT SYSTEM (TABLE:1)**  
**(Qualification Type and Credit Requirements.)**

<b>Levels</b>	<b>Qualification Title</b>	<b>Credit Requirement</b>
<b>Level 1</b>	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme  (Programme duration first year on two semesters of the under graduate programme.)	40
<b>Level 2</b>	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme  (Programme duration First two years or four semesters of the undergraduate programme)	80
<b>Level 3</b>	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
<b>Level 4(Optional)</b>	Bachelor Degree in the faculty of the Major Subject (honour's /Research)  (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

14. For Passing a semester examination and for promotion to the next semester (from 1<sup>st</sup> to 8<sup>th</sup> Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- First division with honour's, where student score 75% or more marks.
- First division, where student score 60% or more marks.

- ii. Second Division, where students score 50% above but less than 60% marks
- iv. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

**15. Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project

iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

**16. Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

**17. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

**18. General Instructions:**

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, hybrid learning, face-to-face, through webinar etc.
- vi. (As per the "Guidelines for Multiple Entry and Exit in Academic Programs offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE No. 70

**DIPLOMA IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY (DHMCT)**

1. **Title of the Degree** : Diploma in Hotel Management and Catering Technology (DHMCT)
2. **Name of Faculty** : Faculty of Management and Commerce
3. **Course Name** : Diploma in Hotel Management and Catering Technology (DHMCT)
4. **Duration of the Course** : 3 years (6 semesters)

**5. Eligibility For Admission:****For Diploma**

Candidates who have passed duly recognized following examination:

Final examination of the SSC of M. P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination New Delhi or any State Board such as M. P. Board of Secondary education Bhopal or other

Or

SSC Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCHMCT/ other regulatory bodies. The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

**6. Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

**7. Admission Procedure:**

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the NCHMCT UGC / other relevant Regulatory Bodies from time to time.



**8. Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

**9. Intake:**

The Intake for each of these courses shall be decided by the University from time to time. taking care of the intake as per norms of the concerned regulatory body.

**10. Academic Session:**

There shall be one academic cycle for these courses every year as decided by the University.

**11. Course Structure:**

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**12. Medium of Instructions an Examination:**

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

**13. Eligibility for Award of the Diploma:**

A student shall be declared to be eligible for award of the Diploma if he has:

- i. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- v. No disciplinary action is pending against him.

**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**15. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

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**16. General Instructions:**

- i. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 71

**Diploma Courses of Studies in the Faculty of Engineering and Technology**

- |                           |   |
|---------------------------|---|
| 1. Title of the Degree    | : Diploma in Engineering and Technology |
| 2. Name of Faculty        | : Faculty of Engineering and Technology |
| 3. Course Name            | : Diploma in Engineering and Technology |
| 4. Duration of the Course | : three/four years                      |

The Faculty of Engineering shall offer following Diploma Programs:

1. Diploma in one of the following subjects:

Automobile Engineering, Chemical Engineering, Mining Engineering, Civil Engineering, Agriculture Engineering, Computer Hardware and Maintenance, Computer Science and Engineering, Drone Technology, Cyber Security, Construction Technology and Management, Electrical Engineering, I.T., Electrical and Electronics Engineering, Fire and Safety Engineering, Chemical Engineering, Aviation Engineering, Electronics and Telecommunication, Information Technology, Mechanical Engineering, Opto-Electronics Engineering, Petroleum Technology, Plastic Technology, Printing Technology, Production Engineering, Refrigeration and Air Conditioning, Electronics Engineering, Mechatronics.

2. The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

3. The medium of instructions and examinations shall be English throughout the course of studies.
4. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
5. The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years and 2 years or 4 semesters for lateral entry.
6. Admission:

The eligibility for admission to the first year of Diploma Courses shall be passing of 10<sup>th</sup> class from any from a recognized Board/University.

Or

The eligibility for admission to the Second year of Diploma, higher examination under (10+2) Education Scheme with Science (Physics and Chemistry) and Mathematics as main subjects

प्रो. अनिल कुमार शर्मा  
Anil Kumar Sharma

and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University

Or

The eligibility for admission to the Second year of Diploma, higher examination under I.T.I. Scheme with related stream and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University/Council/NCVT/SCVT.

In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority / EWS communities shall be as per the policy laid down by Central government / State government of MP.

#### 7 The Teaching Scheme

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Diploma Students with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

#### 8. Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

#### 9. Intake:

The Intake for each of these courses shall be decided by the University from time to time. taking care of the intake as per norms of the concerned regulatory body.

#### 10. Academic Session:

There shall be one/two academic cycles for these courses every year as decided by the University.

11. **Course Structure:**

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

12. **Medium of Instructions and Examination:**

The medium of instructions and examination shall be English. All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

13. **Eligibility for Award of the Diploma:**

- i. A student shall be declared to be eligible for award of the Diploma if he has
- ii. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- iii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iv. Earned the specified credits in all the categories of subjects as applicable
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and;
- vi. No disciplinary action is pending against him/her.

14. **Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

15. **Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

16. **General Instructions:**

- i. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance with provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid learning, face-to-face, through webinar etc.
- v. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- vi. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose

## ORDINANCE – 72

**Bachelor of Technology**

The Faculty of Engineering and Technology shall offer Under Graduate Programs in different branches of Engineering as per details given below:

- |                                   |   |
|-----------------------------------|---|
| 12. <b>Title of the Degree</b>    | : Bachelor of Technology (B.Tech.)      |
| 13. <b>Name of Faculty</b>        | : Faculty of Engineering and Technology |
| 14. <b>Course Name</b>            | : Bachelor of Technology (B.Tech.)      |
| 15. <b>Duration of the Course</b> | : 4 years (8 semesters)                 |

In following subjects:

Food Technology, Biotechnology, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Electrical and Electronics Engineering, Industrial Engineering, Mechanical Engineering, Control Engineering, Power System Engineering, Production Engineering, Environmental Engineering, Fire Technology and Safety, Nano-Technology, Information Technology, Automobile Engineering, Electronics Engineering, Electronics and Instrumentation Engineering, Electronics and Communication Engineering, Industrial Engineering Management, Textile Engineering, Agriculture engineering, Machine learning, Artificial engineering, Aeronautical Engineering, Marine Engineering, Data Mining, Energy Engineering, Chemical Engineering, Bio-Medical Engineering, Mechatronics.

1. The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time. .
2. The medium of instructions and examinations shall be English throughout the course of studies.
3. All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.
4. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
5. The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.
6. Admission:

The eligibility for admission to the first year of B.E. / B.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result shall also apply and may be admitted

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provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the B.E. / B.Tech. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from M.P. Board of Technical Education, Bhopal or duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

#### 7. The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of study of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The Syllabi of the First and Second Semesters shall be capable of strengthening the fundamental concepts in Physics, Chemistry, Mathematics, Communication skill, Social Studies, Environmental Engineering and Core Engineering such as Electrical, Mechanical, Civil etc.

Students in Second Year and onwards have to study the courses pertaining to their respective branches of Engineering. Therefore, the Syllabi from Third to Sixth Semester should be designed and taught in such a manner that they learn the fundamentals and gather in-depth knowledge of their respective disciplines.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge in their branches so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings, National and Multinational companies. Keeping this requirement in mind, Seminars, Projects and Elective are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians from IITs, NITs and / or professionals from industries.

#### 8. Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

#### 9. Intake:

The Intake for each of these courses shall be decided by the University from time to time. Also taking care of the intake as per norms of the concerned regulatory body.

#### 10. Academic Session:

There shall be one/two academic cycles for these courses every year as decided by the University.

#### 11. Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

#### 12. Medium of Instructions and Examination:

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

#### 13. Eligibility for Award of the Degree:

- i. A student shall be declared to be eligible for award of the Degree if he has:
- ii. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- iii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iv. Earned the specified credits in all the categories of subjects as applicable.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.



**14. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as upto 15% admissible within applicable regulations.

**15. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

**16. General Instructions:**

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, hybrid learning, through webinar etc.
- v. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 73

**Master of Technology (M. Tech.)**

The Faculty of Engineering shall offer Post Graduate Programs in different specializations of Engineering as per details given below:

1. **Title of the Degree** : Master of Technology (M. Tech.)
2. **Name of Faculty** : Faculty of Engineering and Technology
3. **Course Name** : Master of Technology (M. Tech.)
4. **Duration of the Course** : 2 years (4 semesters)

In following subjects and Specialization:

Agricultural Engineering, Food Technology, Biotechnology, Bioinformatics, Biometrics and Cyber Security, Civil Engineering, Structural Engineering, Building and Construction Technology, Construction Technology, Environmental Engineering, Transportation Engineering, Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering, Computer Applications, Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering, Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics, Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design, Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing, Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering, Textile Engineering, Aeronautical Engineering, Marine Engineering, Energy Engineering, Chemical Engineering, Bio-Medical Engineering, Mechatronics, Highway Engineering, Opto Electronics

5. The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. The medium of instructions and examinations shall be English throughout the course of studies.
7. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
8. The minimum duration to complete the course shall be that of ~~Two (2)~~ <sup>Two (2)</sup> years and maximum up to Five (5) years.

## 9 Admission

The eligibility for admission to the first year of M E / M Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

## 10 The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Post Graduate Studies full care should be taken to see that the students after completing post-graduation from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The subjects and their content taught in the First year of study should be capable of strengthening the fundamental concepts in respective disciplines of Engineering. The final year shall be specialized with Elective Courses, Seminar and Project Dissertation.

## 11: Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

**12. Intake:**

The Intake for each of these courses shall be decided by the University from time to time taking care of the intake as per norms of the concerned regulatory body.

**13. Academic Session:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**14. Course Structure:**

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

**15. Medium of Instructions and Examination:**

The medium of instructions and examination shall be English, All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance - 4 shall be applicable in the current ordinance.

**16. Eligibility for Award of the Degree:**

- i. A student shall be declared to be eligible for award of the Degree if he has:
- ii. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- iii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iv. Earned the specified credits in all the categories of subjects as applicable.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

**17. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**18. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

**19. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body

- or any other competent authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant
  - iv. Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
  - v. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
  - vi. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, hybrid learning, face-to-face, through webinar etc.
  - vii. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
  - viii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE – 74

**INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)**

The Faculty of Engineering shall offer dual degree program in different branches of Engineering and management as per details given below:

1. Title of the Degree : INTEGRATED DUAL DEGREE PROGRAM (I.D.P)  
(B.TECH. + M.Tech. / MBA )
2. Name of Faculty : Faculty of Engineering
3. Course Name : INTEGRATED DUAL DEGREE
4. Duration of the Course : 5 years (10 semesters)

S.No.	UG Program	PG Program	
		M.Tech.(Specialization)	MBA (Specialization) *
1)	B.Tech. in Electronics & Communication Engineering	M.Tech. (Communications & Signal Processing)	MBA (Human Resources / Finance/Marketing/Systems)
2)	B.Tech. in Computer Science & Engineering	M.Tech.(Computer Science)	MBA (Human Resources / Finance/Marketing/Systems)
3)	B.Tech. in Electrical & Electronics Engineering	M.Tech. (Power Electronics)	MBA (Human Resources / Finance/Marketing/Systems)
4)	B.Tech. in Mechanical Engineering	M.Tech.(Manufacturing Systems)	MBA (Human Resources / Finance/Marketing/Systems)
5)	B.Tech. in Civil Engineering	M.Tech.(Structural Engineering)	MBA (Human Resources/ Finance/Marketing/Systems)

5. The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
6. All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.
7. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

8. The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years

9. Admission:

The eligibility for admission to the first year of Dual degree. The Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the dual. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

10. The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the students with the expected post Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

#### 11. The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

**12. Specialization Distribution:**

Admission to a particular stream specialization of dual degree Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

**13. Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

**14. Academic Session:**

There shall be one/two academic cycles for these courses every year as decided by the University.

**15. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

**16. Eligibility for Degree: Eligibility for Award of the dual Degree**

- i. A student shall be declared to be eligible for award of the dual Degree with various specializations if he has:
- ii. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses, Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- iii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- iv. Earned the specified credits in all the categories of subjects as applicable;
- v. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- vi. No disciplinary action is pending against him.

**17. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

**18. General Instructions:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to all kinds & modes of Post Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended ~~from time to time~~ to time.



- iv. For matters not covered in this specific ordinance, General Rules and Regulations of Vikrant University, regarding specific courses shall be applicable.
- v. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- vi. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, hybrid learning, face-to-face, through webinar etc.
- vii. The programmes listed under Ordinance will be introduced with the recommendations of Board of Studies.
- viii. In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned.
- ix. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO-75

## THREE / FOUR YEARS UNDERGRADUATE PROGRAMS

1. Title of the Award : Bachelor of Design (B. Des.)
2. Name of Faculty : Faculty of Arts and Design
3. Program Name : B. Design in Fashion Technology and Accessory Design

## 4. Eligibility for Admission

Candidates who have passed duly recognized following examination: -

Final examination of the 10+2 system from any recognized central board, such as Central Board of Secondary Education, New Delhi, Council for Indian School Certificate Examination, or any State board such as M.P. Board of Secondary Education or others

Or

- i. H.S.C Vocational Examination from any recognized Central/State Board

Or

- ii. Senior Secondary School Examination Conducted by the National/any state open schooling with a minimum five subjects of relevant and required field

Or

- iii. Any Public School/Board/University examination in India or any foreign country recognized as equivalent to 10+2.

Or

- iv. General Certification Education (GCE) examination (London/Cambridge/Sri Lanka) at the advanced level (A)

or

- v. Any other equivalent examination to 10+2 by the Central/State Government

**Note:** Candidates who is appearing or has appeared for any qualifying examination during the current academic session as a regular or private candidate can also apply for admission on a provisional basis, subject to the condition that the candidate must pass the qualifying examination with the required percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate shall be based on the criteria recommended by the admission committee and approved by the Academic Council.
8. **Number of Seats/Intake**  
The number of seats shall be decided from time to time by the Academic Council or as per the guideline of concerned regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.
10. **Academic Session:**  
There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University
11. Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.
12. **Duration of Program:**  
The minimum duration to complete B. Design is four (4) years comprise of four (8) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances and the maximum duration of the B Design is six (6) years comprise of twelve (12) semesters.
13. **Types of Courses:** Courses are the basic units of education and/or training. The types of the course shall be as follow.
  - i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
  - ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project

iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course

iv. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

14. **Credit Requirement:**

The minimum credit requirement for B. Design Degree is 160 credits.

15. **Course Structure/Curriculum:**

The course structure of B. Des. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

16. **Medium of Instruction:** The medium of instruction shall be English & Hindi.

17. **Examination:**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

18. **Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

19. **Eligibility for Award of B. Des. Degree:** A student shall be declared to be eligible for the award of B. Des. degree if he/she has:

- i. Registered and successfully completed all the core courses, and practical/labs classes, including seminars, Workshops, Presentations, Group Discussions, Field visits, Industrial Training, Summer Training, Educational tours, Project Work or other assignment as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.
- iii. Earned the specified credits in all categories of subjects if applicable.

- iv. Secured the minimum CGPA of 4 or 40% in aggregate overall.
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and,
- vi. No disciplinary action is pending against him/her

## 20. General Instructions and Provisions

- i. As per the “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020)
- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC or relevant regulatory body or any other competent authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant regulatory body or any other competent authority of the Govt. of India / State Government as amended from time to time.
- iv. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of the latest innovative technologies like online, hybrid learning, blended learning, e-learning, face-to-face, webinar etc.
- v. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO-76

## THREE/FOUR YEARS UNDERGRADUATE PROGRAMS

1. Title of the Award : Bachelor of Science (B.Sc.)
2. Name of Faculty : Faculty of Arts and Design
3. Course Name : B.Sc. (Interior Design)

4. **Eligibility for Admission**

Candidates who have passed duly recognized following examination: -

Final examination of 10+2 system from any recognized central board, such as Central Board of Secondary Education, New Delhi, Council for Indian School Certificate Examination, or any State board such as M.P. Board of Secondary Education or others

Or

- i. H.S.C Vocational Examination from any recognized Central/State Board

Or

- ii. Senior Secondary School Examination Conducted by the National/any state open schooling with a minimum five subjects of relevant and required field

Or

- iii. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

Or

- iv. General Certification Education (GCE) examination (London/Cambridge/Sri Lanka) at the advanced level (A).

or

- v. Any other equivalent examination to 10+2 by the Central/State Government

**Note:** the candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or private candidate can also apply for admission on a provisional basis, subject to the condition that the candidate must pass the qualifying examination with the required percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC

(excluding creamy layer) Minority communities shall be as per the policy laid down by Central government & State government of MP.

6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate will be based on the criteria approved by the Academic Council/Admission Committee.
8. **Number of Seats/Intake**  
The number of seats will be decided from time to time by the Academic Council or as per the guideline of concerned regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.
10. **Academic Session:**  
There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University.
11. Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.
12. **Duration of Program:**  
The minimum duration for the completion of the Bachelor of Science (B.Sc.) program is three (3) years comprise of six (6) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is five (5) years comprise of ten (10) semesters.
13. **Types of Courses:** Course are the basic units of education and/or training. Types of the course shall be as follow:
  - i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
  - ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.

▪ Dissertation/Project

iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

iv. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

14. **Credit Requirement:**

The minimum credit requirement for B.Sc. Degree is 120 credits.

15. **Course Structure:**

The course structure for B.Sc. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

16. **Medium of Instruction:**

The medium of instruction shall be English & Hindi.

17. **Examination:**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

18. **Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

19. **Eligibility for Award of B.Sc. Degree:** A student shall be declared to be eligible for the award of B.Sc. degree if he/she has:

- i. Registered and successfully completed all the core courses, and practical/labs classes, including seminars, Workshops, Presentations, Group Discussions, Field Visits, Industrial Training, Summer Training, Educational Tours, Project Work or other assignments as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.



- v. Earned the specified credits in all categories of subjects if applicable
- iv. Secured the minimum CGPA of 4 or 40% in aggregate overall.
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and;
- vi. No disciplinary action is pending against him/her.

**20. General Instructions and Provisions**

- i. As per the “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020).
- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC or relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

**ORDINANCE NO.77****THREE/FOUR YEARS UNDERGRADUATE PROGRAMS**

1. Title of the Award : Bachelor of Science (B.Sc.)
2. Name of Faculty : Faculty of Arts and Design
3. Course Name : B.Sc. Fashion Design

**4. Eligibility for Admission**

Candidates who have passed duly recognized following examination: -

Final examination of 10+2 system from any recognized central board, such as Central Board of Secondary Education, New Delhi, Council for Indian School Certificate Examination, or any State board such as M.P. Board of Secondary Education or others

Or

- i. H.S.C Vocational Examination from any recognized Central/State Board

Or

- ii. Senior Secondary School Examination Conducted by the National/any state open schooling with a minimum five subjects of relevant and required field

Or

- iii. Any Public School/Board/University examination in India or any foreign country recognized as equivalent to 10+2.

Or

- iv. General Certification Education (GCE) examination (London/Cambridge/Sri Lanka) at the advanced level (A)

or

- v. Any other equivalent examination to 10+2 by the Central/State Government

**Note:** Candidates who is appearing or has appeared for any qualifying examination during the current academic session as a regular or private candidate can also apply for admission on a provisional basis, subject to the condition that the candidate must pass the qualifying examination with the required percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down

by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate will be based on the criteria approved by the Academic Council/Admission Committee.
8. **Number of Seats/Intake**  
The number of seats will be decided from time to time by the Academic Council or as per the guideline of concerned regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.
10. **Duration of Program:**  
The minimum duration for the completion of Bachelor of Science (B.Sc.) program is three (3) years comprise of six (6) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is five (5) years comprise of ten (10) semesters.
11. **Types of Courses:** Courses are the basic units of education and/or training. Types of the course shall be as follow:
  - i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
  - ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project
  - iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

iv. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

12. **Credit Requirement:**

The minimum credit requirement for B.Sc. Degree is 120 credits.

13. **Course Structure:**

The course structure for B.Sc. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

14. **Medium of Instruction:**

The medium of instruction shall be English & Hindi.

15. **Examination:**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

16. **Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

17. **Academic Session:**

There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University.

18. Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.

19. **Eligibility for Award of B.Sc. Degree:** A student shall be declared to be eligible for the award of B.Sc. degree if he/she has:

- i. Registered and successfully completed all the core courses, and practical/labs classes, including seminars, Workshops, Presentations, Group Discussions, Field Visits, Industrial Training, Summer Training, Educational Tours, Project Work or other assignments as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.

- iii. Earned the specified credits in the all categories of subjects if applicable
- iv. Secured the minimum CGPA of 4 or 40% in aggregate overall
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and;
- vi. No disciplinary action is pending against him/her.

**20. General Instructions and Provisions**

- i. As per the “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020).
- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC or relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO-78

## TWO YEAR POSTGRADUATE PROGRAMS

1. Title of the Award : M Design (Fashion Design)
2. Name of Faculty : Faculty of Arts and Design
3. Course Name : M Design (Fashion Design)

## 4. Eligibility for Admission

- i. The students who have passed bachelor's degree in design/fine arts or in any stream or equivalent examination from recognized university will be eligible to take admission and/or;
  - ii. Any other eligibility criteria as decided by the Academic Council, Admission Committee and concerned Regulatory Authorities.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**  
The selection of the candidate will be based on the criteria approved by the Academic Council/Admission Committee.
8. **Number of Seats/Intake**  
The number of seats will be decided from time to time by the Academic Council or as per the guideline of concern regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**  
Admission to the particular branch shall be decided by the University on the basis of **Counseling / personal interview.**

10. **Academic Session:**

There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University.

11. **Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.**

12. **Duration of Program**

The minimum duration for the completion of the M. Des. program is two (2) years comprise of four (4) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is four (4) years comprise of eight (8) semesters.

13. **Academic Session:**

There shall be one/two academic cycles for these courses every year like Summer (July) & Winter (January) as decided by the University.

14. **Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.**

15. **Types of Courses:** Courses are the basic units of education and/or training. Types of the course shall be as follow.

i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

iv. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

16. **Credit Requirement:**

The minimum credit requirement for M. Design Degree is 80 credits.

**17. Course Structure/Curriculum:**

The course structure of M. Des. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

**18. Medium of Instruction:** The medium of instruction shall be English & Hindi.**19. Examination**

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

**20. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**21. Eligibility for Award of M. Des. Degree:** A students shall be declared to be eligible for award of M. Des. degree if he/she has:

- i. Registered and successfully completed all the core courses, practical/labs classes, including seminar, Workshops, Presentations, Group Discussion, Field Visit, Industrial Training, Summer Training, Educational Tour, Project Work or other assignment as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.
- iii. Earned the specified credits in the all categories of subjects if applicable.
- iv. Secured the minimum CGPA of 4 or 40% in aggregate overall.
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and;
- vi. No disciplinary action is pending against him/her;

**22. General Instructions and Provisions**

- i. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)



- ii. The admission to all kinds & modes of Degree Courses shall be governed accordance and **provisions** of the Rules Directives of UGC or **relevant Regulatory Body** or any other **competent** Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, general rules and regulations of Vikrant University regarding specific courses are applicable. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE NO-79

## TWO YEAR POSTGRADUATE PROGRAMS

1. Title of the Award : M Design Interior Design
2. Name of Faculty : Faculty of Arts and Design
3. Course Name : M Design in Interior Design
4. Eligibility for Admission
  - i. The students who have passed bachelor's degree in design/fine arts or in any stream or equivalent examination from recognized university will be eligible to take admission and/or;
  - ii. Any other eligibility criteria as decided by the Academic Council, Admission Committee and concerned Regulatory Authorities.
5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Criteria for Selection**

The selection of the candidate will be based on the criteria approved by the Academic Council/Admission Committee.
8. **Intake**

The number of seats will be decided from time to time by the Academic Council or as per the guideline of concern regulatory authorities and other statutory bodies as and where applicable.
9. **Branch Distribution:**

Admission to the particular branch shall be decided by the University on the basis of Counseling / personal interview.

10. **Academic Session:**

There shall be one/two academic cycle for these courses every year like Summer (July) & Winter (January) as decided by the University.

11. Fee Structure, Examination, Assessment System, and Promotion System, shall be as per the other ordinances of Vikrant University.

12. **Duration of Program:**

The minimum duration for the completion of M. Design (M. Des.) program is two (2) years comprise of six (4) semesters, each semester shall be spread over not less than ninety (90) teaching days other than under exceptional circumstances. The maximum duration is four (4) years comprise of eight (8) semesters.

13. **Types of Courses:** Course are the basic units of education and/or training. Types of course shall be as follow:

- i. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
  - Discipline Specific Elective (DSE) Course.
  - Dissertation/Project

- iii. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

iv. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

14. **Credit Requirement:**

The minimum credit requirement for M.Des. Degree is 80 credits.

15. **Course Structure:**

The course structure for M. Des. shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University and approved by Academic Council.

The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

16. **Medium of Instruction:**

Medium of Instruction shall be English & Hindi.

## 17 Examination:

- i. The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.
- ii. The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- iii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4 shall be applicable in the current ordinance.

## 18. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

## 19. Eligibility for Award of M. Des. Degree: A students shall be declared to be eligible for award of M. Des. degree if he/she has:

- i. Registered and successfully completed all the core courses, practical/labs classes, including seminar, Workshops, Presentations, Group Discussion, Field Visit, Industrial Training, Summer Training, Educational Tour, Project Work or other assignment as applicable.
- ii. Successfully acquired the minimum required credit as specified in the regulation corresponding to the branch of his/her study within the stipulated time wherever applicable.
- iii. Earned the specified credits in the all categories of subjects if applicable
- iv. Secured the minimum CGPA 4 or 40% in aggregate overall
- v. No Dues to the University, Hostel Libraries, NCC/NSS etc and
- vi. No disciplinary action is pending against him/her.

## 20. General Instructions and Provisions

- i. As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020).
- ii. The admission to all kinds & modes of Degree Courses shall be governed in accordance with and provisions of the Rules and Directives of UGC or relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters **not covered** in this **specific ordinance**, **general rules and regulations** of Vikrant University **regarding specific courses are applicable**. In other matters, the Board of Management of Vikrant University shall be competent to take any decision.
- v. The above course shall run on **all possible modes** of imparting education including the one governed through this ordinance with the use of the latest innovative technologies like online, hybrid learning, blended learning, e-learning, face-to-face, through webinars etc.
- vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

## ORDINANCE 80

**List of Certificate courses in Management/ Business / Commerce / Law/ Engineering Agriculture / Library Science /Arts and Design**

This ordinance shall provide regulation of Vikrant University running Certificate course program in various subjects/ departments of Business, Engineering, Commerce, Law, Agriculture, Library Science, Yoga and Naturopathy, Arts and Design.

(Diploma will be 12 months to 36 months, and certificate will be 03 to 12 months depending upon requirement of program.)

**1. AIMS & OBJECTIVE:**

The main aim of this diploma/certificate courses is to expose the eligible candidates to newer methods of skill-oriented program in different disciplines. The program of study leading to career-oriented certificate courses of Vikrant University, Gwalior shall have the status of Add-on skill-oriented programs

**2. GENERAL PROVISIONS:**

- The various trainings in certificate courses cannot be registered as qualifications by regulatory bodies.
- These training must be rendered to teach some Skill & develop competence in different disciplines the skill.
- Candidates registering in these courses shall have to complete the predetermined period of training. In case the candidate leaves in between the certificate will not be issued.
- The concerned department will provide a structured training program.
- Candidate will have to pay fees for these diploma/certificate courses which will be mentioned in a combined ordinances for university fees & structure.

**3. LIST OF VARIOUS CERTIFICATE COURSES OFFERED BY VIKRANT UNIVERSITY WITH ELIGIBILITY CRITERIA AND DURATION:**

Course Name (Diploma/Certificate)	Eligibility
Certificate/Diploma in Industrial Safety & ISO	10+2 pass (Any Stream)

Certificate/Diploma in Electrical Equipment and Maintenance	10+2 pass (Any Stream)
Certificate/Diploma in Industrial Safety & Engineering	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Solar PV System & Installation and Maintenance	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Automation in PLC SCADA	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Electrical Vehicle Design	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Refrigeration & Air-Conditioning	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in VHDL & Verilog Programming/ IOT / ICT / Drone Technology	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Survey Engineering / Material Testing /Construction Technology	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in CAD	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Auto Mobile	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Mechanical Engineering (RAC)	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Computer Science Engineering	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Programming Language	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Data Science	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Cyber Law	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Software Development	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Computer Applications	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Cyber Security	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Information Technology	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Chemical Engineering	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Mining Engineering	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Retail and Operations Management	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Banking, Financial Services & Insurance (BFSI)	10 <sup>th</sup> Pass from recognised board

Certificate/Diploma in Food Processing and Technology	10 <sup>th</sup> Pass from recognised board
Diploma in Cyber Law	LLB or Equivalent
Diploma in Labour Law	LLB or Equivalent
Diploma in International Family Relations	LLB or Equivalent
Diploma in Taxation and GST	LLB or Equivalent
Certificate in Library and Information Sciences (C. Lib.)	10 <sup>th</sup> Pass from recognised board
Diploma in Library and Information Sciences (D. Lib.)	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Yoga and Naturopathy	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Interior Design	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Fashion Design	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Mobile and Telephone Instruments and Repairing	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in 'C Programming'	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Computer Application	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in C++ Programming	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Client Server Technology	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Computer Networking	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Computer Hardware and Networking	10+2 in ant stream
Certificate/Diploma in Computerised Fashion Designing	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Financial Accounting	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Desk Top Publishing	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Java Programming	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Laptop Repairing	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Library Automation	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in MS Office	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Multipurpose Computer Electrician	10 <sup>th</sup> Pass from recognised board

Certificate/Diploma in Software	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Web Designing	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Hospitality Management	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Human Resource Management	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Retail Management	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Bio Technology	12 <sup>th</sup> with (Bio/Maths)
Certificate/Diploma in Foreign Language	12 <sup>th</sup> Pass (Any Stream)
Certificate/Diploma in Banking	12 <sup>th</sup> with commerce / Maths
Certificate/Diploma in Finance	12 <sup>th</sup> with commerce / Maths
Certificate/Diploma in Food Production	12 <sup>th</sup> with commerce / Maths
Certificate/Diploma in Journalism and Mass Communication	10 <sup>th</sup> Pass from recognised board
Certificate/Diploma in Agriculture	10 <sup>th</sup> Pass
Certificate/Diploma in Horticulture	10 <sup>th</sup> Pass
Certificate/Diploma in Nursery Teaching	10 <sup>th</sup> Pass
Certificate/Diploma in Primary Teaching	12 <sup>th</sup> Pass (Any Stream)
Certificate/Diploma in Hotel Management	12 <sup>th</sup> Pass (Any Stream)
Certificate/Diploma in Fashion Technology	12 <sup>th</sup> Pass (Any Stream)
Certificate/Diploma in Event Management	12 <sup>th</sup> Pass (Any Stream)

#### 4. Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

#### 5. Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.



**6. Intake:**

The Intake for each of these courses shall be decided by the University from time to time.

**7. Course Structure:**

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

**8. Medium of Instruction:**

The medium of instruction and examination shall be English.

**9. Examination**

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

**10. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

**11. General Instruction:**

- i. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ii. The admission to the Certificate program shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv. For matters not covered in this specific ordinance, General rules and regulations of Vikrant University, regarding specific courses shall be applicable. In other matters Board of Management of Vikrant University shall be competent to take any decision which shall be final.
- v. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- vi. In future, more branches / specializations / courses / programmes of Certificate program can also be offered, keeping in view of new innovations, thrust areas of Government policies and

- demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus
- vii. This Ordinance shall be applicable to all Certificate program except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
- viii. All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Vikrant University, Gwalior.
- ix. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

### ORDINANCE NO. 81

#### BACHELOR OF SCIENCE (HONOURS) IN AGRICULTURE B.Sc. (Hons.) Agriculture

#### 4-YEARS BACHELOR DEGREE PROGRAM

- 1) **Title of the Degree:** Bachelor of Science in Agriculture B.Sc. (Hons.) Agriculture
- 2) **Name of Faculty / School:** Faculty of Basic & Applied Science / School of Agricultural Science.
- 3) **General:** The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC, Bhopal and Government of M.P.
- 4) **Eligibility Criteria :**

**Qualifying Exam:** Candidate must have passed his/her 10+2 level examinations from a recognized Board or University.

**Qualifying Subjects:** Candidate must have passed his 10+2 level examination with mandatory subjects of Physics and Chemistry with any one of Agriculture, Forestry, Biology or Mathematics subjects.

**Appearing:** Candidates appearing in the 10+2 level examination can also apply.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination.
- 5) **Admission Procedure:**

A candidate shall be considered for admission to above degree program, if he/she is physically fit to carry out field work related to agricultural activities. The eligibility for admission to the first year of the courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time or by the University Academic Council.
- 6) **Number of Seats:**

Number of seats will be as per the approval of MPPURC Bhopal MP

**7) Academic Year & Registration:**

Academic Year shall be normally from July to June of the following calendar year or otherwise required under special situations. It shall be divided into two academic terms known as semesters. Dates of registration, commencement of instructions, semester end examination, end of semester and academic year, etc. will be based on academic calendar. The Academic Calendar shall be developed by the concerned University from time to time and notified accordingly by the Registrar in advance.

- An orientation program shall be organized by the Dean of the college for the benefit of the newly admitted students immediately after commencement of the semester.

- On successful completion of a semester, the continuing students shall register for subsequent semester on the date specified in the Academic/ Semester Calendar or specifically notified separately. Every enrolled student shall be required to register at the beginning of each semester till the completion of his / her Degree Program.

**8) Duration & Commencement:**

- Scheduled period for the completion of B.Sc.(Hons.) Agriculture Program is four years(Eight Semesters).
- Maximum duration for B.Sc. (Hons.) Agriculture Program completion is six years (Twelve Semesters) or as per ICAR New Delhi's norms.
- Each Academic year shall comprise of two semesters.

**9) Course Structure:**

Course structure shall be as per the guidelines/ norms of the ICAR 5<sup>th</sup> Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi, duly approved by the University Academic Council.

**10) Teaching Scheme:**

The teaching scheme, syllabus of the different subjects of courses, RAWE and experiential learning programs shall be strictly as per the ICAR 5<sup>th</sup> Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi.

**11) Medium of Instruction:**

The medium of instructions and examinations shall be in English throughout the course of studies.

**12) Examination:**

The scheme of examination and all the rules and regulations as applicable for the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. will be in accordance with the ICAR 5<sup>th</sup> Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi. University will apply to Indian Council of Agricultural Research, New Delhi for accreditation of B.Sc. (Hons.) Agriculture degree program.

**ORDINANCE NO. 82**  
**MASTER OF SCIENCE IN AGRICULTURE & ALLIED SCIENCES**  
**2-YEARS POST GRADUATE DEGREE**

- 1) Post Graduate Degree– Master of Science in Agriculture & Allied Sciences**
- 2) Name of Faculty / School – Faculty of Basic & Applied Science / School of Agricultural Science.**
- 3) Post Graduate Degree program in Agriculture & Allied Sciences:**  
Master Degree Program in the subjects: Genetics & Plant Breeding, Seed Science & Technology, Entomology, Plant Pathology, Agronomy, Soil Science, Agricultural Economics, Agricultural Extension Education, Molecular Biology & Biotechnology & Plant Physiology. The Nomenclature of Post Graduate Degree programme will be as per the Restructured & Revised Syllabi of Post-Graduate Program, Education Division, Indian Council of Agricultural Research, New Delhi.
- 4) Academic Year & Registration:**  
Academic year shall be normally from July to June of the following calendar year otherwise required under special situations. It shall be divided into two academic terms known as semesters. Dates of registration, commencement of instructions, semester end examination, end of semester and academic year, etc. will be based on academic calendar. The Academic Calendar shall be developed by the concerned University from time to time and notified accordingly by the Registrar in advance.
  - An orientation program shall be organized by the Director (Education)/ Dean PGS for the benefit of the newly admitted students immediately after commencement of the semester.
  - On successful completion of a semester, the continuing students shall register for subsequent semester on the date specified in the Academic/ Semester Calendar or specifically notified separately. Every enrolled student shall be

required to register at the beginning of each semester till the completion of his/her Degree Program.

### 5) Eligibility and Duration of Degree Program:

S No	Programme	Minimum duration (semesters)	Degree	Eligibility		
				%	OGPA in 10-point scale	OCCA in 4-point scale
1	Genetics & Plant Breeding	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
2	Seed Science & Technology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
3	Entomology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
4	Plant Pathology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
5	Agronomy	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
6	Soil Science	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74

		5	B. Sc. (For.) / B. Sc. (Hons.) <b>Forestry</b>	60	6.00	2.74
7	Agril Economics	4	B. Sc. (Ag) / B. Sc. (Hons.) <b>Agriculture</b>	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) <b>Horticulture</b>	60	6.00	2.74
8	Agril. Extension	4	B. Sc. (Ag) / B. Sc. (Hons.) <b>Agriculture</b>	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) <b>Horticulture</b>	60	6.00	2.74
9	Molecular Biology & Biotechnology	4	B. Sc. (Ag) / B. Sc. (Hons.) <b>Agriculture</b>	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) <b>Horticulture</b>	60	6.00	2.74
		4	B. Sc. (Agril. Biotechnology)	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) <b>Forestry</b>	60	6.00	2.74
10	Plant Physiology	4	B. Sc. (Ag) / B. Sc. (Hons.) <b>Agriculture</b>	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) <b>Horticulture</b>	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) <b>Forestry</b>	60	6.00	2.74

OGPA = Overall Grade Point Average and OCGA = Overall Credit Grade Average  
5.50/10 or equivalent percentage of marks for SC/ST/PH category candidates  
for admission to M. Sc. (Agril.) degree program.

**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

**6) Age and Nationality:**

Indian National having the age not below 19 years is eligible to apply for admission. No relaxation is admissible regarding the minimum age.

**7) Mode of selection:**

Admission committee will be constituted by University Academic Council for each academic year. The candidate under each category will be selected for admission on the basis of merit list prepared by the Admission Committee.

**8) Availability of seats:**

Number of seats will be as per the approval of MPPURC Bhopal MP

**9) Medium of Instructions:**

The medium of instructions shall be English in all PG Programs.

**10) Deficiency courses:**

Candidates having B. SC. (Forestry) degree will be required to study deficiency courses for one semester extra in order to become eligible for the post graduate degree program.

**11) Specific Guidelines:**

The credit requirements, frame work of the courses, supporting courses, syllabus of common courses for PG programs, mandatory requirements of seminars, residential requirements, evaluation of course work & comprehensive examinations, advisory system, evaluation of research work and prevention of plagiarism, Compliance with the National Education Policy-2020, definitions of academic terms will be followed from Restructured & Revised Syllabi of Post-graduate Programmes, Education Division, Indian Council of Agricultural Research, New Delhi.

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## भाग ४ (ग)

## अंतिम नियम

## संस्कृति विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 5 जून 2023

क्र. एफ-4-43-2014-तीस.- राज्य शासन, एतद्वारा, मध्यप्रदेश राजपत्र, दिनांक 7 नवम्बर 1986 भाग 4 (ग) में प्रकाशित विभाग की अधिसूचना क्र. 4028-तीन-संवि-86, दिनांक 24 सितम्बर 1986, को अधिक्रमित करते हुए, मध्यप्रदेश के कलाकारों/साहित्यकारों तथा उनके परिवार के सदस्यों को आर्थिक सहायता उपलब्ध कराने के लिये 'मध्यप्रदेश कलाकार एवं साहित्यकार कल्याण कोष' योजना हेतु नियम बनाता है, अर्थात् :-

## नियम

1. योजना का नाम :- ये नियम "मध्यप्रदेश कलाकार एवं साहित्यकार कल्याण कोष नियम, 2023" कहलायेंगे एवं अधिसूचना जारी होने की दिनांक से प्रभावशील होंगे.
2. परिभाषाएँ :-
  - (i) कल्याण कोष :- कलाकारों/साहित्यकारों की मृत्यु हो जाने, उनको एवं उनके परिवार के आश्रित सदस्यों को लम्बी तथा गंभीर बीमारी के उपचार, दुर्घटना अथवा देवीय विपत्ति की स्थिति में आर्थिक सहायता उपलब्ध कराने के लिये स्थापित कोष.
  - (ii) सहायता :- योजना के अतर्गत सहायता से आशय कलाकारों/साहित्यकारों एवं परिवार के आश्रित सदस्यों को लम्बी तथा गंभीर बीमारी के चिकित्सीय उपचार, कलाकार/साहित्यकार की मृत्यु हो जाने पर उसके उत्तराधिकारी को एकमुश्त अनुग्रह राशि तथा कलाकार, साहित्यकार की दिव्यांगता के उपचार हेतु आर्थिक सहायता.
  - (iii) परिवार/आश्रित :- कलाकार/साहित्यकार के परिवार के सदस्य की लम्बी अथवा गंभीर बीमारी या दुर्घटना की स्थिति में इस नियम के लिये परिवार में साहित्यकार/कलाकार की पूर्णतः आश्रित पत्नि/पति, पूर्णतः आश्रित माता-पिता, आश्रित नाबालिग भाई-बहन, आश्रित नाबालिग संतान, आश्रित विधवा पुत्री तथा आश्रित दिव्यांग भाई-बहन शामिल होंगे.
  - (iv) उद्देश्य :- मध्यप्रदेश के निवासी ऐसे कलाकार/साहित्यकार जिनका सृजन क्षेत्र मुख्यतः मध्यप्रदेश रहा हो एवं उनका साहित्य, कला एवं संस्कृति के क्षेत्र में महत्वपूर्ण योगदान हो, को इस कोष से निम्न उद्देशार्थ आर्थिक सहायता उपलब्ध कराना है :-
    - क. कलाकार/साहित्यकार की मृत्यु हो जाने पर उसके आश्रितों को आर्थिक सहायता.
    - ख. कलाकार/साहित्यकार एवं आश्रितों को लम्बी तथा गंभीर बीमारी के चिकित्सा उपचार के लिए एकमुश्त वित्तीय सहायता की आवश्यकता हो और वह इलाज के खर्चों को पूरा करने में असमर्थ हो.
    - ग. कलाकार/साहित्यकार की दुर्घटना अथवा देवीय विपत्ति की स्थिति में.
    - घ. जब किसी कलाकार/साहित्यकार को शारीरिक दिव्यांगता के उपचार हेतु वित्तीय सहायता की आवश्यकता हो.



3. कल्याण कोष की वित्त व्यवस्था एवं संचालन :

3.1 इस कोष का निर्माण प्रारम्भ में शासन से प्राप्त अंशदान से होगा तथा इसमें निम्नलिखित स्त्रोतों से समय-समय पर प्राप्त धनराशियां जमा की जा सकेंगी :-

- (क) शासन से प्राप्त अनुदान.
- (ख) कलाकारों/साहित्यकारों तथा संस्थाओं द्वारा दान.
- (ग) संस्कृति विभाग से प्राप्त होने वाला अंशदान (इस हेतु प्राप्त राशि का शेष समस्त अंश कोष में जमा किया जायेगा.)

3.2 कोष की राशि पी.डी. खाते में जमा रखी जायेगी.

3.3 कोष से राशि का आहरण एवं वितरण संचालक, संस्कृति संचालनालय या उनके द्वारा नामजद किसी अधिकारी द्वारा किया जायेगा.

4. पात्रता :-

4.1 ऐसे जरूरतमंद साहित्यकार एवं कलाकार जिसकी समस्त स्त्रोतों से मासिक आय (पति/पत्नी की आय सहित) रु. 10,000/- प्रतिमाह तथा परिवार (आश्रितों सहित) की कुल आय रु. 20,000/- प्रतिमाह से अधिक न हो. उल्लेखित अधिकतम मासिक आय में प्रतिवर्ष 6 प्रतिशत की वृद्धि की जाकर पात्रता हेतु गणना में ली जावेगी.

4.2. जो मध्यप्रदेश का वास्तविक निवासी हो (विधिमान्य प्रमाण-पत्र की प्रति अथवा तदाशय शपथ-पत्र आवेदन के साथ प्रस्तुत किया जाना होगा).

4.3 संचालनालय द्वारा आर्थिक सहायता ऐसी गंभीर बीमारी, जिनको शासन द्वारा समय-समय पर प्रचलित चिकित्सा परिचर्या नियम अनुसार अथवा समय-समय पर जारी निर्देशों के अनुसार गंभीर बीमारी की श्रेणी में रखा है, की चिकित्सा कर रहे चिकित्सक द्वारा बीमारी के नाम के स्पष्ट उल्लेख के साथ गंभीर श्रेणी के होने तथा उसकी दीर्घावधि चिकित्सा आवश्यकता संबंधी प्रमाणीकरण के आधार पर तथा दिव्यांगता के संबंध में सक्षम चिकित्सा प्राधिकारी द्वारा जारी दिव्यांगता प्रमाण-पत्र के आधार पर सक्षम समिति की अनुशंसा अनुसार स्वीकृत की जावेगी.

4.4. कलाकार/साहित्यकार की मृत्यु होने पर परिवार के आश्रित सदस्यों को वित्तीय सहायता का तरीका निम्नानुसार होगा :-

(क) पति अथवा पत्नी - कलाकार की मृत्यु के पश्चात् आवश्यकता की स्थिति में सर्वप्रथम वित्तीय सहायता कलाकार के पति अथवा पत्नी को प्रदान की जाएगी.

(ख) आश्रितों के लिए - विवाह होने अथवा रोजगार प्राप्त करने अथवा 21 वर्ष की आयु होने तक (जो भी पहले हो).

4.5 इस योजनान्तर्गत ऐसे दिव्यांग साहित्यकार/कलाकार लाभार्थी हो सकेंगे, जिनकी आयु 21 वर्ष या अधिक हो एवं जो सहयोग चाहते हों.

5. नियम :-

5.1 योजना के अंतर्गत सहायता निम्नलिखित स्थितियों में ही स्वीकृत योग्य होगी :-

(क) साहित्यकारों/कलाकारों की दिव्यांगता तथा लम्बी एवं गंभीर बीमारी के उपचार दुर्घटना अथवा दैवीय विपत्ति की स्थिति में सहायता राशि प्रदान की जा सकेंगी.

- (ख) साहित्यकार/कलाकार के परिवार के सदस्यों/आश्रितों की लम्बी अथवा गम्भीर बीमारी की स्थिति में या विशेष परिस्थितियों में, जिनके संबंध में शासन का निर्णय अंतिम होगा।
- (ग) दिव्यांग कलाकार/साहित्यकार को कला साधना के उन्नयन के उद्देश्यार्थ शारीरिक दिव्यांगता के उपचार हेतु।
- 5.2 शासकीय कर्मचारी या स्वायत्तशासी/अर्द्धशासकीय संस्थाओं के कर्मचारियों को इस योजना के अंतर्गत सहायता के पात्रता नहीं होगी।
- 5.3 एक बार सहायता प्राप्त करने के बाद यदि कोई साहित्यकार/कलाकार विशेष परिस्थितियों में पुनः अतिरिक्त सहायता चाहता है, तो पूर्ण औचित्य दर्शाते हुए संबंधित अभिलेखों के साथ आवेदन करना होगा।
- 5.4 योजना के अंतर्गत प्राप्त होने वाले आवेदनों को समिति की बैठक के उपरांत केवल तीन माह तक तथा सहायता स्वीकृत किये जाने वाले समस्त प्रकरणों के अभिलेखों को आगामी प्रथम अंकेक्षण तक संरक्षित किया जायेगा तथा उसके बाद उन्हें नष्ट कर दिया जायेगा।
6. सहायता राशि की सीमा :-
- 6.1 योजना के नियम अंतर्गत गठित समिति की सिफारिश पर स्वीकृत की जाने वाली एकमुश्त सहायता राशि न्यूनतम रुपये 25,000/- (रु. पच्चीस हजार मात्र) से अधिकतम रु. 1,00,000/- (रु. एक लाख मात्र) तक होगी।
- 6.2 प्रदान की गई वित्तीय सहायता गैर-आवर्ती प्रवृत्ति की होगी तथा किसी भी अवसर पर वित्तीय सहायता की राशि निम्नलिखित सीमा तक सीमित होगी :-
- (क) कलाकार/साहित्यकार की मृत्यु की स्थिति में उनके वैध उत्तराधिकारी को एकमुश्त अधिकतम एक लाख रुपये तक।
- (ख) गंभीर एवं लम्बी बीमारी के चिकित्सा उपचार, दुर्घटना अथवा दैवीय विपत्ति की स्थिति में अधिकतम 50 हजार रुपये तक।
- (ग) शारीरिक रूप से दिव्यांग कलाकार/साहित्यकार को दिव्यांगता के उपचार हेतु वित्तीय सहायता की आवश्यकता होने पर अधिकतम रु. एक लाख तक।
- 6.3 तात्कालिक परिस्थितियों तथा आकस्मिकता की स्थिति में संस्कृति मंत्री को, समिति के अनुमोदन की प्रत्याशा में, उक्त सहायता स्वीकृत करने का अधिकार होगा। ऐसे प्रकरणों पर सक्षम समिति की आगामी बैठक में कार्योत्तर अनुमोदन प्राप्त किया जाना होगा।
7. सहायता प्राप्त करने का तरीका :-
- 7.1 सहायता प्राप्त करने, के लिये निर्धारित प्रपत्र (परिशिष्ट 'एक') में संचालक, संस्कृति संचालनालय, मध्यप्रदेश को आवेदन प्रस्तुत करना होगा।
- 7.2 यदि कोई साहित्यकार/कलाकार या उसके परिवार का सदस्य स्वयं आवेदन नहीं करता और उसके संबंध में किसी कला या साहित्यक संस्था अथवा साहित्यकार/कलाकार के माध्यम से सिफारिश, संस्कृति संचालनालय या शासन को प्राप्त होती है, तो शासन/संचालनालय आवश्यक जांच के बाद प्रकरण पर निर्णय ले सकेगा अथवा संचालनालय स्वयं भी ऐसे प्रकरणों को संज्ञान में ले सकेगा।
- 7.3 सहायता हेतु प्रस्तुत आवेदन-पत्र के साथ वांछित दस्तावेज (आय प्रमाण-पत्र/आयु प्रमाण-पत्र/चिकित्सा प्रमाण-पत्र/दिव्यांगता प्रमाण पत्र/आधार कार्ड /परिवार के सदस्यों की जानकारी आश्रितों सहित/आवेदक के बैंक खाते की जानकारी IFSC कोड सहित) विधिवत् संलग्न किये जावेंगे। अपूर्ण आवेदन पर विचार नहीं किया जावेगा।

- 7.4 मध्यप्रदेश कलाकार कल्याण कोष योजना संबंधी आवेदन-पत्र/नियम/शर्तों की जानकारी विभागीय वेबसाइट [www.culturemp.in](http://www.culturemp.in) पर उपलब्ध रहेगी
8. आवेदन का परीक्षण एवं अनुशंसा :-
- 8.1 आवेदक की पात्रता तथा सहायता के उद्देश्य आदि के परीक्षण हेतु राज्य शासन द्वारा एक समिति का गठन किया जायेगा। समिति प्राप्त आवेदनों तथा प्रस्तुत प्रकरणों का परीक्षण कर अपनी अनुशंसा प्रस्तुत करेगी :-
- |    |   |   |            |
|----|---|---|------------|
| 1. | संचालक, संस्कृति संचालनालय, मध्यप्रदेश                                      | — | अध्यक्ष    |
| 2. | उप सचिव/अवर सचिव, म.प्र. शासन, वित्त विभाग<br>(वित्त विभाग द्वारा नामांकित) | — | सदस्य      |
| 3. | उप सचिव/अवर सचिव, म.प्र. शासन संस्कृति विभाग                                | — | सदस्य      |
| 4. | साहित्य क्षेत्र का एक प्रतिनिधि (शासन द्वारा मनोनीत)                        | — | सदस्य      |
| 5. | कला क्षेत्र का एक प्रतिनिधि (शासन द्वारा मनोनीत)                            | — | सदस्य      |
| 6. | संगीत क्षेत्र का एक प्रतिनिधि (शासन द्वारा मनोनीत)                          | — | सदस्य      |
| 7. | योजना शाखा प्रभारी अधिकारी, संस्कृति संचालनालय                              | — | सदस्य सचिव |
- 8.2. समिति का निर्णय :- सहायता स्वीकृत करने के संबंध में समिति का निर्णय अंतिम होगा.
9. व्याख्या :- इन नियमों की व्याख्या के संबंध में मध्यप्रदेश शासन, संस्कृति विभाग का निर्णय अंतिम होगा.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

सुनील दुबे, उपसचिव.

भोपाल, दिनांक 22 जून 2023

क्र. एफ-2-1-18-0008-2023 तीस. मध्यप्रदेश शासन, एतद्वारा, इस विभाग की अधिसूचना क्रमांक एफ-4-70-संवि-30-93. दिनांक 18 जून 2005 को अतिष्ठित करते हुये, अर्थाभावग्रस्त साहित्यकारों/कलाकारों और उनके आश्रितों को वित्तीय सहायता देने के लिये निम्नलिखित नियम बनाता है, अर्थात :-

### नियम

#### 1. शीर्षक एवं उद्देश्य :-

- (क) यह योजना "अर्थाभावग्रस्त विद्वानों/साहित्यकारों/कलाकारों और उनके आश्रितों को वित्तीय सहायता योजना, 2023" कहलायेगी.
- (ख) इस योजना का उद्देश्य ऐसे व्यक्तियों, जिन्होंने कला और साहित्य के विकास में योगदान दिया है, किन्तु अर्थाभावग्रस्त है, और ऐसे लेखकों तथा कलाकारों के आश्रितों को, जो कि अपने परिवारों को असहाय छोड़ गये हैं, वित्तीय सहायता उपलब्ध कराया जाना होगा.

#### 2. पात्रता :

- (एक) निम्नलिखित व्यक्ति वित्तीय सहायता के पात्र होंगे :-
- (क) 60 वर्ष से अधिक आयु का ऐसा व्यक्ति, जिसका विद्या, कला तथा साहित्य के प्रति योगदान महत्वपूर्ण और उल्लेखनीय हो.

- (ख) परम्परागत विद्वान, जिन्होंने अपने क्षेत्र में महत्वपूर्ण योगदान दिया हो, भले ही उनका कोई ग्रन्थ प्रकाशित न हुआ हो
- (ग) आश्रित (अपने क्षेत्र में प्रतिष्ठित दिवंगत लेखक या कलाकार की विधवा/विधुर और नाबालिग बच्चे)
- (घ) विशेष परिस्थितियों में दिवंगत लेखक कलाकार के पूर्णतः आश्रित वृद्ध पिता, माता, नाबालिग भाई और बहन एवं दिव्यांग भाई-बहन, जो दिवंगत लेखक/कलाकार परपूर्णतः आश्रित हो और उनकी आय का कोई स्रोत न हों, ऐसे प्रकरणों में न्यूनतम आय सीमा की बाध्यता नहीं होगी.
- (दो) ऐसे आवेदक और उनके आश्रित उसी स्थिति में वित्तीय सहायता के पात्र होंगे, जबकि उनकी मासिक आय निम्नलिखित से अधिक न हो :-

क्र.	परिवार	मासिक आय सीमा
1.	मासिक/वार्षिक आय	रु. 7000/- मासिक अथवा 84000/- वार्षिक

3. सहायता का स्वरूप :- नियम 2(दो) में उल्लेखित आवेदक तथा उसके परिवार के सदस्यों की मासिक आय सीमा के आधार पर पात्र आवेदकों को निम्नानुसार मासिक सहायता प्रदान की जावेगी :-

क्र.	आवेदक/सदस्य	मासिक सहायता राशि
1.	मासिक सहायता राशि	रु. 5000/- (रु. पांच हजार मात्र)
2.	मासिक सहायता प्राप्त साहित्यकार/कलाकार की मृत्यु की स्थिति में.	साहित्यकार/कलाकार की मृत्यु हो जाने पर उसके पति/पत्नी को (जो भी स्थिति हो) मासिक वित्तीय सहायता राशि रु. 3500/- (रु. तीन हजार पांच सौ मात्र)

4. आवेदक की आयुसीमा एवं सहायता की अवधि : -

- (क) आवेदक की आयु 60 वर्ष से अधिक एवं 65 वर्ष से कम होने पर, प्रथमतः मासिक सहायता राशि 3 वर्ष या कार्यकारी समिति द्वारा निश्चित अवधि के लिए स्वीकृत की जावेगी तत्पश्चात् आगामी 3 वर्षों के लिए सहायता राशि का नियमानुसार नवीनीकरण किया जा सकेगा.
- (ख) 70 वर्ष या उससे अधिक आयु और ऐसे स्थायी रूप से दिव्यांग जो आजीविका का साधन जुटाने में असमर्थ हैं, आवेदकों के संबंध में यह सहायता आजीवन होगी.
- (ग) अनुदान पाने वाले की आर्थिक स्थिति का सत्यापन संबंधित जिला कलेक्टर द्वारा संलग्न प्रपत्र परिशिष्ट-‘तीन’ में, आवेदक से प्राप्त शपथ-पत्र के आधार पर प्रतिवर्ष किया जावेगा.
- (घ) स्वीकृत सहायता अवधि के दौरान, योजना के नियमों में निर्धारित अधिकतम आय सीमा के अनुसार यदि आवेदक की आय की स्थिति में कोई परिवर्तन होता है, तो उसकी जानकारी कलेक्टर द्वारा तत्काल संचालक, संस्कृति संचालनालय को उपलब्ध करायी जावेगी.

उपरोक्तानुसार यदि आवेदक/हितग्राही की स्वीकृति के समय की आय तथा आश्रितों की स्थिति में किसी परिवर्तन की जानकारी प्राप्त होती है, तो प्रकरण पुनर्विचार के लिये कार्यकारी समिति के समक्ष रखा जाएगा.

5. वितरण प्राधिकारी :- इस योजना के अन्तर्गत कार्यकारी समिति द्वारा मंजूर वित्तीय सहायता की राशि का वितरण हितग्राहियों को संबंधित जिले के मुख्य कार्यपालन अधिकारी, जिला पंचायत कार्यालय द्वारा किया जायेगा.
6. स्वीकृति प्राधिकारी :- योजनान्तर्गत सहायता राशि स्वीकृति हेतु संचालक, संस्कृति संचालनालय स्वीकृति प्राधिकारी होंगे. जिलेवार सहायता प्रकरणों के अनुसार, स्वीकृति प्राधिकारी द्वारा बजट आवंटन संबंधित जिले के मुख्य कार्यपालन अधिकारी जिला पंचायत कार्यालय को सहायता राशि वितरण हेतु उपलब्ध कराया जावेगा

## 7. सहायता का नवीनीकरण :-

यदि सहायता पाने वाला व्यक्ति :-

- (क) अपने जिले के कलेक्टर के मार्फत वित्तीय सहायता के नवीकरण के लिए संलग्न निर्धारित प्रपत्र परिशिष्ट 'दो' में आवेदन-पत्र प्रस्तुत करे और संबंधित कलेक्टर उसकी सिफारिश करे,

अथवा

- (ख) अपनी तथा अपने आश्रितों की आय के संबंध में विधिवत् शपथ-पत्र निर्धारित प्रपत्र (परिशिष्ट तीन) प्रस्तुत करे; तो सहायता ऐसी अवधि तक जारी रखी जा सकेगी जो शासन द्वारा निश्चित की जाए.

## 8. सहायता बंद किया जाना .- यदि सहायता पाने वाले के आय साधन सुधर जायें और उन्हें नियम 2 (दो) में उपबंधित आय से अधिक आमदनी होने लगे या कार्यकारी समिति का अन्यथा समाधान हो जाए तो इस योजना के अंतर्गत सहायता देना किसी भी समय बंद किया जा सकेगा.

## 9. मृत्यु हो जाने पर उसके आश्रितों को सहायता .- सहायता पाने वाले व्यक्ति की मृत्यु हो जाने पर नियम 2(घ) अनुसार उसके आश्रितों को मंजूर अवधि की असमाप्त अवधि तक सहायता पाने की अनुमति दी जा सकेगी, इसके बाद सहायता प्राप्त करने के लिए आश्रित को नियम 9 में निर्धारित तरीके से आवेदन करना होगा.

## 10. सहायता पाने के लिये आवेदन करने की प्रक्रिया .- वित्तीय सहायता के लिए आवेदन-पत्र संस्कृति संचालक, मध्यप्रदेश भोपाल को निर्धारित प्रपत्र परिशिष्ट 'एक' में उस जिले के कलेक्टर के मार्फत एवं कलेक्टर की अनुशंसा (परिशिष्ट 'एक' का संलग्नक 'क') सहित, जिसमें आवेदक निवास करता हो, भेजे जा सकेंगे.

साहित्यकारों/कलाकारों/आश्रितों से प्राप्त आवेदन पत्रों पर विचार करने के लिए प्रत्येक जिले में कलेक्टर की अध्यक्षता में साहित्य, कला एवं संस्कृति के प्रतिष्ठित विद्वानों की समिति गठित की जाएगी, जिसमें एक हिन्दी का साहित्यकार एवं अन्य किसी साहित्य यथा: संस्कृत, उर्दू, सिंधी, पंजाबी अथवा देश के अन्य किसी भी भाषा का कोई एक साहित्यकार, एक संगीतज्ञ, जिला जनसंपर्क अधिकारी तथा कलेक्टर द्वारा मनोनीत एक सदस्य होंगे. ऐसी समिति कलेक्टर द्वारा प्रत्येक तीन वर्ष बाद पुनर्गठित की जायेगी.

उक्त जिला स्तरीय समिति द्वारा, जिले से प्राप्त आवेदनों पर विचार किया जाएगा और अपने अपने संबंधित क्षेत्र में आवेदक की सेवा, वित्तीय स्थिति एवं उनकी आयु को देखते हुए वित्तीय सहायता स्वीकृत करने की सिफारिश की जाएगी.

संबंधित कलेक्टर सिफारिश करने के पूर्व सुनिश्चित करेंगे कि प्रत्येक आवेदन-पत्र में दी गई जानकारी पूर्ण एवं स्पष्ट हो और आवेदक की कृतियों की प्रतियाँ (यदि उपलब्ध हों) संलग्न करते हुए आवेदक को वित्तीय सहायता देने के संबंध में अपना स्पष्ट अभिमत देंगे. अनुशंसित आवेदन के संबंध में लिये गये निर्णय हेतु जिला स्तरीय समिति की बैठक के कार्यवाही विवरण की प्रति आवेदन के साथ संलग्न की जावेगी.

यदि कोई साहित्यकार/कलाकार/आश्रित स्वयं आवेदन नहीं करता और उसकी जानकारी एक प्रतिष्ठित कला/साहित्य संस्था या साहित्यकार/कलाकार के माध्यम से शासन या संचालक, संस्कृति को मिलती है, तो ऐसे मामलों में नियमों के अंतर्गत निर्धारित प्रक्रिया के अनुसार, वह जाँच करने के बाद प्रकरण पर निर्णय लेने के लिये कार्यकारी समिति को भेज सकेंगे.

## 11. योजना का क्रियान्वयन.-

## क्रियान्वयन समिति

निम्नलिखित क्रियान्वयनसमिति योजना के संबंध में नीति विषयक सुझाव दे सकेंगी. क्रियान्वयन समिति की बैठक आवश्यकतानुसार आयोजित होगी :-

- |  |   |         |
|--|---|---------|
| 1. प्रमुख सचिव/सचिव, संस्कृति विभाग  | — | अध्यक्ष |
| 2. प्रमुख सचिव, वित्त अथवा उनके द्वारा मनोनीत अधिकारी जो अवर सचिव से अनिम्न न हों. | — | सदस्य   |

- |    |  |   |            |
|----|--|---|------------|
| 3  | संस्कृति विभाग के अवर सचिव से अनिम्न अधिकारी   | — | सदस्य      |
| 4. | शासन द्वारा नामांकित कलाकार / साहित्यकार / संगीतकार —<br>(प्रत्येक विधा का एक विद्वान).      |   | सदस्य      |
| 5. | मध्यप्रदेश संस्कृति परिषद् के अधीनस्थ अकादमियों<br>के प्रतिनिधि (जो निदेशक से अनिम्न न हों). | — | सदस्य      |
| 6  | संचालक, संस्कृति संचालनालय   | — | सदस्य—सचिव |

### कार्यकारी समिति

योजना के कार्यान्वयन एवं सहायता राशि की अनुशंसा हेतु निम्नानुसार कार्यकारी समिति का गठन शासन द्वारा किया जावेगा:—

- |    |   |             |                         |
|----|---|-------------|-------------------------|
| 1. | संचालक/आयुक्त, संस्कृति संचालनालय   | —           | अध्यक्ष                 |
| 2. | संस्कृति विभाग के अवर सचिव से अनिम्न अधिकारी  | —           | सदस्य                   |
| 3. | कला/साहित्य/संगीत क्षेत्र के विद्वान, (प्रत्येक विधा में एक)—<br>जिन्हें शासन द्वारा मनोनीत किया जायेगा.  |             | सदस्य                   |
| 4. | मध्यप्रदेश संस्कृति परिषद् के अधीनस्थ :—<br>(क) निदेशक, साहित्य अकादमी<br>(ख) निदेशक, अलाउद्दीन खां संगीत एवं कला अकादमी<br>(ग) निदेशक, जनजातीय लोक कला एवं बोली<br>विकास अकादमी. | —<br>—<br>— | सदस्य<br>सदस्य<br>सदस्य |
| 5. | उप संचालक, संस्कृति संचालनालय   | —           | सदस्य सचिव              |

क्रियान्वयन और कार्यकारी समिति के अशासकीय सदस्यों का कार्यकाल तीन वर्ष होगा. सदस्य द्वारा त्यागपत्र देने अथवा अन्य कारणों से स्थान रिक्त होने पर शेष अवधि के लिये नये सदस्य को शासन द्वारा नामांकित किया जा सकेगा.

उपर्युक्त कार्यकारी समिति मासिक सहायता के लिये प्राप्त आवेदनों की जाँच कर सहायता राशि स्वीकृत कर सकेगी तथा कार्यकारी समिति आवश्यकतानुसार सहायता प्राप्त व्यक्तियों के प्रकरणों का पुनरावलोकन कर सकेगी.

कार्यकारी समिति के अध्यक्ष आवेदक की पात्रता के संबंध में संतुष्ट हो गये हों और उन्हें यह समाधान हो गया हो कि आवेदक को तत्काल सहायता आवश्यक है, तो ऐसी स्थिति में समिति की स्वीकृति की प्रत्याशा में, अधिकतम छः माह की अवधि के लिये अथवा समिति की अगली बैठक की तिथि तक के लिए नियम एवं पात्रतानुसार सहायता राशि स्वीकृत कर सकेंगे, किन्तु ऐसे प्रकरण समिति की अगली बैठक में अनुमोदनार्थ अनिवार्य रूप से प्रस्तुत किये जायेंगे.

12. नियमों में किसी नियम को शिथिल करने का पूर्ण अधिकार संस्कृति विभाग को होगा.
13. अंतिम निर्णय .— वित्तीय सहायता की मंजूरी के संबंध में राज्य शासन का निर्णय अंतिम होगा.
14. ये नियम तत्काल प्रभावशील होंगे.
15. यह नियम वित्त विभाग के यू.ओ. 42—आर 804—ब—2—चार—2023, दिनांक 19 जनवरी 2023 द्वारा प्रदत्त सहमति से जारी किये जा रहे हैं.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

**सुनील दुबे**, उपसचिव.

परिशिष्ट 'एक'

मध्यप्रदेश शासन, सांस्कृतिक संचालनालय  
साहित्यकारों/कलाकारों को मासिक आर्थिक सहायता  
योजना का  
आवेदन-पत्र का "प्रारूप"  
(नियम 10)

आवेदक का  
नवीनतम  
फोटो

1. पूरा नाम : .....
2. निवास का पता : .....  
(निवास का प्रमाणपत्र संलग्न करें)
3. जन्म तारीख : .....
4. स्वयं की वर्तमान आय और अन्य साधन, यदि कोई हो : .....
5. आवेदक पर पूर्णतः आश्रित परिवार के सभी सदस्यों की जानकारी : .....

क्र.	आयु	संबंध	व्यवसाय	आय और आय के साधन
(1)	(2)	(3)	(4)	(5)

6. स्वयं के, पत्नी/पति, बच्चों या आश्रितों के नाम पर अचल सम्पत्ति, कहां स्थित है, उसका क्षेत्रफल और मूल्य तथा उरासे होने वाली आय रु. ....

क्र.	सम्पत्ति	क्षेत्रफल	स्थान	वार्षिक आय रु.
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7. स्वयं की, आश्रित की तथा अचल सम्पत्ति से होने वाली कुल आय (क्र. 4, 5 तथा 6 का योग) : .....
8. लेखक या कलाकार द्वारा साहित्य अथवा परम्परागत कला के क्षेत्रों में किये गये महत्वपूर्ण कार्यों/उपलब्धियों का विवरण (संलग्न करें) : .....
9. लेखक या कलाकार को शासन या किसी प्रमुख साहित्यिक अथवा किसी संस्था से प्राप्त किसी मान्यता या सम्मान के ब्यौरे (प्रमाण पत्रों की सत्यापित प्रति संलग्न करें) : .....
10. अन्य संगत जानकारी, यदि कोई हो : .....
11. कलेक्टर की अनुशंसा (संलग्नक 'क' अनुसार) : संलग्न है/नहीं।

स्थान : .....

दिनांक : .....

आवेदक के हस्ताक्षर

टीप :-

नाम :

1. प्रत्येक कॉलम में जानकारी स्पष्ट तथा पूर्ण दी जानी चाहिए। लेखकों के आवेदन पत्रों के साथ उनकी कृतियों की प्रतियां, यदि उपलब्ध हो, अनिवार्य रूप से संलग्न की जानी चाहिये।
2. आवेदन पत्र के कालम में 1 से 7 की जानकारी शपथ पत्र में प्रस्तुत की जाये।
3. आवेदन पत्र के साथ फोटो युक्त पहचान पत्र एवं निवास का प्रमाण पत्र संलग्न करें।

संलग्नक 'क'

अर्थाभावग्रस्त लेखकों, कलाकारों और उनके आश्रितों को  
मासिक वित्तीय सहायता की योजना के लिए कलेक्टर की  
अनुशंसा का "प्रारूप"

श्री/श्रीमती/कुमारी .....  
आत्मज/पत्नि/आत्मजा .....  
उम्र ..... जो कि जिले के ग्राम/वार्ड .....  
..... के निवासी हैं।

श्री ..... एक प्रतिभा  
सम्पन्न साहित्यकार/कलाकार ( ..... कला विधा)  
हैं, को संस्कृति संचालनालय भोपाल की "मासिक वित्तीय सहायता  
योजना" के अंतर्गत मासिक आर्थिक सहायता स्वीकृति हेतु अनुशंसा की  
जाती है।

कलेक्टर  
जिला .....(म.प्र.)  
(पदमुद्रा)

प्रति,

संचालक  
संस्कृति संचालनालय,  
शिवाजी नगर, भोपाल (म.प्र.)



## परिशिष्ट-दो

## [नियम 7 (क) ]

संस्कृति संचालनालय (संस्कृति विभाग) की योजना के अंतर्गत वित्तीय सहायता प्राप्त व्यक्तियों की आय के सत्यापन/वित्तीय सहायता अवधि के नवीनीकरण के लिये कलेक्टर के मार्फत आवेदन का निर्धारित प्रपत्र:-

नाम ..... आयु .....

.....1. वर्तमान में स्वीकृत वित्तीय सहायता राशि ..... मासिक

2. वित्तीय सहायता के अलावा अन्य स्रोतों से स्वयं की वर्तमान ..... आमदनी तथा आमदनी के साधन-

स्रोत	आमदनी
1. चल/अचल सम्पत्ति से	
2. पेंशन से	
3. सम्मान निधि से	
4. अन्य	

3. आवेदक पर पूर्णतया आश्रित सदस्यों की संख्या

4. आवेदक पर पूर्णतया आश्रित सदस्यों का विवरण :-

क्रमांक	नाम	आयु	संबंध	व्यवसाय	आमदनी तथा उसके स्रोत
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5. स्वयं अथवा परिवार के आश्रित सदस्यों के नाम अचल ..... सम्पत्ति, उसका प्रकार, उपयोग, क्षेत्रफल और उसका मूल्य

6. क्रमांक 5 में उल्लेखित सम्पत्ति से होने वाली आमदनी के ..... ब्यौरे

7. समस्त साधनों से होने वाली आमदनी (क्रमांक 2,4 तथा ..... 6 में दर्शायी आमदनी का योग)

आवेदक के हस्ताक्षर

## घोषणा-पत्र

मैं (नाम) ..... निवासी .....  
 .....एतद् द्वारा घोषणा करता हूँ कि उपर्युक्त प्रपत्र के पैरा 1 से 7 में दी गई जानकारी मेरे निजी ज्ञान से पूर्ण और सत्य है। अपूर्ण अथवा असत्य जानकारी के आधार पर मुझे प्रदत्त वित्तीय सहायता राशि शासन द्वारा मुझसे वसूली योग्य होगी।

स्थान :  
दिनांक

हस्ताक्षर  
पूरा नाम व पता

## कलेक्टर का प्रमाणीकरण

श्री ..... द्वारा प्रदत्त उपर्युक्त जानकारी का सत्यापन किया गया है।  
 आवेदक की समस्त स्रोतों से कुल आमदनी ..... है। आवेदक की वित्तीय सहायता अवधि का नवीनीकरण किया जा सकता है।

स्थान :  
दिनांक

हस्ताक्षर.....  
पदमुद्रा.....

परिशिष्ट -तीन

[नियम 7(ख)]

संस्कृति संचालनालय (संस्कृति विभाग) की योजना के अंतर्गत वित्तीय सहायता प्राप्त व्यक्तियों की वित्तीय सहायता अवधि के नवीनीकरण/आय के सत्यापन के संबंध में प्रस्तुत किये जाने वाले शपथ-पत्र का निर्धारित प्रपत्र:-

शपथ-पत्र

नाम ..... आत्मज ..... आयु .....

एतद् द्वारा शपथ पूर्वक निम्नानुसार कथन करता हूँ कि:-

- मुझे मध्यप्रदेश शासन, संस्कृति संचालनालय की योजना के अंतर्गत ..... मासिक वित्तीय सहायता स्वीकृत है।
- वित्तीय सहायता के अलावा वर्तमान में मुझे निम्नलिखित स्रोतों से कुल रुपये ..... मासिक आमदनी होती है।

स्रोत	आमदनी
1. चल/अचल सम्पत्ति से	
2. पेंशन से	
3. सम्मान निधि से	
4. अन्य	

- आवेदक पर पूर्णतया आश्रित सदस्यों की संख्या ..... है, जिसका विवरण निम्नानुसार है :-

नाम	आयु	संबंध	व्यवसाय	आमदनी
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- मुझे योजना के वर्तमान नियमों के अंतर्गत सहायता पात्रता है।
- यदि कोई जानकारी अपूर्ण अथवा असत्य पाई जाती है तो उसके आधार पर मुझे दी गई वित्तीय सहायता राशि शासन द्वारा मुझे वसूली योग्य होगी।

(शपथगृहीता)

सत्यापन

मैं (नाम) ..... निवासी ..... उपरोक्त शपथगृहीता एतद्वारा सत्यापित करता हूँ कि शपथ-पत्र के पैरा 1 से 5 में दी गई जानकारी मेरे निजी ज्ञान से पूर्ण एवं सत्य है।

शपथ-पत्र दिनांक ..... को ..... (स्थान) में मेरे द्वारा हस्ताक्षरित किया गया।

स्थान :  
दिनांक

(शपथगृहीता)

## उच्च न्यायालय, मध्यप्रदेश, जबलपुर

No. A-5150

Jabalpur, the 23<sup>rd</sup> August 2023

In exercise of the powers conferred by sub-section (1) of section 34 read with sub-section (2) of section 16 of the Advocates Act, 1961 (Act No. 25 of 1961), the High Court of Madhya Pradesh, hereby, makes the following amendments in “The High Court of Madhya Pradesh (Designation of Senior Advocates) Rules, 2018”, namely:-

**AMENDMENTS**

In the said Rules;

1. In Rule 3, after clause (e), the following clause shall be added, namely :  
“(f) **“Year”** means a year reckoned according to the Gregorian calendar.”
2. In Rule 7, para shall be numbered as sub-rule (ii) and before sub-rule (ii) as so numbered, the following sub-rule shall be inserted, namely :  
“(i) Exercise for process of designation of Senior Advocate shall be conducted by the High Court atleast once in a year.”
3. In Rule 12, para shall be numbered as sub-rule (i) and after sub-rule (i) as so numbered, the following sub-rule shall be inserted, namely :  
“(ii) An advocate shall not be precluded from being considered for designation as a Senior Advocate merely on the ground of not having completed 45 (forty five) years of age.”
4. In Rule 13,
  - (1) For sub-rule (10), the following sub-rule shall be substituted, namely :  
“Specialization in any field of law. If so, details.”

- (2) In sub-rule 15, in clause (a), for the word “appeared” shall be substituted by the words “he appeared and rendered assistance” and in clause (b) after the words “five years” the words “and rendered assistance” shall be added.
- (3) In sub-rule (18), after the words and symbol “faculty of law?” the words “If yes, details/documents in support thereof” shall be added.
- (4) After sub-rule (22), the following sub-rule shall be added, namely:  
“(22a) Five best synopses filed by the advocate concerned.”
5. In Rule 16, for table , the following table shall be substituted, namely :

S. No.	Matter	Points
1.	Number of Years of practise of the Applicant Advocate from the date of enrolment.  (i) For 10 years of practise  (ii) For 11 to 20 years of practise  (iii) For practise beyond 20 years	  10 points  10 points + 01 point for each year exceeding 10 years  20 Points
2.	Judgments (Reported and Unreported) which indicate the legal formulations advanced by the concerned Advocate in the course of the proceedings of the case; pro-bono work done by	50 Points

	the concerned Advocate; domain expertise of the Applicant Advocate in various branches of law.	
3.	(i) Publications by the Applicant Advocate (ii) Teaching assignments or guest courses delivered at Law schools.	05 Points
4.	Test of Personality & Suitability on the basis of Interview/Interaction	25 Points

6. In Rule 22, for proviso, the following proviso shall be substituted, namely :

“ Provided that before review of the decision, a show cause notice shall be issued to the concerned Advocate/Advocates by the Permanent Committee to furnish a reply within 30 days and thereafter upon due consideration, the Committee shall place its comments before the Full Court.”

7. In proforma of particulars;

- (1) For clause 10, the following clause shall be substituted, namely:  
“Specialization in any field of law. If so, details”
- (2) In clause (15) (a), after the words “appeared” the words “and rendered assistance” shall be added.
- (3) In clause (15) (b), after the words “last five years” the words “and rendered assistance” shall be added.
- (4) After clause (16), the following clause shall be added, namely :  
“(16a) Whether he/she has/had teaching assignments or delivers / delivered guest courses delivered at Law schools ? If yes, details”
- (5) After clause (22), the following clause shall be added, namely :  
“(22a) Details of five best synopses filed by the advocate concerned”
- (6) After clause (23), the following clause shall be added, namely :  
“Details of services rendered by way of legal services, mediation work, other para-legal activities, assistance rendered to various Administrative Committees of the High Court, etc.”

RAMKUMAR CHOUBEY, Registrar General.

In exercise of the powers conferred by Article 225 or relevant statute where applicable, and Article 227 of the Constitution of India, the High Court of Madhya Pradesh, hereby, makes the following amendments in the “Madhya Pradesh Live-Streaming Rules for Court Proceedings, 2021”, namely:-

### AMENDMENTS

In the said Rules;

1. In preface, in second para, for the word “control” the word “jurisdiction” shall be substituted.
2. In Rule 1, In clause (a) between the words “Live-Steaming” and “Rules” , the words “and Recording” shall be inserted.
3. In Rule 2 -
  - (1) After clause (a) the following sub-rule shall be inserted, namely :  
“(a-1) **Bench**: means the Judge(s) assigned to hear the case filed before the court.”
  - (2) In clause (c), the words “judicature for” shall be deleted.
  - (3) In clause (e), the words “judicature for” shall be deleted and for the words “Control of the High Court in the State”, the words “jurisdiction of the High Court of Madhya Pradesh” shall be substituted.
  - (4) After clause (f), the following clause shall be inserted, namely ;  
“(f-1) **Court Premises** : means and includes buildings and complexes under the authority of the courts.”
  - (5) After clause (g), the following clause shall be substituted, namely :  
“(g-1) **Designated Venue**: means and includes a courtroom or any other place where the proceedings are conducted, whether within the court premises or at a remote location.”
  - (6) After clause (h), the following clause shall be substituted, namely :

“(h-1) **Hardware**: means and includes equipment to be installed for live streaming and recording of proceedings or any ancillary activity.”

- (7) After clause (i), the following clause shall be substituted, namely :

“(i-1) **IT Committee**: means and includes a committee constituted by the Chief Justice to deal with matters concerning information and communication technology, also referred to as I.T. and e-Court Committee.”

- (8) In clause (j), between the words “facilitating” and “to view”, the words “any person” shall be inserted.

- (9) After clause (j), the following clause shall be substituted, namely :

“(j-1) **Proceedings**: mean and include judicial proceedings, Lok Adalat proceedings, full-court references, official transfer, elevation, retirement, farewells organized by the Court and other proceeding as may be directed by the Chief Justice.”

- (10) For clause (l), the following clause shall be substituted, namely :

“(l) **Recording Device** : means and includes a device capable of recording images or sound, including but not limited to camera, audio recorder, video recorder, mobile telephone, or screen recorder.”

- (11) After clause (l) the following clause shall be inserted, namely :

“(l-1) **Registrar (IT)** : means and includes any officer so designated by the Chief Justice.”

- (12) In clause (m), after the words “premises”, the words “from where proceedings are conducted” shall be inserted.

- (13) After clause (m), the following clause shall be inserted, namely :

“(n) **Transcript** : means the official written record of the proceedings published as per the directions of the court.”

- 4 In Rule 3, between the words “effect” and “these Rules”, for the words “them as per” preposition “to” shall be substituted and between the words “may” and “from” for the word “specify” the word “direct” shall be substituted.
5. In Rule 4 –
  - (1) For clause (a) the following clause shall be substituted, namely:

“(a) Cameras will be ordinarily installed in the courtroom covering at least five angles; one towards the Judge/Presiding Officer, the second and third towards the advocates engaged in the concerned matter, the fourth towards the accused (where applicable) and the fifth towards the deponent/witness, as required.”
  - (2) After clause (b), the following clause shall be inserted, namely :

“(b-1) If the court has employed an electronic evidence presentation system, an additional feed shall be captured there from.”
  - (3) After clause (c), the following clauses shall be inserted, namely :

“(d) A remote-control device shall be provided to the presiding judge on the bench to pause or stop the live streaming at any time.

(e) In so far as a remote location is concerned, appropriate hardware will be deployed to the extent practicable, bearing in mind the provisions made in the aforementioned sub-rules.”
6. In Rule 5, in clause (b), in the last line, after the word “recorded” the words “and shall ensure that nothing uncivil or inappropriate is streamed in the public domain” shall be inserted.
7. In Rule 6, between the words “premises” and “to enable” the words “or designated venue” shall be inserted and at the end, after the word and full stop “proceedings.” the words and full stop “The technical expert(s) shall



function under the overall supervision of the District Command and Control Centre (DCCC).” shall be inserted.

8. In Rule 7 :

- (1) In clause (a), for the word “shall” the word “will” shall be substituted and at the end after the word “Court” the words “which would come to an end with close of the proceedings” shall be added.
- (2) In clause (b)-  
In clause (b), for the word “shall” the word “will” shall be substituted.
- (3) For sub-clauses (ii) and (iii), the following sub-clauses shall be substituted, namely :
  - “(ii) Matters concerning sexual offences including proceedings instituted under Section 376, Indian Penal Code, 1860.
  - (iii) Matters registered under or involving the Protection of Children from Sexual Offences Act, 2012 (POCSO) and under the Juvenile Justice (Care and Protection of Children) Act, 2015.
  - (iii-a) Matters registered under or involving the Medical Termination of Pregnancy Act, 1971.”
- (4) For sub-clause (vii), the following clause shall be substitute, namely :  
“(vii) Matters involving sensitive issues which in the opinion of the Bench, may provoke enmity amongst communities likely to result in a breach of law and order.”
- (5) For sub-clause (ix), the following sub-clause shall be substituted, namely :  
“(ix) Recording of evidence, including cross-examination.”

(6) In sub-clause (xvi), at the end, for word “Judge” the word “Bench/Chief Justice” shall be substituted.

(7) After clause (c), the following clause shall be inserted, namely :

“(d) In cases where the proceedings are not live streamed, the recording shall be maintained for usage by the Court and the appellate court(s), subject to the following:

(i) Access to the recording of the testimony of witnesses will not be given until such time that the evidence is recorded in its entirety.

(ii) Transcript of the recordings would be made available to the advocate or litigant-in-person.

(iii) In case of litigant-in-person, who is also a witness in the matter, the bench in its discretion will decide as to the stage at which the litigant-in-person should have access to the recordings of the testimonies concerning the other witnesses in the matter.

(e) In criminal matters, the testimony of victims and witnesses will be recorded for the exclusive use of the concerned bench and the appellate court(s), as per the direction issued in that behalf. The anonymity of the victims and witnesses shall be maintained in the recordings via dummy names, face-masking, pixelation and/or electronic distortion of voice, as and when directed by the court.

(f) Audio-video recording or recording of proceedings by any other means, beyond the mandate of the present Rules is expressly prohibited.”

9. In Rule 8-

(1) In clause (a), between the words and comma “if any,” and “to Live-Streaming” the word and comma “by any party,” shall be

inserted and at the end after the words “details” the words “as prescribed in schedule-I or schedule II, as the case may be. The Court may consider oral objection in cases listed before the Court” shall be inserted.

- (2) In clause (b), at the end for the word “Judge” the words “concerned Bench which shall not be subject matter of challenge” shall be substituted.

10. For Rule 9, the following rule shall be substituted, namely :

**“9. Manner of Recording of Proceedings:**

- (a) The cameras in the Court shall be as per Rule 4(a).
- (b) The following need not be Live-Streamed or saved in the Archival Data :
- (i) Discussions between/amongst the judges on the bench.
  - (ii) Any document or instruction given by the Judge to any member of the staff during the proceedings or any communication / message / document given by the court master / reader to the bench.
  - (iii) Documents given to the judge during the proceedings.
  - (iv) Notes taken down by the judge during the proceedings.
  - (v) Notes made by an advocate either on paper or in electronic form, for assistance, while making submissions before the bench.
  - (vi) Communication between advocate and client, inter-se the advocates, and communications which is not a submission exchanged between the advocate and the Court.
- (c) If one or more circumstances mentioned above occur or at the time of dictating the order / judgment or rising of the judge for recess or otherwise, Live-Streaming shall be paused and in such circumstances the monitor shall display the appropriate message:

“Order-dictation in progress”. Likewise, when the bench rises for recess or otherwise, the live streaming will be paused, and the monitor will display the message: “Court not in-session”.

11. For Rule (10), the following rule shall be substituted, namely :

**“10. Storage, relay and recording of proceedings:**

- (a) The recordings shall be archived and may be uploaded, wholly or in part, on the Courts’ website or made available on other digital platforms, as directed by the Court. The Chief Justice may issue practice directions in this regard and also for the cases, and the period for which archived data shall be preserved and which shall not be less than six months. Archived data shall be stored in electronic devices in encrypted form with a specific hash (#) value.
- (b) Access to copies of the recordings not uploaded will be sanctioned by the designated officer, who will act as per law. An application for copies of recordings shall be made in the form prescribed in schedule III.
- (c) Personal information such as date of birth of parties, home address, identity card number, bank account information, and the personal information of related parties, such as close relatives, witnesses and other participants, will be deleted or muted during Live streaming. Inter alia, any one of the masking techniques, as provided in Rule 7(e), may be adopted. However, such Proceedings will be preserved in the archival data.
- (d) The advocates and litigants-in-person may request the bench to redact personal and sensitive information inter alia of the kind referred to in Rule 10(c).
- (e) Subject to limitations contained in these rules, the live stream shall commence as soon as the bench assembles and instructs the court

staff to start the proceedings and shall end when the bench signals its conclusion for the day.

- (f) There shall be a time lag of ten minutes in Live Streaming which may be changed as per the direction of the Court.
- (g) The live streaming shall be carried out from the designated venue as decided by the bench.
- (h) The content of the recording will be vetted and shall be posted, usually within three days of the conclusion of the proceedings. The same shall be posted on the Courts' website or made available on such digital platforms, as directed by the court."

12. In Rule 11 –

- (1) In clause (a), in sub-clause (ii), for the word "Judge" the word "Bench" shall be substituted.

- (2) In clause (b)-

For sub-clause (i), the following clauses shall be substituted, namely :

- “(i) No person including print and electronic media, and social media platforms other than the person authorized as per Rule 5 of these Rules shall record, share, reproduce, transmit, upload, post, publish, edit, use, capture Live-Streamed proceedings or Archival Data or recordings in any form.

This provision shall also apply to all messaging applications. Any person/entity acting contrary to this provision will be prosecuted as per law. The court shall have the exclusive copyright in the recordings and archival Data.

- (i-a) The live stream shall not, without the prior written authorisation of the Court, be reproduced, transmitted,

uploaded, posted, modified, published, or re-published in any form.”

- (3) In sub-clause (iii), between the words “device” and “for recording”, the words “or any messaging application” shall be inserted.
- (4) Clause (viii) and entries relating thereto, shall be deleted.
- (5) Clause (ix) shall be renumbered as clause (viii) and in clause (viii) as so renumbered, between the words and full stop “court” and “. Any participant” the words “and shall be bound by these rules” shall be inserted.
- (6) After clause (viii) as so renumbered, the following clause shall be inserted, namely :
  - “(ix) Use of communication device or recording device during proceedings:
    - (a) A person must not use a communication device or a recording device to disturb proceedings in a manner that may cause concern to a witness or other participants in the proceedings or allow a person who is not a participant to receive information about the proceeding or the hearing to which the person is not otherwise entitled.
    - (b) During proceedings, all personnel shall follow the instructions of the presiding judge, adhere to court room etiquettes and discipline, and shall not engage in the following actions- audio and/or video recording, taking screenshots or using mobile communication tools to relay the proceedings.
    - (c) Violation of Sub-Rules (i), (i-a) and (ii) will result in prosecution as per law. Additionally, the bench may

also direct seizure of the communication device or recording device.”

(7) For clause (xi), the following clause shall be inserted, namely :

“(xi) Any violation of these rules shall entail proceedings under the penal laws, prosecution under the Indian Copyright Act, 1957, Information Technology Act, 2000 and any other provisions of law.”

13. After Rule 11, the following rule shall be inserted, namely :

**“11A. Transcription and Access:**

- (a) Transcripts shall be prepared of recordings only when directed by the court.
- (b) The transcripts may be translated into other scheduled languages.
- (c) Recordings that are uploaded will be made accessible for differently abled persons.”

14. In Rule 12, for the words “Chief Justice” , the words “High Court” shall be substituted.

15. After Rule 14, the following schedules shall be added, namely :

**“SCHEDULE I**

**[Referred to in Rule 8(a)]**

**Objection to live streaming of proceedings by filing Party**

- 1. Diary Number / Filing Number (if any):
- 2. Cause Title:
- 3. Reasons for objection to live streaming (please select one or more applicable). The case relates to:
  - i. Matrimonial matters, transfer petitions thereunder.
  - ii. Sexual offences, including proceedings instituted under Section 376 of the IPC.
  - iii. Gender-based violence against women.

- iv. POCSO and under The Juvenile Justice (Care and Protection of Children) Act, 2015.
- v. In-camera proceedings as defined under Section 327 of the CrPC or Section 153 B of the CPC.
- vi. Publication would be antithetical to the administration of justice.
- vii. Other(s) (state the reason briefly):

4. Applicant Details:

- i. Party name \_\_\_\_\_
- ii. Plaintiff/Petitioner/Appellant/Applicant No \_\_\_\_\_
- iii. Applicant Address \_\_\_\_\_
- iv. Applicant Telephone number \_\_\_\_\_

I have read and understood the provisions of the Rules for live streaming for Courts (hyperlink). I undertake to remain bound by the same to the extent applicable to me.

Signature of the Applicant/Authorised signatory\*:  
( this application may be e-signed)

Date:

Digital Signature/Scanned Signature

For use of the Registry

A. Bench assigned:

B. Decision of the Bench: Allowed/Not Allowed

Date:



**SCHEDULE II****[Referred to in Rule 8(a)]****Objection to live streaming of proceedings**

1. Case Number / CNR Number / Diary Number (if any):
2. Cause Title:
3. Date of Hearing (if already listed) (DD/MM/YYYY):
4. Reasons for objection to the Live streaming (please select one or more applicable). Case relates to:
  - i. Matrimonial matters, transfer petitions thereunder.
  - ii. Sexual offences, including proceedings instituted under Section 376 of the IPC.
  - iii. Gender-based violence against women.
  - iv. POCSO and under The Juvenile Justice (Care and Protection of Children) Act, 2015.
  - v. In-camera proceedings as defined under Section 327 of the CrPC or Section 153 B of the CPC.
  - vi. Publication would be antithetical to the administration of justice.
  - vii. Other (s) (state the reason briefly): \_\_\_\_\_
5. Applicant Details:
  - i. Party name
  - ii. Select one:
    - a. [i] Petitioner No.    [ii] Accused No.    [iii] Plaintiff No.

- b. [iv] Defendant No. [v] Applicant No. [vi] Respondent No.  
[vii] Deponent for No. \_\_\_\_\_  
[viii] Other(s)  
iii. Applicant Address \_\_\_\_\_  
iv. Applicant Telephone number \_\_\_\_\_

I have read and understood the provisions of the Rules for live streaming for Courts (hyperlink). I undertake to remain bound by the same to the extent applicable to me.

Signature of the Applicant/Authorised Signatory\*: (this application may be e- signed)

Date:

Digital Signature/Scanned Signature

For the use of the Registry

C) Bench assigned:

D) Decision of the Bench: Allowed/Not Allowed

Date :

**SCHEDULE III****[Referred to in Rule 10(b)]****APPLICATION FORM FOR COPIES OF RECORDINGS  
AVAILABLE IN ARCHIVAL DATA**

1. Case Number / CNR Number (if any):
2. Cause Title:
3. Date of Hearing (if already listed) (DD/MM/YYYY):
4. Applicant Status (select one):
  - i. Party to the proceedings
  - ii. Authorised Representative
  - iii. Advocate for the Party /
  - iv. Third Party /None of the above (Please Specify)
5. Identification document enclosed: (i) Bar Association ID (ii) AADHAAR CARD (iii) PAN Card (iv) Driver's License (v) Ration Card (vi) Other Government issued ID (please specify)
6. ID Number: \_\_\_\_\_
7. Applicant Address: \_\_\_\_\_
8. Applicant Telephone number: \_\_\_\_\_
9. Reason/s for requesting access: \_\_\_\_\_
10. Format in which Recording is requested: (i) Cloud link (ii) Physical Drive
11. Fee to be Paid:

[Subject to fee as prescribed by the concerned High Court.]

I have read and understood the provisions of the rules for live streaming for Courts (hyperlink). I undertake to remain bound by the same to the extent applicable to me. I undertake not to copy, distribute or publish, or cause the copying, distribution or publication of the Recordings in any manner without the prior written approval of the Court.

Signature of the Applicant/Authorised Signatory\*:

(this application may be e-signed)

Date:

Digital Signature/Scanned Signature

For the use of the Registry

WHETHER APPROVED BY DESIGNATED OFFICER

Fee paid:22

RAMKUMAR CHOUBEY, Registrar General.